



**A Meeting of the West Hoe Cemetery Management Committee  
will be held in the Swanmore Parish Council Offices, Hollythorns House,  
New Road, Swanmore, Southampton SO32 2NW  
on Thursday 8<sup>th</sup> August 2019 at 6.00pm.**

The meeting will be open to the public unless the Committee directs otherwise.

### Agenda

**All papers/reports are available from the Council offices (except where classified as confidential).**

1. To receive and accept apologies for non-attendance.
2. To receive any Declarations of Disclosable Pecuniary interests relating to items on this agenda.
3. To receive any personal, pecuniary and non-pecuniary interests relating to items on this agenda.
4. Public Session (*for information only*).
5. Approval of the minutes of the meeting of the 6<sup>th</sup> June 2019.
6. Actions Arising from the meeting of the 6<sup>th</sup> June 2019.  
*For information only.*
7. To consider finance matters:
  - i) To approve payments.
  - ii) To note Financial Position year to date.
  - iii) Bank Reconciliations May and June 2019 for acceptance.
  - iv) To consider Cash Flow forecast.
8. New cremation and burial areas work.  
Paper from the Clerk for consideration.
9. Bund and compost heap work.  
To consider actions following site visit.
10. Pet cemetery sign.  
Paper from the Clerk for consideration.
11. Purchase of register books.  
Paper from the Clerk for consideration.
12. Annual Memorial Service - update from the Clerk.
13. Cemetery update (*for information only*).
14. Requests for future agenda items (*for information only*).
15. Date of next meeting - to be agreed.