



**Bishop's Waltham Parish Council.
NOTICE OF ANNUAL MEETING OF
BISHOP'S WALTHAM PARISH COUNCIL**

I hereby give you notice that the **Annual Meeting of the PARISH COUNCIL** will be held at **7.00pm** in the Jubilee Hall, Little Shore Lane on Tuesday 8th May 2018.
Dated this 1st May 2018.


Clerk to the Council.

**The meeting will be open to the press and public unless the Council direct otherwise.
All papers/reports are available from the Council offices (except where classified as confidential).**

Business to be transacted

1. Election of Chairman of the Council.
2. To receive the Chairman's Declaration of Acceptance of Office.
3. Election of Vice Chairman.
4. To receive the Vice Chairman's Declaration of Acceptance of Office.
5. Approval of Standing Committees for 2018/19.
6. Reappointment of Council working parties for 2018/19.
7. Approval of representatives to outside bodies for 2018/19.
8. Acceptance of calendar of meeting dates for 2018/19.
9. To receive and accept apologies for non-attendance.
10. To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda.
11. To receive and accept any personal, pecuniary and non-pecuniary interests on items on the agenda.
12. Public Session – to last no longer than 30 minutes.
For information only.
13. Approval of the minutes of the meeting 10th April 2018.
14. To receive the report from the County Council/District Council Representative – Cllr Rob Humby.
For information only.
15. To receive the reports from the District Council Representatives – Cllr D McLean and Cllr S Miller.
For information only.
16. To receive the Minutes of the Committees of the Parish Council.
17. Actions arising from the minutes of the meeting of 10th April 2018.
For information only.



18. Ratification and payment of accounts – to authorise payments.
19. To receive current financial statement and balance sheet.
20. Internal Auditor – to confirm the re-appointment for 2017/18.
21. Grant applications for 2018/19.
To consider the recommendations of the Finance, Policy and Resources Committee.
22. Planning Applications:
To ratify the recommendations from the Planning, Environment & Highways Committee.
23. General Data Protection Regulation (GDPR).
Paper from the Clerk for consideration.
24. Parish Council magazine.
Proposal from Cllr Howe for consideration.
25. Forward Plan Review.
Paper from Cllr Shields for consideration.
26. Town Team Event: 'Kids' Treat' – Parish Council involvement.
Recommendation from the Community Development Committee for consideration.
27. Carnival and Show 2018.
Paper from the Clerk for consideration.
28. Correspondence for consideration: Southern Parishes Group.
Speedwatch.
29. Correspondence for consideration: Munro-Martin
Free Street Yellow lines.
30. Councillors' surgeries.
 - i) Report on surgery held 27.4.18
 - ii) To confirm the Councillors for the surgery on 26.5.18.
31. Chairman's report.
For information only.
32. Councillors'/Clerk's reports (*for information only*).
 - i) WDALC Meeting 16.4.18 – Clerk.
33. Requests for future agenda items (*for information only*).
34. Date of next meeting – 12th June 2018.
35. Motion for confidential business:
The following motion will be moved on the completion of the above business:
“That in view of the confidential nature of the business about to be transacted involving commercially sensitive business and legal matters as detailed below it is in the public interest that the public and the press be temporarily excluded, and they are instructed to withdraw.
36. Report from meeting at Bishop's Waltham Surgery 25.4.18 (*for information only*).