

BISHOP'S WALTHAM PARISH COUNCIL
Minutes of the meeting of the Finance, Policy and Resources
Committee held at Jubilee Hall, Little Shore Lane, Bishop's Waltham on
Tuesday 7th March 2017 commencing at 7.30pm.

Present:

<u>Committee Members</u>	Cllr R Howe Cllr T Wilson Cllr Mrs J Marsh Cllr Mrs P Wilson	Chairman Vice Chairman
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Non-Committee Members None

<u>Also in attendance</u>	Mrs L Edge Mrs E McKenzie Mr J Storry	Clerk Administration Officer RFO
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Members of public None.

FPR155/16 To receive and accept apologies for non-attendance
Cllr Nicholson – family commitment.
Resolved: to receive and accept the apologies for non-attendance as tabled.
Proposed: Cllr Wilson
Seconded: Cllr Mrs Marsh
All in favour.

FPR156/16 To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda.
None relating to the business of the meeting.

FPR157/16 To receive and accept any personal, pecuniary and non-pecuniary interests on items on the agenda.
None relating to the business of the meeting.

FPR158/16 Public Session.
No members of the public were present.

FPR159/16 Minutes of the meeting of the Finance, Policy and Resources Committee 7th February 2017.
Resolved: to approve the minutes of the meeting of the 7th February 2017.
Proposed: Cllr Mrs Wilson
Seconded: Cllr Mrs Marsh
All in favour.

FPR160/16 Actions Arising from the minutes of the meeting of the Finance, Policy and Resources Committee 7.2.17.
Noted.
FPR126/16 CIL Funding – Clerk to contact WCC Councillors for assistance in receiving a response.
Action: Clerk

- FPR161/16** **Parish Council Financial Position Year to Date and Balance Sheet.**
 Noted.
 Mr Storry answered a question concerning the insurance premium.
- FPR162/16** **Report from RFO.**
 Mr Storry reported/commented on the following:
 Internal Auditors' visit 6.3.17; petty cash surplus paid into miscellaneous income; new external auditors in 2018; pension auto enrolment completed and declaration of compliance submitted and accepted by Pensions Regulator; apologies to the admin officer over the invoice for the emergency generator; Council reminded to be cautious over spending to end of year; proposal to register Priory Park clubhouse for VAT to be considered after completion of year end accounts.
i) Income & Expenditure 2016/17
For information only.
 Noted.
ii) Financial Variances January 2017.
For information only.
 Noted.
- FPR163/16** **Correspondence: West Hoe Cemetery Management Committee.**
Request for funding.
For consideration.
Resolved: to approve the request for funding of £4,400 for the West Hoe Cemetery Management Committee.
 Proposed: Cllr Mrs Wilson
 Seconded: Cllr Mrs Marsh
 All in favour. **Action: Clerk/RFO**
- FPR164/16** **Annual Asset Check.**
Report for consideration.
Resolved: to approve the changes to the Asset Register 1.4.16 – 30.9.16 and the Fixed Asset Register as at 30.9.16.
 Proposed: Cllr Mrs Marsh
 Seconded: Cllr Wilson
 All in favour.
- FPR165/16** **Grant application for consideration:**
i) Thursday Lunch Club
 The Councillors discussed the need for the Council to cover costs when the hall is not available. Does Lunch Club have option to take members to a more local venue? Acceptance that it is not usual for the Blood Service to be at the hall on a Thursday twice in one year. Day of elections is outside the control of the PC.
Resolved: to recommend a S137 grant of £200 in the Council year 2016/17 to cover one lost booking.
 Proposed: Cllr Mrs Wilson
 Seconded: Cllr Wilson
 All in favour. **Action: Clerk**
- FPR166/16** **Meon Valley Carers.**
Report and recommendations from meeting held 28.2.17.
For consideration.
 Report noted.

