

| Bishop's Waltham Parish Council         |  |   |                                     |                                     |                                     |                                     |
|---|--|---|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| Revenue & Capital Budgets 2021-24       |  |   |                                     |                                     |                                     |                                     |
| Finance, Policy and Resources Committee |  |   |                                     |                                     |                                     |                                     |
| Code                                    | Description                                      | 2020-21<br>Total Year<br>Latest<br>Estimate | 2020-21<br>Total<br>Year<br>Precept | 2021-22<br>Total<br>Year<br>Precept | 2022-23<br>Total<br>Year<br>Precept | 2023-24<br>Total<br>Year<br>Precept |
| <b>CC100</b>                            | <b>Office Administration</b>                     |   |                                     |                                     |                                     |                                     |
| <b>Income</b>                           |  |   |                                     |                                     |                                     |                                     |
| 1081                                    | Income - Bank Loyalty Reward                     | 103   | 0                                   | 0                                   | 0                                   | 0                                   |
| 1090                                    | Income - Bank Interest                           | 1,490                                       | 1,500                               | 1,000                               | 1,000                               | 1,000                               |
| 1091                                    | Admin Fees - Staff Hire                          | 634   | 2,400                               | 2,400                               | 2,400                               | 2,400                               |
| 1093                                    | Admin Fees - Lease Charges                       | 160   | 70                                  | 80                                  | 80                                  | 80                                  |
| 1094                                    | Amazon Prime - Refund                            | 9   | 0                                   | 0                                   | 0                                   | 0                                   |
|   | <b>Total Income</b>                              | <b>2,396</b>                                | <b>3,970</b>                        | <b>3,480</b>                        | <b>3,480</b>                        | <b>3,480</b>                        |
| <b>Expenditure</b>                      |  |   |                                     |                                     |                                     |                                     |
| 4000                                    | Basic Salaries                                   | 79,516                                      | 84,546                              | 90,180                              | 90,180                              | 90,180                              |
| 4001                                    | Overtime Payments                                | 6,401                                       | 2,003                               | 2,080                               | 2,080                               | 2,080                               |
| 4002                                    | Co Pension Contributions                         | 11,291                                      | 17,957                              | 17,460                              | 17,460                              | 17,460                              |
| 4003                                    | Co Nat'l Ins'nce Contributions                   | 6,239                                       | 5,988                               | 6,776                               | 6,776                               | 6,776                               |
| 4006                                    | Training Costs - Admin Staff                     | 1,322                                       | 1,000                               | 1,500                               | 1,500                               | 1,500                               |
| 4007                                    | Expenses - Admin Staff                           | 105   | 225                                 | 225                                 | 225                                 | 225                                 |
| 4020                                    | Telephone Rental & Calls                         | 3,614                                       | 4,000                               | 4,000                               | 4,000                               | 4,000                               |
| 4025                                    | Office Supplies                                  | 1,754                                       | 2,000                               | 2,000                               | 2,000                               | 2,000                               |
| 4030                                    | Photocopier Rental & Copies                      | 1,189                                       | 1,500                               | 1,500                               | 1,500                               | 1,500                               |
| 4035                                    | Postage  | 817   | 1,250                               | 1,250                               | 1,250                               | 1,250                               |
| 4040                                    | Mtce - Computer Hardware                         | 2,830                                       | 1,500                               | 2,500                               | 2,500                               | 2,500                               |
| 4042                                    | Software Licenses                                | 1,333                                       | 1,500                               | 1,500                               | 1,500                               | 1,500                               |
| 4045                                    | Subs & Membership - Staff                        | 999   | 1,500                               | 1,500                               | 1,500                               | 1,500                               |
| 4049                                    | Archive Storage                                  | 410   | 410                                 | 410                                 | 410                                 | 410                                 |
| 4090                                    | Prof Fees - Internal Audit                       | 804   | 1,100                               | 900                                 | 900                                 | 900                                 |
| 4095                                    | Prof Fees - External Audit                       | 1,600                                       | 1,300                               | 1,500                               | 1,500                               | 1,500                               |
| 4105                                    | Prof Fees - Human Resources                      | 250   | 500                                 | 500                                 | 500                                 | 500                                 |
| 4273                                    | Contractor - Payroll Services                    | 360   | 420                                 | 420                                 | 420                                 | 420                                 |
| 4321                                    | Mtce - Admin Office                              | 0   | 0                                   | 0                                   | 0                                   | 0                                   |
| 4338                                    | Mtce - Internal Decoration                       | 0   | 0                                   | 0                                   | 0                                   | 0                                   |
| 4394                                    | Minor Assets                                     | 250   | 250                                 | 250                                 | 250                                 | 250                                 |
| 4505                                    | Bank Charges                                     | 448   | 650                                 | 600                                 | 600                                 | 600                                 |
|   | <b>Total Expenditure</b>                         | <b>121,532</b>                              | <b>129,599</b>                      | <b>137,051</b>                      | <b>137,051</b>                      | <b>137,051</b>                      |
|   | <b>Total Net Revenue Expenditure over Income</b> | <b>119,136</b>                              | <b>125,629</b>                      | <b>133,571</b>                      | <b>133,571</b>                      | <b>133,571</b>                      |
| <b>CC105</b>                            | <b>General Council Administration</b>            |   |                                     |                                     |                                     |                                     |
| <b>Income</b>                           |  |   |                                     |                                     |                                     |                                     |
| 1085                                    | Income - Non PC Recharge                         | (500)                                       | 0                                   | 0                                   | 0                                   | 0                                   |
|   | <b>Total Income</b>                              | <b>(500)</b>                                | <b>0</b>                            | <b>0</b>                            | <b>0</b>                            | <b>0</b>                            |
| <b>Expenditure</b>                      |  |   |                                     |                                     |                                     |                                     |
| 4010                                    | Training Costs - Councillors                     | 360   | 600                                 | 600                                 | 600                                 | 600                                 |
| 4014                                    | Expenses - Councillors                           | 125   | 300                                 | 250                                 | 250                                 | 250                                 |
| 4018                                    | Annual Allowance - Councillors                   | 1,680                                       | 1,680                               | 1,680                               | 1,680                               | 1,680                               |
| 4019                                    | Annual Allowance - Chairman                      | 500   | 500                                 | 500                                 | 500                                 | 500                                 |
| 4046                                    | Subs & Membership - PC                           | 1,507                                       | 1,550                               | 1,550                               | 1,550                               | 1,550                               |
| 4073                                    | Election Expenses                                | 0   | 0                                   | 0                                   | 0                                   | 500                                 |
| 4100                                    | Prof Fees - Legal                                | 503   | 500                                 | 500                                 | 500                                 | 500                                 |
| 4108                                    | Prof Fees - Planning Appl's                      | 0   | 0                                   | 0                                   | 0                                   | 0                                   |
| 4173                                    | Leaflets - Forward Plans                         | 0   | 0                                   | 0                                   | 2,000                               | 0                                   |
| 4271                                    | Contractor - Street Lighting                     | 7,550                                       | 7,550                               | 7,550                               | 7,550                               | 7,550                               |
| 4272                                    | Contractor - Public Toilets                      | 3,009                                       | 3,009                               | 3,009                               | 3,009                               | 3,009                               |
| 4500                                    | Insurance Premiums                               | 10,175                                      | 9,700                               | 10,600                              | 10,600                              | 10,600                              |
| 4512                                    | Non PC Related Costs                             | 0   | 0                                   | 0                                   | 0                                   | 0                                   |
|   | <b>Total Expenditure</b>                         | <b>25,409</b>                               | <b>25,389</b>                       | <b>26,239</b>                       | <b>28,239</b>                       | <b>26,739</b>                       |
|   | <b>Total Net Revenue Expenditure over Income</b> | <b>25,909</b>                               | <b>25,389</b>                       | <b>26,239</b>                       | <b>28,239</b>                       | <b>26,739</b>                       |
| <b>CC150</b>                            | <b>CSO Management</b>                            |   |                                     |                                     |                                     |                                     |
| <b>Income</b>                           |  |   |                                     |                                     |                                     |                                     |
|   | <b>Total Income</b>                              | <b>0</b>                                    | <b>0</b>                            | <b>0</b>                            | <b>0</b>                            | <b>0</b>                            |
| <b>Expenditure</b>                      |  |   |                                     |                                     |                                     |                                     |
| 4000                                    | Basic Salaries                                   | 14,431                                      | 20,031                              | 19,957                              | 19,957                              | 19,957                              |
| 4001                                    | Overtime Payments                                | 757   | 1,002                               | 1,079                               | 1,079                               | 1,079                               |
| 4002                                    | Co Pension Contributions                         | 2,699                                       | 3,511                               | 4,727                               | 4,727                               | 4,727                               |
| 4003                                    | Co Nat'l Ins'nce Contributions                   | 1,185                                       | 520                                 | 1,712                               | 1,712                               | 1,712                               |
| 4008                                    | Training Costs - Non Adm Staff                   | 0   | 500                                 | 500                                 | 500                                 | 1,500                               |
| 4011                                    | Advertising - Staff Vacancies                    | 0   | 0                                   | 0                                   | 0                                   | 0                                   |
| 4020                                    | Telephone Rental & Calls                         | 131   | 300                                 | 300                                 | 300                                 | 300                                 |
| 4025                                    | Office Supplies                                  | 0   | 50                                  | 50                                  | 50                                  | 50                                  |
| 4141                                    | Safety, 1'st Aid & Personal Eqp                  | 406   | 500                                 | 500                                 | 500                                 | 500                                 |
| 4328                                    | Mtce - CSO Equipment                             | 100   | 100                                 | 100                                 | 100                                 | 100                                 |
|   | <b>Total Expenditure</b>                         | <b>19,709</b>                               | <b>26,514</b>                       | <b>28,925</b>                       | <b>28,925</b>                       | <b>29,925</b>                       |
|   | <b>Total Net Revenue Expenditure over Income</b> | <b>19,709</b>                               | <b>26,514</b>                       | <b>28,925</b>                       | <b>28,925</b>                       | <b>29,925</b>                       |
| <b>CC160</b>                            | <b>Jubilee Hall Car Park &amp; Grounds</b>       |   |                                     |                                     |                                     |                                     |
| <b>Income</b>                           |  |   |                                     |                                     |                                     |                                     |
| 1089                                    | Receipts - Parking Machines                      | 2,613                                       | 7,800                               | 7,800                               | 7,800                               | 7,800                               |
| 1152                                    | License Fees - Car Parking                       | 3,000                                       | 10,800                              | 10,800                              | 10,800                              | 10,800                              |
|   | <b>Total Income</b>                              | <b>5,613</b>                                | <b>18,600</b>                       | <b>18,600</b>                       | <b>18,600</b>                       | <b>18,600</b>                       |

|                        |  |                |                |                |                |                |                |                |
|------------------------|--|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| <b>Expenditure</b>     |  |                |                |                |                |                |                |                |
| 4025                   | Office Supplies  | 231            | 0              | 0              | 0              | 0              | 0              | 0              |
| 4100                   | Prof Fees - Legal                                      | 3              | 0              | 0              | 0              | 0              | 0              | 0              |
| 4101                   | Prof Fees - Tree Surveys                               | 160            | 160            | 0              | 0              | 0              | 0              | 0              |
| 4270                   | Contractor - Arboriculture                             | 950            | 300            | 200            | 200            | 200            | 200            | 200            |
| 4286                   | Contractor - Car Park Ticket M/c's                     | 280            | 0              | 280            | 280            | 280            | 280            | 280            |
| 4313                   | Materials - Signage                                    | 0              | 0              | 0              | 0              | 0              | 0              | 0              |
| 4331                   | Mtce - Car Parks                                       | 500            | 1,000          | 1,000          | 1,000          | 1,000          | 1,000          | 1,000          |
| 4341                   | Non Domestic Rates                                     | 4,866          | 1,600          | 1,600          | 1,600          | 1,600          | 1,600          | 1,600          |
| 4343                   | Electricity  | 1,545          | 4,000          | 4,000          | 4,000          | 4,000          | 4,000          | 4,000          |
| 4350                   | Minor Assets   | 247            | 0              | 250            | 250            | 250            | 250            | 250            |
| 4503                   | Repay Loan - Car Park Extension (JH)                   | 11,284         | 11,000         | 11,284         | 11,284         | 11,284         | 11,284         | 11,284         |
|                        | <b>Total Expenditure</b>                               | <b>20,066</b>  | <b>18,060</b>  | <b>18,614</b>  | <b>18,614</b>  | <b>18,614</b>  | <b>18,614</b>  | <b>18,614</b>  |
|                        | <b>Total Net Revenue Expenditure over Income</b>       | <b>14,453</b>  | <b>(540)</b>   | <b>14</b>      | <b>14</b>      | <b>14</b>      | <b>14</b>      | <b>14</b>      |
| <b>CC170</b>           | <b>South Pond &amp; Grounds</b>                        |                |                |                |                |                |                |                |
| <b>Income</b>          |  |                |                |                |                |                |                |                |
|                        | <b>Total Income</b>                                    | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       |
| <b>Expenditure</b>     |  |                |                |                |                |                |                |                |
| 4270                   | Contractor - Arboriculture                             | 50             | 0              | 50             | 50             | 50             | 50             | 50             |
|                        | <b>Total Expenditure</b>                               | <b>50</b>      | <b>0</b>       | <b>50</b>      | <b>50</b>      | <b>50</b>      | <b>50</b>      | <b>50</b>      |
|                        | <b>Total Net Revenue Expenditure over Income</b>       | <b>50</b>      | <b>0</b>       | <b>50</b>      | <b>50</b>      | <b>50</b>      | <b>50</b>      | <b>50</b>      |
| <b>CC171</b>           | <b>Morley Drive Area</b>                               |                |                |                |                |                |                |                |
| <b>Income</b>          |  |                |                |                |                |                |                |                |
| 1104                   | Land Lease - Morley drive area                         | 3              | 3              | 3              | 3              | 3              | 3              | 3              |
|                        | <b>Total Income</b>                                    | <b>3</b>       | <b>3</b>       | <b>3</b>       | <b>3</b>       | <b>3</b>       | <b>3</b>       | <b>3</b>       |
| <b>Expenditure</b>     |  |                |                |                |                |                |                |                |
| 4270                   | Contractor - Arboriculture                             | 0              | 0              | 0              | 0              | 0              | 0              | 0              |
|                        | <b>Total Expenditure</b>                               | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       |
|                        | <b>Total Net Revenue Expenditure over Income</b>       | <b>(3)</b>     | <b>(3)</b>     | <b>(3)</b>     | <b>(3)</b>     | <b>(3)</b>     | <b>(3)</b>     | <b>(3)</b>     |
| <b>CC199</b>           | <b>Capital Spend - F,P &amp; R</b>                     |                |                |                |                |                |                |                |
| <b>Income</b>          |  |                |                |                |                |                |                |                |
| 1099                   | Receipts - Asset Disposals                             | 0              | 0              | 400,000        | 0              | 0              | 0              | 0              |
| 1310                   | WCC Grant - Car Park Extension (JH)                    | 10,000         | 0              | 0              | 0              | 0              | 0              | 0              |
| 1325                   | Loan - Car Park Extension (JH)                         | 0              | 0              | 0              | 0              | 0              | 0              | 0              |
| 1341                   | CIL - BWPC 2019/20                                     | 0              | 0              | 0              | 0              | 0              | 0              | 0              |
| 1342                   | CIL - BWPC 2020/21                                     | 0              | 0              | 0              | 0              | 0              | 0              | 0              |
| 1343                   | CIL - BWPC 2021/22                                     | 0              | 0              | 0              | 0              | 0              | 0              | 0              |
|                        | <b>Total Income</b>                                    | <b>10,000</b>  | <b>0</b>       | <b>400,000</b> | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       |
| <b>Expenditure</b>     |  |                |                |                |                |                |                |                |
| 4364                   | Southern Footpath / Cycleway                           | 0              | 65,000         | 65,000         | 0              | 0              | 0              | 0              |
| 4408                   | Staff P C's (JH)                                       | 1,462          | 3,000          | 3,000          | 3,000          | 3,000          | 3,000          | 3,000          |
| 4437                   | New Administrative Building                            | 0              | 0              | 400,000        | 0              | 0              | 0              | 0              |
| 4451                   | Car Park Extn (JH) - Professional Fees                 | 0              | 0              | 0              | 0              | 0              | 0              | 0              |
| 4452                   | Car Park Extn (JH) - Civil Engineering                 | 0              | 0              | 0              | 0              | 0              | 0              | 0              |
| 4454                   | Car Park Extn (JH) - Landscape Design                  | 0              | 0              | 0              | 0              | 0              | 0              | 0              |
| 4455                   | Car Park Extn (JH) - Archaeology                       | 5,421          | 0              | 0              | 0              | 0              | 0              | 0              |
| 4456                   | Car Park Extn (JH) - Legal Fees                        | 3,465          | 0              | 0              | 0              | 0              | 0              | 0              |
| 4457                   | Car Park Extn (JH) - Little Shore Lane Works           | 3,382          | 0              | 0              | 0              | 0              | 0              | 0              |
| 4460                   | Car Park Extn (JH) - Site Clearance & Preliminaries    | 0              | 0              | 0              | 0              | 0              | 0              | 0              |
| 4461                   | Car Park Extn (JH) - Site Drainage                     | 0              | 0              | 0              | 0              | 0              | 0              | 0              |
| 4462                   | Car Park Extn (JH) - Site Earthworks & Geogrids        | 0              | 0              | 0              | 0              | 0              | 0              | 0              |
| 4463                   | Car Park Extn (JH) - Site Pavements & Surfacing        | 0              | 0              | 0              | 0              | 0              | 0              | 0              |
| 4464                   | Car Park Extn (JH) - Site Kerbs                        | 0              | 0              | 0              | 0              | 0              | 0              | 0              |
| 4465                   | Car Park Extn (JH) - Site Signs & Road Linings         | 621            | 0              | 0              | 0              | 0              | 0              | 0              |
| 4466                   | Car Park Extn (JH) - Site Soft Landscaping             | 0              | 0              | 0              | 0              | 0              | 0              | 0              |
| 4470                   | Car Park Extn (JH) - Lighting & Electrical Design      | 0              | 0              | 0              | 0              | 0              | 0              | 0              |
| 4471                   | Car Park Extn (JH) - Site Parking Meters               | 8,713          | 0              | 0              | 0              | 0              | 0              | 0              |
| 4472                   | Car Park Extn (JH) - Site Electrical Charging Stations | 3,340          | 0              | 0              | 0              | 0              | 0              | 0              |
| 4473                   | Car Park Extn (JH) - Site Play Area Fencing            | 1,965          | 0              | 0              | 0              | 0              | 0              | 0              |
| 4479                   | Car Park Extn (JH) - Project Contingency               | 0              | 0              | 0              | 0              | 0              | 0              | 0              |
|                        | Purchase South Pond                                    | 0              | 0              | 0              | 50,000         | 0              | 0              | 0              |
|                        | <b>Total Expenditure</b>                               | <b>28,369</b>  | <b>68,000</b>  | <b>468,000</b> | <b>53,000</b>  | <b>3,000</b>   | <b>53,000</b>  | <b>3,000</b>   |
|                        | <b>Total Net Capital Expenditure over Income</b>       | <b>18,369</b>  | <b>68,000</b>  | <b>68,000</b>  | <b>53,000</b>  | <b>3,000</b>   | <b>53,000</b>  | <b>3,000</b>   |
| <b>Total Committee</b> |  |                |                |                |                |                |                |                |
|                        | <b>Total Income</b>                                    | <b>7,512</b>   | <b>22,573</b>  | <b>22,083</b>  | <b>22,083</b>  | <b>22,083</b>  | <b>22,083</b>  | <b>22,083</b>  |
|                        | <b>Total Expenditure</b>                               | <b>186,766</b> | <b>199,562</b> | <b>210,879</b> | <b>212,879</b> | <b>212,379</b> | <b>212,379</b> | <b>212,379</b> |
|                        | <b>Total Net Revenue Expenditure</b>                   | <b>179,254</b> | <b>176,989</b> | <b>188,796</b> | <b>190,796</b> | <b>190,296</b> | <b>190,296</b> | <b>190,296</b> |
|                        | <b>Total Net Capital Expenditure</b>                   | <b>18,369</b>  | <b>68,000</b>  | <b>68,000</b>  | <b>53,000</b>  | <b>3,000</b>   | <b>53,000</b>  | <b>3,000</b>   |
|                        | <b>Total Net Committee Expenditure</b>                 | <b>197,623</b> | <b>244,989</b> | <b>256,796</b> | <b>243,796</b> | <b>193,296</b> | <b>243,796</b> | <b>193,296</b> |
|                        | <b>Total Net Committee Expenditure (Check)</b>         | <b>197,623</b> | <b>244,989</b> | <b>256,796</b> | <b>243,796</b> | <b>193,296</b> | <b>243,796</b> | <b>193,296</b> |