

## Bishop's Waltham Parish Council

A Meeting of the

**Parish Council Halls & Grounds Committee will be held in the  
Priory Park Clubhouse, Elizabeth Way, Bishop's Waltham SO32 1SQ  
On Tuesday 21<sup>st</sup> February 2017 at 4pm**

**Present:** Cllr Mrs T Conduct  
Cllr Mrs J Marsh  
Cllr Mr T Wilson (Chairman of the Committee)

**In attendance:** Mrs L Edge (Clerk)  
Mr T Veck (Senior Groundsman)

**Public:** 2

**Note: Meeting started at 4:25pm**

**HG160/16 To receive and accept apologies for non-attendance.**

Cllr Mr S Miller - indisposed  
Cllr Mr B Nicholson – work commitment  
Cllr Mrs P Wilson – prior commitment  
Cllr Mr A Wright – work commitment

**Resolved: To accept apologies for non-attendance.**

**Proposed: Cllr Mrs J Marsh**

**Seconded: Cllr Mrs T Conduct**

**All in favour**

**HG161/16 To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda**  
None.

**HG162/16 To receive and accept any personal, non-pecuniary interests relating to items on this agenda**  
None.

**HG163/16 To approve the minutes of the Halls & Grounds Committee – 17<sup>th</sup> January 2017**  
**Proposed: Cllr Mrs J Marsh**  
**Seconded: Cllr Mrs T Conduct**  
**All in favour**

**HG164/16 Public Session - for information only**  
Two members of the public present who were interested in an agenda item under discussion.

**HG165/16 Actions arising from meeting 20<sup>th</sup> December 2016 - for information only**  
Noted.

**HG166/16 Financial Position Year to Date - to note current position**  
Noted.

**HG167/16 Senior Caretaker's written report - for information only**  
Noted.  
**ACTION: Dispose of piano as per original Disposal Authorisation.**

**ACTION: FH/EMc**

**HG168/16 Senior Groundsman's written report - for information only**  
Noted.

- HG169/16 Halls Hire Report – for information only**  
 Noted.  
 Comments received thanking the Parish Council for no increase in hall hire rates for 2017-18.
- HG170/16 Tennis Court Management Licence – Draft - for consideration**
- Resolved: To approve licence as tabled**  
**Chairman’s Proposal**  
**All in favour**
- Cllr T Conduct congratulated Active Academy on their management and rejuvenation of the facility. Cllr T Wilson added to this with congratulations offered regarding the awards the club had achieved within just a year of activity.
- HG171/16 Priory Park Clubhouse – revision of layout – for consideration**
- (i) Changing Rooms – adaptation request from BW Dynamos**  
**(ii) Main Hall area**
- i) Changing Rooms – adaptation request from BW Dynamos**  
 Notes received from working party  
**Resolved: To agree actions and roof**  
**Proposed: Cllr Mrs J Marsh**  
**Seconded: Cllr Mrs T Conduct**  
**All in favour.**
- ii) Main Hall area**  
 Consideration of the area and its usage was duly discussed.  
**Resolved: To investigate improved kitchen facilities and increase storage area.**  
**Proposed: Cllr Mrs J Marsh**  
**Seconded: Cllr Mr T Wilson**  
**All in favour.**
- HG172/16 Priory Park Clubhouse All day Hall Hire Rate – for consideration**
- Resolved: To approve the charge of £175 as the all-day hall hire rate for Priory Park Clubhouse.**  
**Proposed: Cllr Mrs T Conduct**  
**Seconded: Cllr Mrs J Marsh**  
**All in favour.**
- HG173/16 Open Space Funding Update – for consideration**
- Funding had been given by Winchester City Council from Section 106 money from the land adjacent to Green Farm and it was deliberated over what the money could best be used for.
- Sport Pot** – could it be used for kitchen improvement of Priory Park Clubhouse or repairs to Hoe Road Pavilion roof. **ACTION: Check criteria for ‘spending on pavilions’.**  
**ACTION: EMc**
- Play Pot** – retain the funding as long as possible for use at Pondsides or replacement play surfacing that would require work in the near future.
- Resolved: To use sport pot funding on pavilion maintenance/upgrade if possible and to retain funding for play pot funding for future projects in 2017-18**  
**Proposed: Cllr Mrs T Conduct**  
**Seconded: Cllr Mr T Wilson**  
**All in favour.**

**HG174/16**      **Tangier Lane Development – Questions – for consideration**

The questions presented by the Landscape Team of Winchester City Council were discussed.

**Resolved:**

- 1) **The Parish Council are happy to take over the transfer of the ‘playing field, the LEAP play area and the SINC, but the relocation of the road across the SINC would be a condition.**
- 2) **The Parish Council are anticipating that Crest prepare the playing field for use i.e drainage and laying out.**
- 3) **The Parish Council are expecting Crest to provide a commuted sum to the PC for ongoing future maintenance of these areas of open space.**
- 4) **The Parish Council would prefer that Crest give the Parish Council a sum of money to build the LEAP play area with the condition to relocate the site to the area highlighted by the Parish Council (kickabout and dog walking area).**

**Chairman’s Proposal.**

**All in favour.**

**HG175/16**      **Subsidy Levels – for consideration**

Key points were discussed such as were the targets achievable and also that Hoe Road will have a reduction in the area classified for sport when used for play. A MUGA (Multi Use Games Area) at Hoe Road was suggested as a future project.

**Resolved: No action necessary on target subsidy levels for grounds or buildings.**

**Proposed: Cllr Mrs J Marsh**

**Seconded: Cllr Mr T Wilson**

**All in favour**

**HG176/16**      **Health & Safety – Safety Advisor Service Report (Lawes Marsh) – for information only**  
Noted.

**HG177/16**      **Forward Plan 2014/2018 - for information and update**  
Noted.

**HG178/16**      **Councillors/Clerks Reports - for information only**  
Noted.

Jubilee Hall bench and seats to be cleaned.

**ACTION: Parish Lengthsman**

**HG179/16**      **Requests for future agenda items – for information only**  
Review of Health and Safety Advisor Contract  
Jubilee Hall Kitchen - organisation of cupboard space and crockery for hire

**HG180/16**      **Date of next meeting – 21<sup>st</sup> March 2017**  
Noted.

**HG181/16**      **Motion for Confidential Business**  
**On completion of the above business the following motion will be moved:**  
**‘That in view of the Confidential nature of the business about to be transacted involving Commercially Sensitive Business as detailed below it is in the public interest that the public and the press be temporarily excluded and they are instructed to withdraw’.**

**HG182/16**      **Priory Park Clubhouse LED Lighting Quotations – for consideration.**  
Due to proposals to investigate changes to the main hall at Priory Park Clubhouse it was decided to defer any decision related to upgrading the current lights to LED lights.  
**ACTION: The Administration Officer to inform companies of this decision.**  
**ACTION: EMc**  
**Resolved: To defer decision to consider LED lights at Priory Park Clubhouse**

**HG183/16**

**Chairman's Proposal**  
**All in favour**  
**Debtors Report - *for information only***  
Noted.

There being no other business the meeting ended at 5:36pm.