

BISHOP'S WALTHAM PARISH COUNCIL
Minutes of the virtual meeting of the Planning and Highways Committee
On Tuesday 26th January 2021 commencing at 7.00pm.

Present:

Committee Members

Cllr Mrs J Wood
Cllr R Shields
Cllr K Jones
Cllr S Jones
Cllr B Nicholson
Cllr Mrs L Thompson
Cllr G Westcombe

Chairman
Vice Chairman

Non-Committee Members

None

Also in attendance

Mrs L Edge
Mrs R Shields
Cllr D McLean

Executive Officer
Parish Rights of Way Warden
WCC

Members of public

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PH115/20 To receive and accept apologies for non-attendance.

All Committee members were present.

PH116/20 To receive any declarations of disclosable pecuniary interests on items on the agenda.

None relating to the business of the meeting.

PH117/20 To receive any declarations of personal, pecuniary and non-pecuniary interests on items on the agenda.

Cllr Nicholson – application 20/02836/TPC
Cllr Shields – application 21/00118/HOUS.

PH118/20 Public Session.

Cllr K Jones advised the Committee of complaints from users of the Jubilee Hall car park that it had not been gritted during the icy conditions the previous week. Groundsmen would be asked to make sure this was undertaken in the future.

Cllr McLean commented that he was pleased to see that yellow line proposals in the parish (Free Street/Shore Lane) were progressing.

PH119/20 Report from District Councillor: Cllr D McLean (for information only).

Cllr McLean reported/commented on the following:

Attendance at Planning Committee meetings, no site visits allowed at the moment.

Application for polytunnels on the Botley Road – disappointed that they were clearly visible from the road and the promised landscaping had not been undertaken – raised with WCC Enforcement – trees promised in March.

Letter to be sent to WCC Enforcement from Parish Council.

Action: Exec Officer

Thanked PC for reinstating the Bottle bank at the Jubilee Hall.

Asked for his thanks to be passed on to the Lengthsman, Peter Wall, for his work throughout the parish.

- PH120/20** **Parish Lengthsman's Report (for information only).**
Noted – on file for information.
- PH121/20** **Parish Council's Tree Warden's Report**
To consider any motion put to the meeting as a result.
No report this month although Mrs Jones had noted the TPC application and raised no objection to the proposed works.
- PH122/20** **Parish Rights of Way Warden's Report.**
To consider any motion put to the meeting as a result.
Report noted and on file for information.
Mrs Shields provided the following update – FP6 work completed, noted sign was facing wrong way – Cllr Nicholson to check.
- PH123/20** **Minutes of the meeting of the Planning and Highways Committee**
29th December 2020.
Resolved: to approve the minutes of the meeting of the Planning and Highways Committee of the 29th December 2020.
Proposed: Cllr K Jones
Seconded: Cllr Nicholson
5 in favour, 2 abstentions.

Cllr S Jones left the meeting.
- PH124/20** **Actions Arising from the Minutes of the meeting of the 29th December 2020 (for information only).**
Noted.
- PH125/20** **Financial Position Year to Date.**
To note current position.
Position year to date noted.
- PH126/20** **Replacement van budget – proposal to request transfer of funds to reserve – for consideration.**
The Executive Officer advised the Committee that the lengthsman's van had broken down that day and had been towed to a local garage.
Committee agreed that no work should be undertaken on the vehicle until an estimate of the works required had been received. **Action: Exec Officer**
If a vehicle was required in the interim Cllr Nicholson suggested that one of the grounds vehicles could be used as they were not in full use at the moment.
Resolved: to recommend to the Finance, Policy & Resources Committee that the budgeted funds for the lengthsman's replacement van (£6,000) are transferred to the ear marked reserves for this purpose.
Proposed: Cllr Mrs Wood
Seconded: Cllr K Jones
All in favour. **Action: Exec Officer**

PH127/20

Planning Applications for consideration.

20/05845/LIS & 20/05844/HOUS

Closing date for comments: 3.2.21

Mr James Tuttiett

Brick and flint garden wall and traditional lean-to glasshouse to enclose the orchard area.

Swimming pool with pool house in the garden storage and dumping area to the east of the orchard.

Vernon Hill House, Vernon Hill, Bishops Waltham, SO32 1FH.

Recommendation: Comment only – support the recommendations of the WCC Landscape Officer in relation to lighting and the arboricultural impact assessment – would request that a biodiversity report is provided – unanimous.

21/00047/HOUS

Closing date for comments: 5.2.21

Mr C McCallion

Refurbishment and extension of an existing bungalow.

Great Ashton, Beeches Hill, Bishops Waltham, SO32 1FT.

Recommendation: no objection – unanimous.

20/02698/HOU

Closing date for comments: 1.2.21

Mr and Mrs Gandhe

Proposed 2-bay carport

Hillside View Martin Street Bishops Waltham SO32 1DN.

Recommendation: no objection – 5 in favour, 1 abstention.

20/02689/HOU & 20/02690/LIS

Closing date for comments: 3.2.21

Mr Hornett

Conversion of existing garage loft with velux windows.

The Timbers Bank Street Bishops Waltham SO32 1AN.

Recommendation: no objection – unanimous.

20/02836/TPC

Closing date for comments: Not available

Mr N Spencer

276 Common Lime (*Tilia x eurocea*) Remove basal suckers and re-survey

316 Beech (*Fagus spp*) Prune canopy on north east side to provide no more than 2.5m separation from roofline

329 Lawson Cypress (*Chamaecyparis lawsoniana*) Removal due to potential future size and dominance

330 Lawson Cypress x 2 (*Chamaecyparis lawsoniana*) Clip top and sides annually to maintain 3m height and compact shape

334 Cherry (*Prunus spp*) Prune to achieve 1m clearance from property

335 Hybrid Cockspur Thorn (*Crataegus x lavalleyi*) Remove stakes? Reduce northern side of canopy to achieve 1m separation to property

336 Hybrid Cockspur Thorn (*Crataegus x lavalleyi*) Remove stakes? Reduce northern side of canopy to achieve 1m separation to property

337 Hybrid Cockspur Thorn (*Crataegus x lavalleyi*) Remove stakes? Reduce northern side of canopy to achieve 1m separation to property

349 Cherry Laurel (*Prunus laurocerasus*) Reduce in height by 4m

355 Cherry Laurel (*Prunus laurocerasus*) Coppice as part of group thinning

358 Cherry Laurel (*Prunus laurocerasus*) Coppice as part of group thinning

363 Cherry Laurel (*Prunus laurocerasus*) Reduce in height by 4m

14 Northbrook Bower, Free Street Bishops Waltham SO32 1NR.

Recommendation: no objection – 5 in favour, 1 abstention.

21/00118/HOUS

Closing date for comments: 12.2.21

Dr S Le Besque

Erection of garden room, to use as a private art studio (no commercial use). External dimensions are 4.2mx3.6m. Height 2.5m Distance from boundaries - to north east 1.6m (boundary is hedge 1.75-2.0m high), to south east 1.9m (boundary is fence 1.4m high).

5 Primrose Terrace Beeches Hill Bishops Waltham SO32 1FD.

Recommendation: no objection – 5 in favour, 1 abstention.

PH128/20

Planning Applications.

Decisions by WCC Delegated Officers/Committee, SDNP Planning Authority and Appeal Decisions.

Noted.

PH129/20

WCC Local Plan Advisory Group Meeting on 11th January 2021.

Report and recommendations from Cllr Shields for consideration.

Cllr Shields presented the report.

Resolved: To note the current progress with the Local Plan (2018 - 2038)

To appoint a Working Group (JW/RS/KJ/LT) to:

Draft a response to the Local Plan Questionnaire for Parish Council approval on 9th March

Conduct a preliminary land survey to identify sites for development

Review lessons from work on the last Local Plan and prepare a strategic plan for the next.

Proposed: Cllr Shields

Seconded: Cllr K Jones

All in favour.

Provisional dates for Working Group meeting – 9.2.21 and/or 23.2.21. Cllr Shields to forward draft Local Plan questionnaire to working group members.

Action: Exec Officer/RS

PH130/20

Bishop's Waltham Railway Trail, BW Section – to consider the appointment of a Project Manager.

Noted too expensive to employ a Project Manager – volunteer needed.

Resolved: to seek a volunteer to be Project Manager for the Bishop's Waltham Railway Trail, BW Section – information to be published on Council Facebook, website etc. Cllr Shields to provide copy for publication.

Proposed: Cllr Mrs Wood

Seconded: Cllr Nicholson

All in favour.

Action: RS/Exec Officer

PH131/20

WCC Parking and Access Strategy – Paper from Cllr Shields for consideration.

Cllr Shields presented the paper.

Discussion was held on the proposals relevant to Bishop's Waltham and comments to be made during the Stakeholder meeting on 28.1.21.

The subject of car park signage would also be raised at the meeting.

Resolved: to approve the comments to be made at the stakeholder meeting on 28.1.21 in regard to:

- **Addition of Jubilee Hall parking now gives sufficient for BW**
- **Proposed bike racks by the bus shelter meet the requirement**
- **Traffic regulation in the upper High Street to be considered in our survey with options**

- **Support for residents' on-street permit scheme**
- **Interest in hearing about differential charging for cleaner vehicles**

Proposed: Cllr Mrs Wood

Seconded: Cllr Shields

All in favour.

- PH132/20** **Councillor Shields' Succession Plan – Planning & Highways - for consideration.**
Resolved: to approve the following in relation to Cllr Shields' P & H responsibilities:
P&H Ctee (Vice Chair) New VC to be elected in May.
Exception Sites – Cllrs Mrs Wood and Wilson.
Northern Footpath/Cycleway – Working Group set up by PC – TW/JM
Hand Sanitiser Maintenance - To be undertaken by lengthsman/groundsman.
BW Rail Trail - Project manager to be sought.
Botley – BW Bridleway – to remain with Cllr Shields at present.
 Proposed: Cllr Mrs Wood
 Seconded: Cllr Nicholson
 5 in favour, 1 abstention.
- PH133/20** **Forward Plan 2019-2023 Review and Update.**
Resolved: to approve the review with the following updates:
PH4 – contract renewal date to be checked with WCC.
PH6 – to contact Country Homes re provision of new bus shelter in St George's Square.
PH7.2 – to change “lobby for ” to “consider” (subject to planned consultation).
PH14 & PH15 – to republish in future newsletter.
PH24.1 – to note as complete.
 Proposed: Cllr Mrs Wood
 Seconded: Cllr Nicholson
 All in favour.
- PH134/20** **Chairman's Report.**
 The Chairman reported on the following:
 Reported broken road sign – repaired within one week.
 Listened online to the WCC Local Plan meeting.
- PH135/20** **Requests for future agenda items.**
 None at this time.
- PH136/20** **Date of next meeting Tuesday 23rd February 2021.**
 Noted.

There being no further business the meeting closed at 8:55pm.