



**A Meeting of the West Hoe Cemetery Management Committee
will be held in the Swanmore Parish Council Offices, Hollythorns House,
New Road, Swanmore, Southampton SO32 2NW
on Thursday 21st June 2018 at 6.00pm.**

The meeting will be open to the public unless the Committee directs otherwise.

Agenda

All papers/reports are available from the Council offices (except where classified as confidential).

1. To elect the Chairman of the Committee (Bishop's Waltham Councillor).
2. To elect the Vice Chairman of the Committee (Swanmore Councillor).
3. To receive and accept apologies for non-attendance.
4. To receive any Declarations of Disclosable Pecuniary interests relating to items on this agenda.
5. To receive any personal, pecuniary and non-pecuniary interests relating to items on this agenda.
6. Public Session (*for information only*).
7. Approval of the minutes of the meeting of the 13th March 2018.
8. Actions Arising from the meeting of the 13th March 2018.
For information only.
9. To consider finance matters:
 - i) Annual Return year ending 31.3.18.
 - ii) Accounting Statements and Internal Audit Report.
 - iii) To approve payments.
 - iv) To note Financial Position year to date.
 - v) Bank Reconciliations, March 2018 & April 2018 for acceptance.
 - vi) To consider Cash Flow forecast.
10. Projects for consideration:
 - i) Pet Cemetery
 - ii) Natural Burial Site for Ashes.
 - iii) New Leaflet.
11. Annual Memorial Service – paper from the Clerk for consideration.
12. Plot C119 – paper from the Clerk for consideration.
13. Cemetery update (*for information only*).
14. Requests for future agenda items (*for information only*).
15. Date of next meeting - to be agreed.

Clerk to the Committee.