



**Bishop's Waltham Parish Council**  
**A Meeting of the Finance, Policy and Resources Committee**  
**will be held at the Priory Park Clubhouse, Elizabeth Way, Bishop's Waltham**  
**on Tuesday 6<sup>th</sup> July 2021 at 7.30pm.**



**The meeting will be open to the public unless the Committee directs otherwise.**  
**Please note that restrictions in line with Covid 19 guidance will be in place.**

**Agenda**

***All papers/reports are available from the Council offices (except where classified as confidential).***

1. To receive and accept apologies for non-attendance.
2. To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda.
3. To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda.
4. Public Session - *for information only*.
5. To approve the minutes of the meeting of 1<sup>st</sup> June 2021.
6. Actions arising from the minutes of the meeting of 1<sup>st</sup> June 2021 - *for information only*.
7. Report from RFO - *for information only*.
8. Finance matters:
  - i) Payments Schedule – to approve payments.
  - ii) Bank Account Reconciliations Month 2– to note the review by the Chairman.
  - iii) Parish Council Financial Position Year to Date and Balance Sheet – to note current position.
  - iv) Income and Expenditure Forecast - to note current position.
9. Capital Control Report - *for information only*.
10. Cashless system for payments - Request from Admin Assistant for consideration.
11. Jubilee Hall site – new building - Proposal from Cllr Wilson for consideration.
12. Recommendations for Environmental Focus from the Community & Environment Committee for consideration.
13. Current Grant Opportunities- for consideration.
14. Requests for future agenda items - *for information only*.
15. Date of next meeting – 3<sup>rd</sup> August 2021.
16. Motion for confidential business:  
**The following motion will be moved on the completion of the above business:**  
**That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.**
17. Land at Jubilee Hall – enquiry for consideration.
18. CA Lease for Well House – proposal from Cllr Wilson for consideration.

19. Staffing Matters for consideration.
  - i) Payrise correction.
  - ii) Interview panel for Executive Officer role.
20. Debtors List - for consideration.

L Edge  
**Executive Officer**  
**29.6.21**