

BISHOP'S WALTHAM PARISH COUNCIL

Minutes of the meeting of the Finance, Policy and Resources
Committee held at Jubilee Hall, Little Shore Lane, Bishop's Waltham on
Tuesday 4th July 2017 commencing at 7.30pm.

Present:

Committee Members

Cllr R Howe
Cllr T Wilson
Cllr S Jones
Cllr Mrs J Marsh
Cllr B Nicholson
Cllr R Shields
Cllr Mrs P Wilson

Chairman
Vice Chairman

Non-Committee Members

None

Also in attendance

Mrs L Edge
Mr J Storry

Clerk
RFO

Members of public

None.

FPR018/17 **To receive and accept apologies for non-attendance**
None tabled.

FPR019/17 **To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda.**
None relating to the business of the meeting.

FPR020/17 **To receive and accept any Declarations of personal, pecuniary and non-pecuniary interests on items on the agenda.**
None relating to the business of the meeting.

FPR021/17 **Public Session.**
No members of the public were present.

FPR022/17 **Minutes of the meeting of the Finance, Policy and Resources Committee 6th June 2017.**
Resolved: to approve the minutes of the meeting of the 6th June 2017.
Proposed: Cllr Mrs Wilson
Seconded: Cllr Nicholson
All in favour.

FPR023/17 **Actions Arising from the minutes of the meeting of the Finance, Policy and Resources Committee 6.6.17.**
Noted.
FPR128/16 & FPR180/16 & FPR147/16 CIL projects – Cllr Warwick, WCC, to provide clarification.
FPR142/16 Ground source heat pump – awaiting responses from contractors. Transferred to H & G actions
FPR011/17 Surplus income – RFO response provided.
FPR014/17 Southern Parishes meeting – 4.9.17

- FPR024/17** **Parish Council Financial Position Year to Date and Balance Sheet.**
Resolved: to note the Parish Council Financial Position Year to Date and Balance Sheet.
Proposed: Cllr Mrs Marsh
Seconded: Cllr Nicholson
All in favour.
- FPR025/17** **Report from RFO.**
Mr Storry reported/commented on the following:
Financial queries – actioned.
Annual Return – submitted.
Review of new gas contract for Priory Park – new contract for 4.5 years from December – fixed price- estimated saving £270pa.
Option to tax VAT Priory Park – will require full Council approval.
i) Income & Expenditure 2017/18
For information only.
Noted.
ii) Financial Variances May 2017.
For information only.
Noted.
- FPR026/17** **Precept benchmarking – reports from Cllr Wilson.**
For information only.
Cllr Wilson presented the paper for information.
- FPR027/17** **Forward Plan.**
List of actions and updates.
Noted.
- FPR028/17** **Councillors/Clerk reports**
None at this time.
- FPR029/17** **Requests for future agenda items**
1. Additional land purchase – RH
2. Budget setting - Clerk
- FPR030/17** **Date of next meeting - Tuesday 5th September 2017**
Noted.
- FPR031/17** **Motion for confidential business:**
The Chairman then moved:
That in view of the confidential nature of the business about to be transacted involving staffing matters as detailed below it is in the public interest that the public and the press be temporarily excluded and they are instructed to withdraw.

FPR032/17

Staffing Matters.

Paper from the Clerk for consideration:

1. Appraisals 2017

Resolved: to approve the recommendations as tabled with effect from 1.7.17.

Proposed: Cllr Mrs Marsh

Seconded: Cllr Nicholson

All in favour.

Action: Clerk/RFO

2. Michael Thomas ACSO – Probation sign off.

Resolved:

1. That Mr Thomas' probationary period is signed off.

2. The appropriate pay increase is confirmed.

3. The objectives for 2017/18 are noted and approved.

Proposed: Cllr Mrs Marsh

Seconded: Cllr Howe

All in favour.

Action: Clerk/RFO

There being no further business the meeting closed at 8.35pm.