



Bishop's Waltham Parish Council
Minutes of the meeting of the Parish Council Finance, Policy and Resources
Committee held virtually
on Tuesday 2nd March 2021 at 7.00pm.



Present:	Cllr T Wilson	Chairman
	Cllr B Nicholson	Vice Chairman
	Cllr K Jones	
	Cllr Mrs J Marsh	
	Cllr Mrs P Wilson	
	Cllr Mrs J Wood	
In attendance:	Mrs L Edge	Executive Officer
	Mrs E McKenzie	Deputy Executive Officer
	Mrs H Fisher	Senior Admin Assistant (Finance)
	Mr J Story	Responsible Finance Officer
Members of the public:	5	

- FPR148/20** **To receive and accept apologies for non-attendance.**
None – all Committee members were present.
- FPR149/20** **To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda.**
None relating to the business of the meeting.
- FPR150/20** **To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda.**
None relating to the business of the meeting.
- FPR151/20** **Public Session.**
No members of the public wished to speak.
- FPR152/20** **To approve the minutes from the meeting of the Finance, Policy and Resources Committee – 2nd February 2021.**
Resolved: to approve the minutes of the Finance, Policy and Resources Committee – 2nd February 2021.
Proposed: Cllr Jones
Seconded: Cllr Mrs Marsh
All in favour.
- FPR153/20** **Actions arising from the meeting of the Finance, Policy and Resources Committee - 2nd February 2021.**
Noted.
- FPR154/20** **Report from RFO.**
Noted - Report on file for information.
Mr Story reported/commented on the following: Castle Water update; invoice for public toilets; Barclays closure – options for deposits at the Post Office.
- FPR155/20** **Finance matters:**
i) Payments Schedule – to approve payments.
Resolved: to approve the payments as tabled.
Proposed: Cllr Nicholson
Seconded: Cllr Mrs Wilson
All in favour.

**ii) Bank Account Reconciliation Month 10 – to note the review by the Chairman.
Resolved: to note the review of the Bank Account Reconciliations Month 8 by the Chairman.**

Proposed: Cllr Mrs Marsh
Seconded: Cllr Mrs Wood
All in favour.

**iii) Parish Council Financial Position Year to Date and Balance Sheet – to note current position
Resolved: to note the current Financial Position Year to Date and Balance Sheet.**

Proposed: Cllr Mrs Marsh
Seconded: Cllr Nicholson
All in favour.

**iv) Income and Expenditure Forecast – to note current position.
Resolved: to note the current position.**

Proposed: Cllr Jones
Seconded: Cllr Nicholson
All in favour.

**FPR156/20 Capital Control Report – for information only.
Noted.**

**FPR157/20 Transfers To/From Earmarked Reserves 2020 – 21 – proposal from Cllr Wilson for consideration.
Resolved: to transfer to or from the appropriate Earmarked Reserves Accounts amounts as detailed in the attached schedule, a net increase of £197,429.58.**

Proposed: Cllr Wilson
Seconded: Cllr Jones
All in favour.

Action: RFO

FPR158/20 Allowances 202/21 for approval:

i) Chairman's Allowance

Resolved: to approve the payment of the Chairman's allowance for 2020/21 of £500 (if claimed).

Proposed: Cllr Nicholson
Seconded: Cllr Mrs Wood
All in favour.

ii) Councillors' Allowances.

Resolved: to approve the payment of the Councillors' allowance of £120 per Councillor (if claimed).

Proposed: Cllr Nicholson
Seconded: Cllr Mrs Marsh
All in favour.

Councillors to submit claims to the Executive Officer before 31.3.21.

FPR159/20 Financial Risk Assessment - to accept the Risk Assessment and Action Plan and refer to full Council for approval.

Resolved: to accept the Risk Assessment and Action Plan and refer to full Council.

Proposed: Cllr Wilson
Seconded: Cllr Mrs Wood
All in favour.

Action: Exec Officer

FPR160/20 Financial Regulations - to approve the review and recommendations from the Chairman and Executive Officer.

Resolved: to approve the review including amendments requested, subject to confirmation of the legality of changes.

Proposed: Cllr Wilson
Seconded: Cllr Mrs Marsh
All in favour.

Action: Exec Officer

- FPR161/20** **Winchester City Council – Funding for Community Projects – to consider bidding for funding for appropriate infrastructure projects.**
Resolved: to apply to Winchester City Council for CIL funding for the following projects:
i) Purchase of the South Pond (Exec Officer to confirm ownership)
ii) Installation of a skatepark.
Proposed: Cllr Wilson
Seconded: Cllr Jones
All in favour. **Action: Exec Officer**
- FPR162/20** **BW Doctor’s surgery – proposal from Cllr Wilson for consideration.**
Resolved: to advise the BW Doctors that the offer of the land at the Jubilee Hall for a new surgery will be withdrawn in three months to allow the Council to proceed with the proposal to build a new office block on the site (included within budget 2021/22).
Proposed: Cllr Wilson
Seconded: Cllr Nicholson
All in favour. **Action: Exec Officer**
- FPR163/20** **Requests for future agenda items.**
None at this time.
- FPR164/20** **Date of next meeting – Tuesday 6th April 2021.**
Noted.
- FPR165/20** **Motion for confidential business:**
The Chairman then moved:
That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.
- FPR166/20** **Debtors List for consideration.**
Noted – no action required at this time.

There being no further business the meeting closed at 8:03pm.