

WEST HOE CEMETERY MANAGEMENT COMMITTEE
The Jubilee Hall, Little Shore Lane, Bishop's Waltham. SO32 1ED

Minutes of the Virtual Meeting of the Committee
Thursday 18th February 2021 at 6.00 pm

Present:

Committee Members:	Cllr Mr A Webb	Chairman
	Cllr Mr A Rankine	Vice Chairman
	Cllr Mrs P Clive	
	Cllr Mrs J Marsh	
	Cllr Mr T Wilson	

Ex-officio Members: None

Non-Committee Members: None

Also in attendance: Mrs L Edge Clerk

Members of the public: None

WH062/20 To receive and accept apologies for non-attendance.

Cllr Selway.

Resolved: to received and accept the apologies for non-attendance as tabled.

Proposed: Cllr Webb

Seconded: Cllr Rankine

All in favour.

WH063/20 To receive any Declarations of Disclosable Pecuniary and Non-Pecuniary Interest relating to items on the agenda.

None relating to the business of the meeting.

WH064/20 To receive any personal, pecuniary and non-pecuniary interests relating to items on the agenda.

None relating to the business of the meeting.

WH065/20 Public Session (for information only).

No members of the public were present.

WH066/20 To approve the minutes of the meeting of the 17th December 2020.

Resolved: to approve the minutes of the meeting of the 17th December 2020.

Proposed: Cllr Rankine

Seconded: Cllr Wilson

All in favour that were present at the meeting.

WH067/20 Actions Arising from the meeting of the 17th December 2020.

Noted.

WH068/20 To consider finance matters:

i)To approve payments made.

Resolved: to approve payments made.

Proposed: Cllr Mrs Marsh

Seconded: Cllr Rankine

All in favour.

ii) Bank Reconciliations November and December 2020 for acceptance

Resolved: to accept the Bank Reconciliations November and December 2020

Proposed: Cllr Mrs Clive

Seconded: Cllr Rankine

All in favour.

iii) To note Financial Position year to date.

Resolved: to note Financial Position year to date.

Proposed: Cllr Rankine

Seconded: Cllr Mrs Clive

All in favour.

iv) To consider Cash Flow forecast.

Noted. No action required at the moment.

WH069/20

Removal of spoil from site.

Report from Cllrs Webb and Rankine for consideration.

Cllr Webb presented the report.

Councillors discussed the impact of retaining spoil on site and the need to keep a supply available for the refilling and topping up of graves.

Resolved: to seek quotations for the removal from site of all soil on the existing bunds.

Proposed: Cllr Mrs Marsh

Seconded: Cllr Mrs Clive

All in favour.

Action: Clerk

Site visit to be held on 12.3.21 at 10.30am to discuss options for spoil storage.

WH070/20

Cemetery update (for information only).

Noted.

WH071/20

Requests for future agenda items (for information only).

1. Lych gate quotations.
2. Spoil storage and quotations for removal.

WH072/20

Date of next meeting.

Thursday 18th March 2021 at 6.00pm.

There being no further business the meeting closed at 6:35pm.