



**Bishop's Waltham Parish Council**  
**A Meeting of the Finance, Policy and Resources Committee**  
**will be held at the Priory Park Clubhouse, Elizabeth Way, Bishop's Waltham**  
**on Tuesday 1<sup>st</sup> June 2021 at 7.30pm.**



**The meeting will be open to the public unless the Committee directs otherwise.  
Please note that restrictions in line with Covid 19 guidance will be in place.**

**Agenda**

***All papers/reports are available from the Council offices (except where classified as confidential).***

1. To elect the Chairman of the Committee.
2. To elect the Vice Chairman of the Committee.
3. To receive and accept apologies for non-attendance.
4. To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda.
5. To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda.
6. Public Session - *for information only*.
7. To approve the minutes of the meeting of 4<sup>th</sup> May 2021.
8. Actions arising from the minutes of the meeting of 4<sup>th</sup> May 2021 - *for information only*.
9. Report from RFO - *for information only*.
10. Finance matters:
  - i) Payments Schedule – to approve payments.
  - ii) Bank Account Reconciliations Month 1– to note the review by the Chairman.
  - iii) Parish Council Financial Position Year to Date and Balance Sheet – to note current position.
11. Capital Control Report - *for information only*.
12. Comparison of actual income and expenditure 2020/21 by code – to note.
13. Jubilee Hall car park extension final costs – to note.
14. Community Infrastructure Levy Funding Allocations – for approval.
15. Deed of Access:
  - i) Deed of Access Policy
  - ii) Deed of Access.For approval.
16. Current Grant Opportunities- for consideration.
17. Requests for future agenda items - *for information only*.
18. Date of next meeting – 6<sup>th</sup> July 2021.

19. Motion for confidential business:

**The following motion will be moved on the completion of the above business:**

**That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.**

20. Staffing Sub- Committee.

- i) Minutes of the meeting held 19.5.21 – *for information only.*
- ii) To consider the recommendations from the Sub-Committee.

21. Debtors List - for consideration.

L Edge  
Executive Officer  
25.5.21