



**A Meeting of the West Hoe Cemetery Management Committee  
will be held in the Jubilee Hall, Little Shore Lane, Bishop's Waltham  
on Thursday 24<sup>th</sup> January 2019 at 6.00pm.**

The meeting will be open to the public unless the Committee directs otherwise.

**Agenda**

**All papers/reports are available from the Council offices (except where classified as confidential).**

1. To receive and accept apologies for non-attendance.
2. To receive any Declarations of Disclosable Pecuniary interests relating to items on this agenda.
3. To receive any personal, pecuniary and non-pecuniary interests relating to items on this agenda.
4. Public Session (*for information only*).
5. Approval of the minutes of the meeting of the 29<sup>th</sup> November 2018.
6. Actions Arising from the meeting of the 29<sup>th</sup> November 2018.  
*For information only.*
7. To consider finance matters:
  - i) To approve payments.
  - ii) To note Financial Position year to date.
  - iii) Bank Reconciliations, November 2018 and December 2018 for acceptance.
  - iv) To consider Cash Flow forecast.
8. Interim Internal Audit Report April 2018 – October 2018.  
To note the report.
9. Pet cemetery.
  - i) Update on Planning application.
  - ii) To approve leaflet for publication.
10. Site meeting with Martyn Gingell 8.1.19.  
Report from Clrs Mrs Clive and Howe for consideration.
11. Cemetery update (*for information only*).
12. Requests for future agenda items (*for information only*).
13. Date of next meeting - to be agreed.