



**Bishop's Waltham Parish Council
A Meeting of the Finance, Policy and Resources Committee
will be held at Jubilee Hall, Little Shore Lane, Bishop's Waltham
on Tuesday 4th June 2019 at 7.00pm.**

The meeting will be open to the public unless the Committee directs otherwise.

Agenda

All papers/reports are available from the Council offices (except where classified as confidential).

1. Election of Chairman of the Committee.
2. Election of Vice Chairman of the Committee.
3. To receive and accept apologies for non-attendance.
4. To receive any Declarations of Disclosable Pecuniary Interests on items on the agenda.
5. To receive any personal, pecuniary and non-pecuniary interests on items on the agenda.
6. Public Session (*For information only*).
7. To approve the Minutes of the meeting of 7th May 2019.
8. Actions Arising from the minutes of the meeting of 7th May 2019. (*For information only*).
9. Report from RFO (*for information only*).
10. Annual Governance and Accountability Return for financial year ended 31 March 2019.
 - i) Final Internal Audit Visit for 2018/19 - Report.
 - ii) Requirements: List 4 – Intermediate Level Review.
 - iii) Annual internal Audit Report 2018/19. (No separate report).
 - iv) Section 1 – Annual Governance Statement 2018/19.
 - v) Section 2- Accounting Statements 2018/19.For consideration and referral to Council.
11. Income & Expenses Comparisons by Code. (*For information only*).
12. Finance Matters:
 - i) Payments Schedule – to note payments and refer to Council for ratification.
 - ii) Bank Account Reconciliation Month 1 – for approval.
 - iii) Parish Council Financial Position Year to Date and Balance Sheet - to note current position.
 - iv) Income & Expenditure Forecast – to note current position.
13. Capital Control Report (*for information only*).
14. Petition Policy – for adoption.
15. BT Phone box – to consider the purchase of the phone box at Hoe Road.
16. Dynamos Licence.
Recommendations from the Halls & Grounds Committee for consideration.
17. Bishop's Waltham Men's Shed.
Request for use of the pavilion at Albany Road Cricket Ground for consideration.
18. Councillors/Clerk reports (*for information only*).



19. Requests for future agenda items *(for information only)*.
20. Date of next meeting Tuesday 2nd July 2019.
21. Motion for confidential business:
**The following motion will be moved on the completion of the above business:
"That in view of the confidential nature of the business about to be transacted involving
staffing matters as detailed below it is in the public interest that the public and the
press be temporarily excluded, and they are instructed to withdraw.**
22. Staffing Matters for consideration.
 - i) Appraisals 2019.
 - ii) Staffing sub-committee.

28.5.19

L Edge
Executive Officer