



Bishop's Waltham Parish Council
Minutes of the meeting of the Parish Council Finance, Policy and Resources
Committee held virtually
on Tuesday 6th April 2021 at 7.00pm.



Present:	Cllr T Wilson	Chairman
	Cllr B Nicholson	Vice Chairman
	Cllr K Jones	
	Cllr Mrs J Marsh	
	Cllr Mrs P Wilson	
	Cllr Mrs J Wood	
Non- Committee Members:	Cllr K Ford	
	Cllr D Iro	
	Cllr E Jelf	
In attendance:	Mrs L Edge	Executive Officer
	Mr J Storry	Responsible Finance Officer
Members of the public:	None	

- FPR167/20** **To receive and accept apologies for non-attendance.**
None – all Committee members were present.
Apologies received from Mrs McKenzie and Mrs Fisher.
- FPR168/20** **To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda.**
Cllr Nicholson – agenda item 13.
- FPR169/20** **To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda.**
None relating to the business of the meeting.
- FPR170/20** **Public Session.**
No members of the public were present.
Cllr Mrs Marsh advised the Committee that the Community Development Committee would be presenting a recommendation in due course to the Council to support action for climate change.
- FPR171/20** **To approve the minutes from the meeting of the Finance, Policy and Resources Committee – 2nd March 2021.**
Resolved: to approve the minutes of the Finance, Policy and Resources Committee – 2nd March 2021.
Proposed: Cllr Jones
Seconded: Cllr Mrs Marsh
All in favour.
- FPR172/20** **Actions arising from the meeting of the Finance, Policy and Resources Committee - 2nd March 2021.**
Noted.
- FPR173/20** **Report from RFO.**
Noted - Report on file for information.
Mr Storry reported/commented on the following: update on Castle Water; Barclay's closure and access to cash – requires change to mandate; AGAR submission date 2.7.21; Pension return on schedule.

FPR174/20

Finance matters:

i) Payments Schedule – to approve payments.

Resolved: to approve the payments as tabled.

Proposed: Cllr Nicholson

Seconded: Cllr Mrs Wood

All in favour.

Executive Officer to contact DigiToolbox re phone contract.

Action: Exec Officer

ii) Bank Account Reconciliation Month 11 – to note the review by the Chairman.

Resolved: to note the review of the Bank Account Reconciliations Month 8 by the Chairman.

Proposed: Cllr Mrs Marsh

Seconded: Cllr Jones

All in favour.

iii) Parish Council Financial Position Year to Date and Balance Sheet – to note current position

Resolved: to note the current Financial Position Year to Date and Balance Sheet.

Proposed: Cllr Jones

Seconded: Cllr Mrs Marsh

All in favour.

iv) Income and Expenditure Forecast – to note current position.

Resolved: to note the current position.

Proposed: Cllr Nicholson

Seconded: Cllr Mrs Marsh

All in favour.

FPR175/20

Capital Control Report - for information only.

i) Current Financial Year 2020-21

Noted.

ii) Next Financial Year 2021-22

Noted.

FPR176/20

Remote meetings – report from the Executive Officer for consideration.

To discuss and resolve arrangements for future meetings of the Council in light of Government Covid legislation and regulations around the holding of remote meetings.

Updates from Executive Officer – amendment not extended, legal challenge submitted by the Local Government Association and the Society of Local Council Clerks.

Resolved: to recommend that the Council continue with remote meetings after the 7th May 2021 to ensure the safety of Councillors, staff and members of the public. This decision to be reviewed when considered necessary.

Proposed: Cllr Wilson

Seconded: Cllr Mrs Marsh

All in favour.

Recommendation to full Council.

Action: Exec Officer

FPR177/20

Grant Opportunities- proposal from Cllr T Wilson for consideration.

Cllr Wilson presented the paper.

Resolved: to table a report for discussion at the monthly F, P&R meeting to include the current available Grants from all sources. This could result in recommendations being made to an appropriate committee to officially consider making an application.

The monthly report to include: the organisation offering the grant; the requirements for the application; the minimum to maximum amounts available; the closing date for the application.

Proposed: Cllr Wilson

Seconded: Cllr Jones

All in favour.

Action: Exec Officer/Admin Asst

- FPR178/20** **Correspondence for consideration : Cotswold Archaeology.**
Transfer of title of the archaeological finds made at the Jubilee Hall site.
Resolved: to approve the donation of the archaeological finds to the Winchester City Museum (Hampshire Cultural Trust).
Proposed: Cllr Wilson
Seconded: Cllr Mrs Wood
All in favour.
- Cllr Nicholson left the meeting.
- FPR179/20** **Correspondence for consideration: J C Nicholson and Son.**
Request for mowing licence – West Hoe.
Resolved: to approve a 3-year mowing licence for J C Nicholson and Son (six-month notice) at a cost of £5 plus administration fee.
Proposed: Cllr Jones
Seconded: Cllr Mrs Wood
All in favour. **Action: Exec Officer**
- FPR180/20** **Requests for future agenda items.**
None at this time.
- FPR181/20** **Date of next meeting – Tuesday 4th May 2021.**
Noted.
- FPR182/20** **Motion for confidential business:**
The Chairman then moved:
That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.
- FPR183/20** **Debtors List for consideration.**
Noted – no action required at this time.

There being no further business the meeting closed at 7:47pm.