BISHOP'S WALTHAM PARISH COUNCIL

Minutes of the virtual meeting of the Planning and Highways Committee On Tuesday 22nd September 2020 commencing at 7.00pm.

Present:

<u>Committee Members</u> Cllr Mrs J Wood

Cllr R Shields
Cllr K Jones
Cllr S Jones
Cllr B Nicholson
Cllr Mrs L Thompson

Cllr G Westcombe

Non-Committee Members None

<u>Also in attendance</u> Mrs L Edge Executive Officer

Mrs R Shields Parish Rights of Way Officer

Chairman

Vice Chairman

Cllr D McLean WCC

Members of public None

PH041/20 <u>To receive and accept apologies for non-attendance.</u>

All members of the Committee were present.

PH042/20 To receive any declarations of disclosable pecuniary Interests on items on the

<u>agenda.</u>

None relating to the business of the meeting.

PH043/20 <u>To receive any declarations of personal, pecuniary and non-pecuniary interests</u>

on items on the agenda.

None relating to the business of the meeting.

PH044/20 Public Session.

No members of the public were present.

Cllr Westcombe raised the question of the new garden waste bins being provided by WCC to replace the green bags. He noted that many houses did not have the room to house the existing bins without adding this additional one. He added that it was important that any future developments included suitable bin storage.

Cllr McLean reported/commented on the following: garden waste bins, under discussion by WCC for over a year – part of the climate neutral drive; petrol station/car wash – operating without planning permission, possible contamination issues, concern of the North Pond Conservation Group, reported to EA and raised with WCC; retrospective planning applications; fly tipping.

The Committee agreed to contact WCC and raise the concerns over the car wash.

Action: Exec Officer

PH045/20 <u>Parish Lengthsman's Report. (For information only).</u>

Report on file.

PH046/20 Parish Council's Tree Warden's Report

i) To consider any motion put to the meeting as a result.

Noted.

ii) HCC response re tree planting for consideration.

The Committee welcomed the very positive response from HCC on the subject of additional tree planting.

Resolved: to liaise with BW IN Bloom in relation to the proposed shrub planting on the roundabout.

Proposed: Cllr Mrs Wood Seconded: Cllr Nicholson

All in favour. Action: Exec Officer

PH047/20 Parish Rights of Way Officer's Report.

To consider any motion put to the meeting as a result.

Report on file.

Mrs Shields provided the following updates:

FP50 – HCC to purchase both gates and delivery would be in the first week of October.

FP42A – response received from Bargate – information to be sent to HCC for investigation.

Permissive footpath - agreed to monitor situation.

PH048/20 <u>Minutes of the meeting of the Planning and Highways Committee</u>

25th August 2020.

Resolved: to approve the minutes of the meeting of the Planning and Highways Committee of the 25th August 2020.

Proposed: Cllr K Jones Seconded: Cllr Thompson

All in favour.

PH049/20 Actions Arising from the Minutes of the meeting of the 25th August 2020 (for information only).

Noted.

PH023/20 – Estate Agent Boards – noted as complete. Cllr Thompson had contacted all agents and raised the concerns. Cllr Thompson had also spoken to a resident about the issues.

Elim Close issues – Highways to be contacted re positioning of estate agent boards (one per agent) at the entrance to the development.

Action: Exec Officer

PH050/20 <u>Financial Position Year to Date.</u>

To note current position.

Position year to date noted.

PH051/20 Budget 2021/22 – to appoint a working group to consider the Committee Budget

Additional matters to be considered by working group/Committee – public consultations for High Street management and Government planning changes.

i) The Committee also discussed additional highway signs for town car parks (including the Jubilee Hall). The Executive Officer would contact Highways for comment with the intention to arrange signage in this financial year.

Action: Exec Officer

ii) Resolved: to appoint a working group (Cllrs Mrs Wood, Shields and the Exec Officer) to consider the budget for the Committee for 2021/22.

Proposed: Cllr Mrs Wood Seconded: Cllr S Jones

All in favour. Action: JW/RS/Exec Officer

PH052/20 Planning Applications for consideration.

20/01639/FUL & 20/01646/LIS Closing date for comments: 30.9.20

Mr Skipwith

Installation of a gate at the rear of property onto Little Shore Lane.

16 Lower Basingwell Street Bishops Waltham SO32 1AJ.

Recommendation: No objection – unanimous.

20/03770/HOUS Closing date for comments: 6.10.20

Mr and Mrs Scott

Proposed Single Storey Rear Extension, following demolition of existing conservatory.

Bracken Ridge Dean Lane Bishops Waltham SO32 1FX.

Recommendation: No objection – unanimous.

20/03776/HOUS Closing date for comments: 6.10.20

Mr and Mrs Thompson

Replacement workshop with studio over.

Apple Tree Cottage Ashton Lane Bishops Waltham SO32 1FN.

Recommendation: No objection – unanimous.

20/03796/HOUS Closing date for comments: 9.10.20

Mr B Manns

Proposed replacement garage / workshop at rear of garden.

1 New Road Bishops Waltham SO32 1FF.

Recommendation: No objection – unanimous.

PH053/20 Planning Applications.

Decisions by WCC Delegated Officers/Committee, SDNP Planning Authority and Appeal Decisions.

Noted.

PH054/20 Town Centre Accessibility.

Resolved: to request a progress report from HCC on measures funded and proposed.

Proposed: Cllr Mrs Wood Seconded: Cllr S Jones

All in favour. Action: Exec Officer

PH055/20 <u>Little Shore Lane – traffic management.</u>

Resolved: to request a progress report on traffic management proposals for Little Shore Lane from HCC.

Proposed: Cllr Mrs Wood Seconded: Cllr Westcombe

All in favour. Action: Exec Officer

PH056/20 High Street Management – proposal from Cllr Mrs Wood for consideration.

The Committee considered the proposal from Cllr Mrs Wood and comments from Cllr Shields on the need to complete the methodology exercise before presenting any proposals for consideration and consultation.

Cllr Mrs Wood agreed to amend her proposal.

Resolved: the working group to complete the methodology paper to consider options for the High Street Management, to include a sense check (review of other areas and the success or otherwise of actions) and to present proposals for consideration by the Committee and public consultation in due course.

Proposed: Cllr Mrs Wood Seconded: Cllr K Jones

All in favour.

Action: JW/RS/BN/KJ

Virtual meeting to be held at 6pm on 6.10.20.

PH057/20 WCC – Proposal for additional cycle racks in town centre.

For consideration.

Resolved: to welcome the funding for additional cycle racks; to request a socially distanced meeting with WCC to discuss the best site for any cycle racks (noting that the area proposed already has racks that are underused); to advise WCC that the Parish Council's Forward Plan contains actions concerning cycling and to suggest that the funding could be used for other cycling improvements if cycle racks was not an option.

Proposed: Cllr S Jones Seconded: Cllr K Jones

All in favour. Action: Exec Officer

PH058/20 Chairman's Report.

Cllr Mrs Wood reported on the WCC virtual meeting on the Government's proposed changes to the planning system.

Noted that Cllr Shields had provided a summary of the change which would be forwarded to all Committee members.

Action: RS/Exec Officer

PH059/20 Requests for future agenda items.

i) Government proposed changes to planning system. Action: Exec Officer

ii) BW Design Statement – proposal from Cllr Shields. Action: RS

PH060/20 Date of next meeting Tuesday 27th October 2020.

Noted.

There being no further business the meeting closed at 8:36pm.