



Bishop's Waltham Parish Council
A Meeting of the Finance, Policy and Resources Committee will be held
virtually on Tuesday 6th October 2020 at 7.00pm.



Members of the public can join/view this meeting. If you wish to do this, please go to <https://www.webex.com> click the join button, enter meeting number: 163 948 4034 enter your name, email address and the meeting password: rcNvuiED387 click the join button to join the meeting.

Agenda

All papers/reports are available from the Council offices (except where classified as confidential).

1. To receive and accept apologies for non-attendance.
2. To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda.
3. To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda.
4. Public Session - *for information only.*
5. To approve the minutes of the meeting of 1st September 2020.
6. Actions arising from the minutes of the meeting of 1st September 2020 - *for information only.*
7. Report from RFO - *for information only.*
8. Finance matters:
 - i) Payments Schedule – to approve payments.
 - ii) Bank Account Reconciliation Month 5 – to note the review by the Chairman.
 - iii) Parish Council Financial Position Year to Date and Balance Sheet – to note current position.
 - iv) Arbutnot Latham Account – to approve signatories for the mandate.
9. Capital Control Report - *for information only.*
10. Committee Budget for 2021/22.
Recommendations from the Working Group for consideration.
11. Purchase of replacement mower deck.
Proposal from Cllr Nicholson for consideration.
12. Recommendation from the Halls & Grounds Committee for consideration.
Drawing down of reserves for replacement play equipment and gates.
13. Jubilee Hall Car Park Management.
Update from the Executive Officer.
14. Requests for future agenda items - *for information only.*
15. Date of next meeting – 3rd November 2020.
16. Motion for confidential business:
**The following motion will be moved on the completion of the above business:
That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.**
17. Staffing Matters.
 - i) Mrs A Trott – probation sign off for consideration.
 - ii) Annual Pay increments for consideration.

L Edge

Executive Officer/Clerk to the Committee
29.9.20