



**A Meeting of the West Hoe Cemetery Management Committee
will be held in the Swanmore Parish Council Offices, Hollythorns House,
New Road, Swanmore, Southampton SO32 2NW
on Thursday 29th November 2018 at 6.00pm.**

The meeting will be open to the public unless the Committee directs otherwise.

Agenda

All papers/reports are available from the Council offices (except where classified as confidential).

1. To receive and accept apologies for non-attendance.
2. To receive any Declarations of Disclosable Pecuniary interests relating to items on this agenda.
3. To receive any personal, pecuniary and non-pecuniary interests relating to items on this agenda.
4. Public Session (*for information only*).
5. Approval of the minutes of the meeting of the 20th September 2018.
6. Actions Arising from the meeting of the 20th September 2018.
For information only.
7. To consider finance matters:
 - i) To approve payments.
 - ii) To note Financial Position year to date.
 - iii) Bank Reconciliations, August 2018, September 2018 and October 2018 for acceptance.
 - iv) To consider Cash Flow forecast.
8. Budget 2019/20 - to consider the recommendations from the working group.
9. Correspondence: Bishop's Waltham Parish Council – caretaker costs.
10. Correspondence: Mrs Duffy – planting of tree.
11. Cemetery Regulations - review of current regulations.
12. Memorial Service 2019 – to consider the arrangements.
13. Second cremation area – to consider actions.
14. Visual Tree Assessment Report – to consider actions.
15. Cemetery update (*for information only*).
16. Requests for future agenda items (*for information only*).
17. Date of next meeting - to be agreed.