

BISHOP'S WALTHAM PARISH COUNCIL

Minutes of the meeting of the Finance, Policy and Resources
Committee held at Jubilee Hall, Little Shore Lane, Bishop's Waltham on
Tuesday 3rd October 2017 commencing at 7.38pm

Present:

<u>Committee Members</u>	Cllr R Howe	Chairman
	Cllr T Wilson	Vice Chairman
	Cllr S Jones	
	Cllr Mrs J Marsh	
	Cllr B Nicholson	
	Cllr Mrs P Wilson	

Non-Committee Members None

<u>Also in attendance</u>	Mrs L Edge	Clerk
	Mr J Storry	RFO

Members of public 1

- FPR051/17 To receive and accept apologies for non-attendance**
Cllr Shields – family commitment.
Resolved: to receive and accept apologies for non-attendance as tabled.
Proposed: Cllr Mrs Marsh
Seconded: Cllr Howe
All in favour.
- FPR052/17 To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda**
None relating to the business of the meeting.
- FPR053/17 To receive and accept any Declarations of personal, pecuniary and non-pecuniary interests on items on the agenda**
None relating to the business of the meeting.
- FPR054/17 Public Session**
Mrs Quiney addressed the Committee on the draft licence for the proposed Music Festival in 2018. She suggested that advance notice of the event should be given to all households in the vicinity.
- FPR055/17 Minutes of the meeting of the Finance, Policy and Resources Committee 5th September 2017**
Resolved: to approve the minutes of the meeting of the 5th September 2017.
Proposed: Cllr Mrs Wilson
Seconded: Cllr Mrs Marsh
All in favour.
- FPR056/17 Actions Arising from the minutes of the meeting of the Finance, Policy and Resources Committee 5.9.17.**
Noted.

- FPR057/17** **Parish Council Financial Position Year to Date and Balance Sheet.**
 Noted that reports are up to date following the restructuring.
Resolved: to note the Parish Council Financial Position Year to Date and Balance Sheet.
 Proposed: Cllr Mrs Marsh
 Seconded: Cllr Nicholson
 All in favour.
- FPR058/17** **Report from RFO.**
i) Income & Expenditure 2017/18.
For information only.
 Noted.
ii) Financial Variances August 2017.
For information only.
 Noted.
iii) Report on meeting with Barclays Relationship Manager.
For information only.
 Noted.
iv) Financial Supplement.
To note the comments from the External Auditor and to agree the action plan.
Resolved: to note the comments from the External Auditor and agree the action plan.
 Proposed: Chairman
 All in favour.
- FPR059/17** **Interim Internal Audit Report (2017/2018) April 2017 – August 2017.**
To note the report from the Internal Auditor and refer to Council.
Resolved: to note the report from the Internal Auditor and refer to Council.
 Proposed: Cllr Mrs Marsh
 Seconded: Cllr Jones
 All in favour. **Action: Clerk**
- FPR060/17** **Annual Fixed Assets Check.**
To consider the arrangements for this check.
Resolved: Annual Fixed Assets check to be undertaken by Cllr Mrs Marsh, The Administration Officer, the Halls Manager and the Senior Groundsmen with assistance from the Clerk if required.
 Proposed: Chairman
 All in favour. **Action: JM/EMc/FH/TV/LE**
- FPR061/17** **Policies Review.**
To note Review.
Resolved: to note the review of policies as tabled.
 Proposed: Chairman
 All in favour.
- FPR062/17** **Roof Repairs at Hoe Road and window replacements at Priory Park.**
Paper from Cllr T Wilson for consideration.
 Cllr Wilson presented his paper.
Resolved: to approve both of these projects provided that quotations are received in line with Parish Council Procedures and their selection does not cost more than £30,000 in total.
 Proposed: Cllr Mrs Wilson
 Seconded: Cllr Mrs Marsh
 All in favour.

