BISHOP'S WALTHAM PARISH COUNCIL

Minutes of the meeting of the Finance, Policy and Resources Committee held at Jubilee Hall, Little Shore Lane, Bishop's Waltham on Tuesday 7th March 2017 commencing at 7.30pm.

Present:

Committee Members Cllr R Howe Chairman

Cllr T Wilson Vice Chairman

Cllr Mrs J Marsh Cllr Mrs P Wilson

Non-Committee Members None

Also in attendance Mrs L Edge Clerk

Mrs E McKenzie Administration Officer

Mr J Storry RFO

Members of public None.

FPR155/16 To receive and accept apologies for non-attendance

Cllr Nicholson – family commitment.

Resolved: to receive and accept the apologies for non-attendance as tabled.

Proposed: Cllr Wilson Seconded: Cllr Mrs Marsh

All in favour.

FPR156/16 To receive and accept Declarations of Disclosable Pecuniary Interests on items on

the agenda.

None relating to the business of the meeting.

FPR157/16 To receive and accept any personal, pecuniary and non-pecuniary interests on

items on the agenda.

None relating to the business of the meeting.

FPR158/16 Public Session.

No members of the public were present.

FPR159/16 Minutes of the meeting of the Finance, Policy and Resources Committee 7th

February 2017.

Resolved: to approve the minutes of the meeting of the 7th February 2017.

Proposed: Cllr Mrs Wilson Seconded: Cllr Mrs Marsh

All in favour.

FPR160/16 Actions Arising from the minutes of the meeting of the Finance, Policy and

Resources Committee 7.2.17.

Noted.

FPR126/16 CIL Funding – Clerk to contact WCC Councillors for assistance in receiving a response.

Action: Clerk

ACTIO

FPR161/16 Parish Council Financial Position Year to Date and Balance Sheet.

Noted.

Mr Storry answered a question concerning the insurance premium.

FPR162/16 Report from RFO.

Mr Storry reported/commented on the following:

Internal Auditors' visit 6.3.17; petty cash surplus paid into miscellaneous income; new external auditors in 2018; pension auto enrolment completed and declaration of compliance submitted and accepted by Pensions Regulator; apologies to the admin officer over the invoice for the emergency generator; Council reminded to be cautious over spending to end of year; proposal to register Priory Park clubhouse for VAT to be considered after completion of year end accounts.

i) Income & Expenditure 2016/17

For information only.

Noted.

ii) Financial Variances January 2017.

For information only.

Noted.

FPR163/16 Correspondence: West Hoe Cemetery Management Committee.

Request for funding. For consideration.

Resolved: to approve the request for funding of £4,400 for the West Hoe Cemetery

Management Committee. Proposed: Cllr Mrs Wilson Seconded: Cllr Mrs Marsh

All in favour. Action: Clerk/RFO

FPR164/16 Annual Asset Check.

Report for consideration.

Resolved: to approve the changes to the Asset Register 1.4.16 – 30.9.16 and the Fixed Asset Register as at 30.9.16.

Proposed: Cllr Mrs Marsh Seconded: Cllr Wilson

All in favour.

FPR165/16 Grant application for consideration:

i) Thursday Lunch Club

The Councillors discussed the need for the Council to cover costs when the hall is not available. Does Lunch Club have option to take members to a more local venue? Acceptance that it is not usual for the Blood Service to be at the hall on a Thursday twice in one year. Day of elections is outside the control of the PC.

Resolved: to recommend a S137 grant of £200 in the Council year 2016/17 to cover one lost booking.

Proposed: Cllr Mrs Wilson Seconded: Cllr Wilson

All in favour. Action: Clerk

FPR166/16 Meon Valley Carers.

Report and recommendations from meeting held 28.2.17.

For consideration.

Report noted.

FPR167/16 Recommendations from the Halls & Grounds Committee for consideration.

i) Priory Park Clubhouse All Day Hire Rate.

Resolved: to ratify the recommendation of the Halls & Grounds Committee in relation to the Priory Park Clubhouse all day hire rate of £175.00.

Proposed: Chairman

All in favour.

ii) Active Academy Licence for the use of the Hoe Road Tennis Courts.

Resolved: to ratify the recommendation of the Halls & Grounds Committee in relation to the Active Academy Licence for the use of the Hoe Road Tennis Courts.

Proposed: Cllr Mrs Marsh Seconded: Cllr Wilson

All in favour.

FPR168/16 Forward Plan.

List of actions and updates.

Noted.

FPR169/16 Councillors/Clerk reports

None at this time.

FPR170/16 Requests for future agenda items

None at this time.

FPR171/16 Date of next meeting - Tuesday 4th April 2017.

Noted.

FPR172/16 <u>Motion for confidential business:</u>

The Chairman then moved:

"That in view of the confidential nature of the business about to be transacted involving legal and staffing matters as detailed below it is in the public interest that the public and the press be temporarily excluded and they are

instructed to withdraw."

FPR173/16 Land at Victoria Road.

Boundary change for consideration.

Resolved: to agree that application is made to the Land Registry to rectify both titles to enable the correct extent of the boundary and property within each title number to be correctly registered. All costs to be covered by HGW Solicitors' client.

Proposed: Cllr Wilson Seconded: Cllr Mrs Marsh

All in favour. Action: Clerk

FPR174/16 Staffing Matters.

Proposal from the Chairman of the Committee for consideration.

Resolved: that in accordance with the Council's policy and the recommendation from the SLCC, Lindsay Edge is awarded a scale point rise from 37 to 38 backdated to 17th January 2017.

Proposed: Chairman

All in favour.

There being no further business the meeting closed at 8.31pm.