

- HG163/20** **Actions arising from the meeting of the Halls & Grounds Committee – 16th February 2021**
 Noted.
 Cllrs Marsh and Clarke to meet with the DEO regarding the Priory Meadow Information Board in week commencing 22nd March.
 It was noted that four more trees for the Langton Road green space were due to be ordered. The Southern Footpath project was not due to be handed over to the committee until 1st April 2021 but the Chairman requested related paperwork to be compiled before this date. **ACTION: DEO**
 Public Access to Parish Council Land – meting to be arranged to undertake site visits.
ACTION: Cllrs Nicholson and P Wilson, Snr Groundsman
- HG164/20** **Halls Manager’s Written Report – for consideration.**
 Noted.
 Shower mixer taps fixed without extra cost incurred.
 Road map to reopening produced by the Halls Management Team which was well received by the committee.
 A good response from hirers was reported as well as new interest to maximise hire post pandemic.
- HG165/20** **Senior Groundsman’s Written Report – for consideration.**
 Noted.
 Painting by contractors noted as a great improvement to Claylands Road play equipment.
- HG166/20** **Financial Position Year to Date – to note current position**
 Noted.
- HG167/20** **Capital Control Report – Review of 2020-2021 Plan and Draft Plan for 2021-2022 – for consideration**
 Noted.
 Progress on Montague Road play area noted as delayed due to Land Transfer slow to progress as well as drainage issues still to be addressed.
 Small spend items were considered and approval given to gather quotations for purchase at start of new financial year.
ACTION: Halls Manager/Snr Groundsman
- HG168/20** **Forward Plan 2019-2023 - Review – for consideration**
 Projects for 2021 were considered.
Resolved: To appoint a working group of Cllrs Nicholson, J Marsh, A Webb, P Wilson, T Wilson as well as Snr Groundsman, Halls Manager and DEO) to review facilities at Priory Park (to include clubhouse, parking and estates shed provision)
Proposed: Cllr Nicholson
Seconded: Cllr T Wilson
All in favour
 It was noted that this would be a joint committee working group as input from F,P&R and CDC would be required.
 It was suggested that Hoe Road Recreation Ground should be considered during this review to keep in mind an overview of all Parish Council recreation grounds and facilities.
- HG169/20** **Tennis Court Management – Annual Report from Active Academy – for information only**
Noted.
 The Chairman and Committee thanked the Head Coach and the club for their endeavours and praised their successes achieved this year. The coach thanked the Parish Council for their support and stated that they were looking forward to reopening the courts at the end of the month. The Chairman noted that any expansion plans would be reviewed in due course, as part of the Forward Plan.
- HG170/20** **Correspondence – for consideration**
 i) **Request for Business Use of Parish Council Land**
 The request was favourably considered. It was noted that, as standard policy for business use of Parish Council land, an agreement would be needed, with documentation required (event management plan, risk assessment and public liability), for a trial period of six months at a charge of £10.70 (as of April 2021) +VAT per session.

Resolved: To approve the request for business use of Hoe Road Recreation Ground. An agreement would be made to proceed with classes to be held for a trial period of six months. Documents required would be an event management plan, risk assessment and copy of public liability. The charge would be, as standard policy, of £10.70 (as of April 2021) + VAT per session.

Proposed: Cllr Nicholson

Seconded: Cllr Webb

All in favour

ACTION: DEO

i) Request to install floodlights at Priory Park Football Pitches

It was initially queried whether the energy requirement would be available for floodlighting from the Priory Park Clubhouse supply. The Halls Manager explained that the floodlights would be on a separate consumer unit and underground cabling should still be sound.

Resolved:

i) To agree in principle to the siting of floodlights at Priory Park lower football pitches

ii) For the costs of purchase, installation and supply to be covered by the club requesting this resource, including maintenance and other associated costs, as well as insurance liability, and removal costs when club no longer uses the ground

iii) To allow other users of the site permission to use this resource at a set charge

iv) To draft a proposed contract based on the points above

v) To meet with the Dynamos Football Club to discuss this additional facility and this proposed project

Proposed: Cllr B Nicholson

Seconded: Cllr P Wilson

All in favour

HG171/20 Recommendation from the Community Development Committee – Picnic Benches – for consideration

Resolved: To site benches as one in Priory Meadow, one in Victoria Road, one in Hoe Road Recreation Ground

Proposed: Cllr B Nicholson

Seconded: Cllr P Wilson

All in favour

ACTION: Grounds

HG172/20 Glass Recycling in Bishop's Waltham – for consideration

Resolved: To recommend to Full Council that the bottle banks at Jubilee Hall be removed within two weeks

Proposed: Cllr P Wilson

Seconded: Cllr A Webb

3 in favour, 2 abstentions

HG173/20 Request for Future Agenda Items

Additional picnic benches

Victoria Road flower beds

HG174/20 Date of next meeting – Tuesday 20th April 2021

Noted

There being no further business the meeting closed at 8:33pm.