

**BISHOP'S WALTHAM PARISH COUNCIL**  
**Minutes of the virtual meeting of the Planning and Highways Committee**  
**On Tuesday 25<sup>th</sup> May commencing at 7.00pm.**

**Present:**

<u>Committee Members</u>	Cllr Mrs J Wood	Chairman
	Cllr Mr K Jones	Vice Chairman
	Cllr Mr K Ford	
	Cllr Mr E Jelf	
	Cllr Mr B Nicholson	
	Cllr Mrs L Thompson	
	Cllr Mr G Westcombe	

Non-Committee Members      None

<u>Also in attendance</u>	Mrs L Edge	Executive Officer
	Mrs R Shields	Parish Rights of Way Warden
	Cllr D McLean	WCC
	Mr R Shepherd	Town Team

Members of public                      1

- PH001/21      To elect the Chairman of the Committee.**  
**Resolved: to elect Cllr Mrs Wood as Chairman of the Committee.**  
Proposed: Cllr Jones  
Seconded: Cllr Westcombe  
6 in favour, 1 abstention.
- PH002/21      To elect the Vice Chairman of the Committee.**  
**Resolved: to elect Cllr Mr Jones as Vice Chairman of the Committee.**  
Proposed: Cllr Mrs Wood  
Seconded: Cllr Nicholson  
6 in favour, 1 abstention.
- PH003/21      To receive and accept apologies for non-attendance.**  
All Committee members were present.
- PH004/21      To receive any declarations of disclosable pecuniary Interests on items on the agenda.**  
Cllr Jelf – application 21/00884/HOU.
- PH005/21      To receive any declarations of personal, pecuniary and non-pecuniary interests on items on the agenda.**  
Cllr Mrs Wood – application 21/00953/HOU  
Cllr Nicholson – application 21/02332/PA3R
- PH006/21      Public Session.**  
The Executive Officer informed the Committee of comments on Facebook relating to the Hermitage Heights playground in Churchill Avenue. Councillors were reminded not to respond to comments on FB but to refer residents to the Council office.

- PH007/21 Report from District Councillor: Cllr D McLean (for information only).**  
Cllr McLean reported/commented on the following:  
Car wash; rats at North Pond; Stakes Lane – activity reported to WCC Enforcement; application for garage roofs at Malvern Close; visit to new developments in BW with Cllr Miller.
- PH008/21 Parish Lengthsman's Report (for information only).**  
Nothing to report this month.
- PH009/21 Parish Council's Tree Warden's Report  
To consider any motion put to the meeting as a result.**  
No report this month.
- PH010/21 Parish Rights of Way Warden's Report.  
To consider any motion put to the meeting as a result.**  
i) Footpath leaflet reprint.  
**Resolved: to approve the expenditure of £393.00 for a reprint of the leaflet.  
Funding to be vired from the street bench budget.**  
Proposed: Cllr Mrs Wood  
Seconded: Cllr Jones  
All in favour. **Action: PROWW**
- ii) "Deer Walk" Permissive Footpath and Footpath 12 Right of Way  
**Resolved: to approach Bargate Homes re the footpath.**  
Proposed: Cllr Mrs Wood  
Seconded: Cllr Ford  
All in favour. **Action: Exec Officer**
- iii) Mrs Shields asked if the Committee would consider funding a replacement noticeboard for the main car park.  
Mrs Shields to source quotations for consideration at next meeting. Funding to be taken from the Kissing Gate budget if agreed.  
**Action: PROWW/Exec Officer**
- PH011/21 Minutes of the meeting of the Planning and Highways Committee  
27<sup>th</sup> April 2021.**  
**Resolved: to approve the minutes of the meeting of the Planning and Highways Committee of the 27<sup>th</sup> April 2021.**  
Proposed: Cllr Nicholson  
Seconded: Cllr Jones  
5 in favour, 2 abstentions.
- PH012/21 Actions Arising from the Minutes of the meeting of the 27<sup>th</sup> April 2021 or information only).**  
Noted.
- PH013/21 Financial Position Year to Date.  
To note current position.**  
Position year to date noted.  
  
Cllr McLean left the meeting.

PH014/21

**Planning Applications for consideration.**

**21/01088/TPO**

**Closing date for comments: 17.5.21**

Mr J Newbury

T1 (Oak Tree) Fell to ground level. Tree badly affected by Honey Fungus, with severe die back in crown getting progressively worse over last few years. Large, included union low down on tree, as well as heavy lean.

**Woodlea Nurseries Wintershill Durley SO32 2AH**

**Recommendation: no objection – refer to Arboricultural Officer – unanimous.**

**21/02349/LDE**

**Closing date for comments: 26.5.21**

Ms Y Wright

Use of a structure for continued residential purposes C3.

**Bay Tree Stables Dundridge Lane Bishops Waltham SO32 1GD**

**Recommendation: No comment – legal matter – unanimous.**

**21/02332/PA3R**

**Closing date for comments: 8.6.21**

Mr & Mrs Braund

Change of use to mixed flexible use comprising C1 Guesthouse.

**Suetts Farm Suetts Lane Bishops Waltham Southampton Hampshire SO32 1DW**

**Recommendation: Support (Fwd Plan PH17) – 6 in favour, 1 abstention.**

Cllr Jelf left the meeting.

**21/00884/HOU**

**Closing date for comments: 4.6.21**

Mr & Mrs D Pynigar

Extension of existing garage at No.23 Malvern Close. Replacement of existing corrugated flat roof to No.19, 22 & 23 Malvern Close with pitched tiled roof.

**23 Malvern Close Bishops Waltham SO32 1AY**

**Recommendation: No objection – would request that Case Officer undertakes a site visit to assess the impact on neighbours. If WCC are minded to refuse would request that the application is considered by the WCC Planning Committee – unanimous.**

Cllr Jelf returned to the meeting.

**21/00875/HOU**

**Closing date for comments: 4.6.21**

Mr and Mrs A Noke

Two storey front, side and rear extensions, conversion of existing garage and alterations to roof.

**Brookfield House Botley Road Bishops Waltham SO32 1DR**

**Recommendation: No objection – unanimous.**

**21/00845/HOU**

**Closing date for comments: 14.6.21**

Mr T Keith

Front extension to entrance of dwelling.

**53 Battery Hill Bishops Waltham SO32 1BS**

**Recommendation: No objection – unanimous.**

**21/00988/HOU**

**Closing date for comments: 10.6.21**

Angharad Chilton

Single Storey Rear Extension and amendments to existing windows.

**2 Oak Villas Winchester Road Bishops Waltham SO32 1BR**

**Recommendation: No objection – unanimous.**

**21/00841/HOU**

**Closing date for comments: 28.5.21**

Mr C James

Ground floor rear extension to accommodate a new kitchen / living / dining area.

**7 Wordsworth Close Bishops Waltham SO32 1RT**

**Recommendation: No objection – unanimous.**

**21/00983/HOU & 21/00984/LIS**

**Closing date for comments: 1.6.21**

Mr and Mrs W Story

Proposed conversion of existing garage to form home office ancillary to the existing home. Including the installation of garage doors.

**North House St Peters Street Bishops Waltham SO32 1AD**

**Recommendation: No objection – unanimous.**

**PH015/21**

**Interim consideration of applications – proposal from the Chairman and the Clerk for consideration.**

**Resolved: to recommend to the Council that the Chairman, Vice Chairman and the Clerk to the Committee are given the authority to consider any application where the closing date may be missed and to submit comments if required (to be ratified by the Committee and Council in due course).**

Proposed: Cllr Mrs Wood

Seconded: Cllr Nicholson

All in favour.

**Action: Exec Officer**

**PH016/21**

**Planning Applications.**

**Decisions by WCC Delegated Officers/Committee, SDNP Planning Authority and Appeal Decisions.**

Noted.

**PH017/21**

**Correspondence for consideration: WCC – Arundel House, The Avenue.**

Noted.

Councillors registered disappointment that the case officer had not visited the neighbours affected by the proposal and that it would appear there had been no reference to the Parish Council's Design Statement. Councillors noted with interest the reference to what were material planning reasons.

**PH018/21**

**Correspondence for consideration: Breach.**

**Resolved: to recommend 20mph speed zones to WCC/HCC as per suggestions.**

**To involve the school in the proposal. To undertake a Speed Watch exercise in Cricklemede when the Group is reinstated. To publicise the Speed Watch Group again and seek volunteers.**

**Cricklemede data from Speed Watch exercise to be considered by the Committee in due course.**

Proposed: Cllr Nicholson

Seconded: Cllr Mrs Wood

All in favour.

**Action: Exec Officer**

- PH019/21**      **Correspondence for consideration: Henson.**  
**Resolved: to recommend to WCC/HCC the installation of a traffic island and the relocation of the 30mph back to passed junction with Wintershill.**  
Proposed: Cllr Nicholson  
Seconded: Cllr Westcombe  
All in favour. **Action: Exec Officer.**
- PH020/21**      **Correspondence for consideration: Shields – Bishop’s Waltham to Botley Railway Trail.**  
**Resolved: to appoint Cllr Jelf as the Parish Council’s representative on the Bishop’s Waltham to Botley Railway Trail Group.**  
Proposed: Cllr Nicholson  
Seconded: Cllr Jones  
All in favour.
- PH021/21**      **Reschedule of the SID programme for 2021-2022.**  
**Paper from Cllr Westcombe for consideration.**  
**Resolved: to adopt Schedule 2 as tabled, thereby allowing the residents to see the SID in action, around the town, more often.**  
**This decision is necessary before the revised programme is submitted to Hampshire Highways for approval prior to any deployment of the device.**  
Proposed: Cllr Westcombe  
Seconded: Cllr Mrs Wood  
All in favour. **Action: GW**
- PH022/21**      **WCC – Welcome Back Fund.**  
**For consideration.**  
**Resolved: to approve the suggestions from the Town Team with the following additions: 2 more Town maps; road closure/diversion signs; planting.**  
**To increase the NHS Big Tea funding to £1800.**  
Proposed: Cllr Mrs Wood  
Seconded: Cllr Jones  
All in favour.  
WCC to be advised. **Action: Exec Officer**
- PH023/21**      **Forward Plan Summary and Updates for consideration.**  
**Resolved: to note the Forward Plan summary and updates and to approve the future agenda items.**  
Proposed: Cllr Mrs Wood  
Seconded: Cllr Nicholson  
All in favour.
- PH024/21**      **Grant opportunities – for consideration.**  
**Resolved: to seek funding from Cllr Humby (HCC) for the reprint of the Footpath Leaflet.**  
Proposed: Cllr Wood  
Seconded: Cllr Jones  
All in favour. **Action: Exec Officer**  
Grants to be monitored for suitable applications for the traffic management in the High Street actions.

**PH025/21**

**Chairman's Report.**

The Chairman reported on the following: work of the Committee – more reactive than other Committees; Malt Lane proposal update.

**PH026/21**

**Requests for future agenda items.**

1. 15.6.21 High Street Traffic Management – survey responses.
2. 15.6.21 Malt Lane proposals and responses from WCC.
3. 27.7.21 Social Club
4. 28.9.21 Footpath Projects.

**Action: Exec Officer**

**PH027/21**

**Date of next meeting Tuesday 15<sup>th</sup> June 2021.**

Noted.

Meeting to be held at Priory Park clubhouse.

There being no further business the meeting closed at 9:06pm.