



**Bishops Waltham Parish Council.
NOTICE OF A MEETING OF
BISHOP'S WALTHAM PARISH COUNCIL**

I hereby give you notice that a **Meeting of the PARISH COUNCIL** will be held at **7.00 p.m.** in the Jubilee Hall, Little Shore Lane on Tuesday 12th November 2019.
Dated this 5th November 2019.

L Edge
Executive Officer

**The meeting will be open to the press and public unless the Council direct otherwise.
All papers/reports are available from the Council offices (except where classified as confidential).**

Business to be transacted

1. To receive and accept apologies for non-attendance.
2. To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda.
3. To receive and accept any personal, pecuniary and non-pecuniary interests on items on the agenda.
4. Public Session – to last no longer than 30 minutes.
For information only.
5. Approval of the minutes of the meeting 8th October 2019.
6. To receive the report from the County Council/District Council Representative – Cllr Rob Humby.
For information only.
7. To receive the reports from the District Council Representatives –Cllr D McLean and Cllr S Miller.
For information only.
8. To receive the Minutes of the Committees of the Parish Council.
9. Actions arising from the minutes of the meeting of 8th October 2019.
For information only.
10. External Audit Report.
To note the conclusion of audit 31.3.19.
11. To receive current financial statement and balance sheet.
12. Grant Application.
To consider the recommendation of the Finance, Policy & Resources Committee.
i) Citizens Advice, Winchester District.
13. Planning Applications:
To ratify the recommendations of the Planning & Highways Committee.
14. Unreasonable Behaviour Policy.
To ratify the recommendation of the Finance, Policy & Resources Committee.



15. Electronic summons.
To review the decision to deliver by email the summons and papers for Council and Committee meetings.
16. Bishop's Waltham to Botley Bridleway.
Paper from Cllr Shields for consideration.
Establishment of "The Railway Trail Working Group".
17. Report on "Putting Fun into Funding" Conference - 11th October 2019 – Cllr Shields.
To approve the document "Grants available to Community Organisations."
18. Councillors' surgeries.
 - i) To note the report from the extra surgery held 20.9.19.
 - ii) To note the reports from the surgeries held at the Bishop's Waltham Junior School.
 - iii) To note the report from the surgery held 26.10.19.
19. Working Group Status Updates (*for information only*).
20. Notes from Southern Parishes Meeting 21.10.19 (*for information only*).
21. Chairman's report (*for information only*).
22. Councillors'/Clerk's reports (*for information only*).
 - i) South Downs National Park Authority Parishes Workshop – 29 October 2019 – Cllrs Shields and T Wilson.
23. Requests for future agenda items (*for information only*).
24. Date of next meeting – 10th December 2019.
25. Motion for confidential business:
**The following motion will be moved on the completion of the above business:
"That in view of the confidential nature of the business about to be transacted involving commercially sensitive business and staffing matters as detailed below it is in the public interest that the public and the press be temporarily excluded, and they are instructed to withdraw".**
26. Jubilee Hall Car Park Extension.
 - i) To consider the tender report received from Ridge.
 - ii) To consider the financial planning for the costs and loan repayments.
 - iii) To appoint the contractor to undertake the works.
27. Staffing Matters.
Appointment of the Administration Assistant (Halls & Grounds Committee/Community Development Committee).
To ratify the recommendation of the Finance, Policy & Resources Committee.