



Bishop's Waltham Parish Council
Minutes of the meeting of the Parish Council
Community Development Committee
held online on Monday 22nd March 2021 at 7pm



Present	Cllr L Clarke Cllr J Marsh Cllr R Shields Cllr L Thompson Cllr G Westcombe Cllr J Wood	Chairman Vice Chairman
In attendance:	Mrs L Edge Mrs E McKenzie Mrs A Trott	Executive Officer (Hostess for Online Meeting only) Clerk to the Committee/ Deputy Executive Officer Administration Assistant / Halls Booking Clerk
Non-Committee Members:	Cllr E Jelf Cllr D Iro	
Members of the public:	0	

CD112/20 **To receive and accept apologies for non-attendance**
All present.

CD113/20 **To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda**
None relating to the business of the meeting.

CD114/20 **To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda**
None relating to the business of the meeting.

CD115/20 **Public Session**
A resident noted the newly refurbished noticeboard in the central car park curtilage.
Cllr Wood presented notes from a meeting with the Museum Trust. Proposed events for Summer 2021 in the Palace grounds were outlined if government guidance permitting.
The Listening Bench was due to be delivered soon and an unveiling date planned when restrictions are lifted sufficiently.
A member of the public had requested that the committee consider the 'Adopt a Pavement' scheme that Wickham Parish Council were currently running to be adopted in Bishop's Waltham. This idea would be brought to a future meeting for further discussion. It was suggested that a baseline survey could be undertaken at the forthcoming litter pick collection to see if there was interest from residents in this initiative.

CD116/20 **To approve the minutes from the meeting of 22nd February 2021**
Resolved: to approve the minutes of the meeting of 22nd February 2021
Proposed: Cllr J Marsh
Seconded: Cllr J Wood
All in favour who were present at the meeting of 22nd February 2021.

CD117/20 **Actions arising from the meeting of the Community Development Committee – 22nd February 2021**
Noted.
Cllr Westcombe agreed to liaise with Cllr Shields regarding the handover of the Telephone Box Project with particular regard to groups keen to support the venture with the offer of funding or skills in refurbishment.
The schedule for the collection and loan of litter picks was confirmed.

The Environmental Initiatives working group were requested to meet to review Actions Points listed and update these for 2021.

The flower seeds project was delayed until 2022 due to the restrictions in place in visiting the schools.

The Halls and Grounds Committee had confirmed three locations for the benches - one each at Hoe Road Recreation Ground, Victoria Road and Priory Meadow. Cllr Clarke reiterated the need for at least one to be placed next to a path for greater accessibility by wheelchair or buggy users. Ideas from WinACC were being considered by the working group and an agenda item was following highlighting progress so far.

CD118/20 Financial position year to date

Noted.

The Chairman highlighted that funds were still available for the printing and distribution of the Annual Report.

CD119/20 Name Change for Community Development Committee – for consideration

Cllr Clarke presented the paper, explaining that acting on climate change and environmental issues should be a key focus for the committee, and Council, and therefore ought to be highlighted in the committee's name. The term 'sustainability' was also suggested, although 'Environment' was felt to be a more encompassing umbrella term as an initial recommendation to full council.

Resolved: To recommend to Parish Council that the Community Development Committee change their name to the 'Community and Environment Committee'.

Proposed: Cllr L Clarke

Seconded: Cllr J Marsh

All in favour

ACTION: DEO

CD120/20 WinACC Initiative – Parish and Town Councils Acting on Climate Change – Update from Working Group - for consideration

Cllr Clarke provided an update on the working group's meeting on 8th March. A chart highlighted where the Parish Council and CDC had already addressed some of the points raised by WinACC, and which could be considered for action in the future. It was felt that this could be a special feature newsletter when the next opportunity arose. Cllr Shields referred the committee members to the work currently being undertaken on the Local Plan. This needed mapping to cover relevant points and keep a consistent, viable focus.

A virtual meeting date for the working group was set as Tuesday 6th April at 10am.

CD121/20 Bishop's Waltham Vision and 'Time for Change' Project – for consideration

The project was considered, and a positive response given.

Resolved: To recommend to Parish Council to support the Bishop's Waltham Vision and 'Time for Change' Project through their permitted use of the Parish Council logo and a letter of support to possible sponsors.

Proposed: Cllr R Shields

Seconded: Cllr L Thompson

All in favour

ACTION: DEO

CD122/20 Forward Plan 2019-2023 – for consideration

The schedule as tabled was agreed to start in May 2021 with the new council year. Each committee member should give two projects to lead by the time of the next meeting.

Resolved: To approve the schedule presented to start from May 2021, with councillor leads decided at April meeting.

Proposed: Cllr J Marsh

Seconded: Cllr J Wood

All in favour

ACTION: CDC

CD123/20 **Chairman's Report** – *for information only*

The Chairman noted that she had helped to plant trees at the Morley Drive/Langton Road junction, as well as attended virtual meetings with regard to the Annual Report and Environmental Initiatives.

CD124/20 **Requests for future agenda items** – *for information only*

Adopt a Pavement scheme

Grants

CD125/20 **Date of next meeting – 26th April 2021**

Noted.

The Chairman and Committee members gave heartfelt thanks to Cllr Shields for all his dedication and enthusiasm to the Community Development Committee over his many years as a councillor. It was noted that he would be very much missed.

There being no further business the meeting closed at 7:54pm.