



**A Meeting of the West Hoe Cemetery Management Committee  
will be held virtually on  
Thursday 30<sup>th</sup> July 2020 at 6.00pm.**

**Members of the public can join/view this meeting. If you wish to do this, please email the Executive Officer [parishclerk@bishopswaltham-pc.gov.uk](mailto:parishclerk@bishopswaltham-pc.gov.uk) and the link will be provided.**

### Agenda

**All papers/reports are available from the Council offices (except where classified as confidential).**

1. To elect the Chairman of the Committee (Bishop's Waltham Councillor).
2. To elect the Vice Chairman of the Committee (Swanmore Councillor).
3. To receive and accept apologies for non-attendance.
4. To receive any Declarations of Disclosable Pecuniary interests relating to items on this agenda.
5. To receive any personal, pecuniary and non-pecuniary interests relating to items on this agenda.
6. Public Session (*for information only*).
7. Approval of the minutes of the meeting of the 16<sup>th</sup> January 2020.
8. Actions Arising from the meeting of the 16<sup>th</sup> January 2020.  
*For information only.*
9. To consider finance matters:
  - i) To approve the Accounting Statements and note Internal Audit Report – year ending 31.3.20.
  - ii) To approve payments made during lockdown.
  - iii) To note Financial Position year to date.
  - iv) Bank Reconciliations December 2019, January, February, March, April, May and June 2020 for acceptance.
  - v) To consider Cash Flow forecast.
10. Future plans for cemetery.  
To appoint a working group to prepare a programme of works.
11. Annual Memorial Service – to consider actions.
12. Cemetery update (*for information only*).
13. Requests for future agenda items (*for information only*).
14. Date of next meeting - to be agreed.