



Bishop's Waltham Parish Council
Minutes of the meeting of the Parish Council Halls & Grounds Committee
held virtually on Tuesday 20th April 2021 at 7.00pm



Present:	Cllr B Nicholson Cllr A Webb Cllr L Clarke Cllr J Marsh Cllr P Wilson Cllr T Wilson	Chairman Vice Chairman
In attendance:	Mrs L Edge Mrs E McKenzie Mrs A Trott Mr T Veck Mr M Wanstall	Executive Officer and Hostess of Online Meeting Clerk to the Committee Bookings Clerk Senior Groundsman Halls Manager
Non-Committee Members:	Cllr K Ford Cllr E Jelf	
Members of the public:	0	

- HG175/20** **To receive and accept apologies for non-attendance.**
It was noted that a non-committee member, Cllr D Iro, had offered his apologies for non-attendance at this meeting.
- HG176/20** **To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda.**
None relating to the business of the meeting.
- HG177/20** **To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda.**
None relating to the business of the meeting.
- HG178/20** **To approve the minutes from the meeting of the Halls & Grounds Committee – 16th March 2021**
Resolved: to approve the minutes of the Halls & Grounds Committee – 16th March 2021
Proposed: Cllr P Wilson
Seconded: Cllr A Webb
All in favour
- HG179/20** **Public Session**
Cllr T Wilson noted that old floodlights remained on site at Priory Park and suggested that these needed removal. **ACTION: To review removal of old floodlights** **ACTION: Grounds**
Cllr K Ford asked if the roundabout removed from the park at Churchill Avenue was due for replacement as neighbouring residents were enquiring. The Chairman replied that no plans had been made yet but noted that this request could be considered further in due course.
- HG180/20** **Actions arising from the meeting of the Halls & Grounds Committee – 16th March 2021**
Noted.
The skate park site was still awaiting concreting repairs before reopening.
The Southern Footpath project had now been transferred to this committee.
A reminder was given to purchase the approved willow tree for Claylands play park, and additional tree planting considerations should be tabled at the next meeting (Priory Meadow, Langton Road).

- HG181/20 Halls Manager's Written Report – for consideration.**
Noted.
Estimates for replacement badminton nets had been sourced. Liaison with the badminton clubs was being organised before the final order made. The cost would be a minor item and a delegated authority spend.
The first hirers had returned this week which was positive and welcome news.
- HG182/20 Senior Groundsman's Written Report – for consideration.**
The committee noted the concerns raised regarding unauthorised use of Priory Park pitches. A request was made that the CSO increases patrols in the area. Consideration was given regarding additional fencing and moveable goals.
The dug outs had not been repaired as ordering of parts not complete.
Cllr L Clarke expressed the view that the youth needed a place to group and to ensure such areas were on offer, such as the skate park or a sheltered area in an alternative location.
ACTION:
To monitor the situation and include this as an agenda item for the next meeting ACTION: Grounds
To recommend to F,P&R that the CSO increase patrols in the area to deal with anti-social behaviour
ACTION: TW/DEO
- HG183/20 Financial Position Year to Date – to note current position**
Noted.
- HG184/20 Capital Control Report – for consideration**
Noted.
- HG185/20 Forward Plan 2019-2023 – for consideration**
Projects for 2021 were considered. The key focus was on the extension of the Estates Shed and Langton Road play area. The extension would be considered under the Park Facilities review. A response from Winchester City Council outlined that no funding would be available for the drainage works; no response had been received from the Developer. The Chairman concluded that it seemed likely that any drainage works would have to be undertaken by the Parish Council. A review of the size and design of the upper play area would be needed in order to mitigate the drainage issues at the site.
- HG186/20 Review of Priory Park Facilities – Terms of Reference – for consideration**
Resolved: To review facilities at Priory Park, with consideration of all Parish Council land, to ensure all areas are enhanced and utilised to the best of their capabilities
Proposed: Cllr T Wilson
Seconded: Cllr B Nicholson
All in favour

A meeting of the working group was confirmed for 10am on Tuesday 27th April in the Jubilee Hall.
- HG187/20 Small Capital Spend Items – for consideration**
Resolved: To purchase the three small capital spend items as tabled
Proposed: Cllr B Nicholson
Seconded: Cllr T Wilson
All in favour
- HG188/20 Public Access onto Parish Council Land – for consideration**
The notes of the working group were reviewed and summary of points considered. The Chairman explained the matters arising.
Resolved:
- **To replant hedging on both sides of the track at Hoe Road Recreation ground**
 - **To reinstate fencing/hedging at the rear of the Jubilee Hall**

- To recommend to the Finance, Policy and Resources Committee that the 'Deed of Access' policy is reviewed and to ensure it includes a review period, clear reasons for authorised access and is applicable only to the owner during their time at the specified house
- To then send letters to homeowners with unauthorised, and authorised, access to clarify the situation

Proposed: Cllr B Nicholson

Seconded: Cllr L Clarke

All in favour

ACTION: DEO

The other matters raised in the working group report would be tabled at a future meeting (designated dog walking area in Hoe Road recreation ground, access onto Memorial Meadow and fencing repairs).

HG189/20

Correspondence – Request for Hire of BWPC Football Pitches - for consideration

The two requests tabled were favourably considered.

Resolved: To agree, in principle, to the hire of BWPC football pitches, subject to further discussion and clarification of requirements, and if booking space available

Proposed: Cllr Nicholson

Seconded: Cllr Webb

All in favour

ACTION: DEO

HG190/20

Resurfacing within Play Parks 2021-22 – for consideration

The areas suggested in the paper tabled were considered in line with the budget allocated for 2021-22.

Resolved: To gather quotations for areas identified in need of resurfacing, plus areas under new picnic benches.

Proposed: Cllr B Nicholson

Seconded: Cllr J Marsh

All in favour

ACTION: DEO

HG191/20

Purchase of Additional Picnic Benches – for consideration

The committee decided that further benches were not required at this time. Monitor the usage of the three new units already purchased and due to be installed this month. To consider surfacing underneath these new units if resurfacing budget for 2021 allows.

Resolved: To not purchase further picnic benches at this time

Proposed: Cllr B Nicholson

Seconded: Cllr A Webb

All in favour

HG192/20

Request for Future Agenda Items

Tree planting opportunities

Moveable goals

HG193/20

Date of next meeting – Tuesday 18th May 2021

Noted

There being no further business the meeting closed at 8:26pm.