

Bishop's Waltham Parish Council

Minutes of the Community Development Committee Meeting held in the Jubilee Hall, Bishop's Waltham at 7.30pm on Tuesday 24th January 2017

Councillors present	Cllr J Marsh (Chairman) Cllr R Shields (Vice Chairman) Cllr G Westcombe Cllr J Wood
Non-Committee members	Cllr R Howe
Also in attendance:	Mrs E McKenzie Clerk to the Committee Mrs R Shields PROW Officer
Members of the public:	0

- CD104/16** **To receive and accept apologies for non-attendance.**
All Committee members present.
- CD105/16** **To receive and accept Declarations of Disclosable Pecuniary interests relating to items on this agenda**
None relating to the business of the meeting.
- CD106/16** **To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda**
None relating to the business of the meeting.
- CD107/16** **Public Session**
No members of the Public were present.
- CD108/16** **Approval of the Minutes of the meeting 22nd November 2016**
Resolved: To approve the minutes of the meeting 22nd November 2016
Proposed: Cllr Mrs J Wood
Seconded: Cllr Mrs J Marsh
All in favour.
- CD109/16** **Actions arising from the minutes of the meeting 22nd November 2016**
Noted.
A query was raised over the funding for the Botley to Bishops Waltham Bridleway project. It was noted as on the CIL list but assurance was sought that the promised funding from the developers of the new housing development sites was still in place, with match funding from Winchester City Council and Hampshire County Council. This situation was to be clarified by the next meeting. **ACTION: RH/Clerk/EM**
It was hoped that a request for company advertising cards for the Community Map Board would be put to the Chamber of Trade at their February meeting.
Cllr Westcombe updated the Committee with regard to the cycling leaflet stating that he was still awaiting email responses from the cyclists undertaking the test route but also noted the poor weather conditions recently. Cllr Marsh added that some cyclists had been put off the route as off road and a mountain bike track rather than road bike trail. Cllr Shields offered to speak to the relevant person at The South Downs National Park Authority and invite them to visit to discuss an updated leaflet. **ACTION: Cllr Shields**
Reassurance has been given by the Youth Hall Trust that the Food Bank will be accommodated within any new premises.
- CD110/16** **Financial Position Year to Date**
Noted.
- CD111/16** **Parish Rights of Way Officer's Report – to consider any motion put to the meeting as a result**
Mrs Shields reported/commented on the following:

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Walks leaflet: progressing well after delay regarding format information. Waiting for response for permission to use permissive paths and fine tuning words. Two pubs have agreed to donate £30 each towards leaflet costs or perhaps for leaflet holders in the venues. Volunteers requested as route testers.

Problems were still being reported concerning the field at the top of Colville Drive where fencing has been erected for paddocks. The ASCO is aware and will occasionally patrol this area. Cameras were also suggested for this area.

Footpath 31 at Dean Lane: The Senior Ranger has been on site to discuss possible removal of a footpath on Metlands Farm land. The path could be diverted or removed but it was noted that application for a removal would probably meet with objections.

The Ramblers have obtained funding from the Solar Farm construction for gates to replace two stiles along the section of Footpath 12 opposite the Indian Summers restaurant. The Ramblers are applying for grants to replace a third stile so that the section from the Winchester Road to Botley Road will be stile free.

The Hampshire Countryside Access Team have set up a Footpath Warden Workshop for volunteers to be trained in footpath matters. The date has been provisionally set as 14th March in the Jubilee Hall.

The Ramblers are also reported to be looking at Footpath 502 and possibly installing a bridge across the stream as part of their programme of bridge repairs.

Footpath 37: Hampshire County Council have closed the request for a board walk at a very wet ditch area despite being asked to monitor it over the winter. It could be a possible project for a grant using next year's budget.

CD112/16 Correspondence

- (i) Minutes and notes – Bishop's Waltham Chamber of Trade Meeting
(30th November 2016)

It was noted that the next meeting would be at the end of February rather than a January date. Further dates for visiting markets would be added to the 2017 What's On guide currently being collated.

CD113/16 Community Emergency Plan – updates regarding purchase of resources – for information only

Congratulations and thanks were given to Cllr Shields for seeking grant opportunities, writing and submitting applications. The successful award of two grants to cover the total cost for purchase of the resources for the Community Emergency Plan was very positively noted.

CD114/16 Review of BWACO Meeting i) Meeting Notes ii) Draft of Calendar – for consideration

- i) Noted. It was reported that the meeting had been well attended and very useful.
ii) The draft calendar was presented and some suggestions for additional events made.

Resolved: To approve the draft calendar format for 2017. To approve the printing costs of £360.

Proposed: Chairman's Proposal

All in favour.

ACTION: EM

CD115/16 'Clean up Bishop's Waltham' event for 2017 – for consideration

The paper was considered and noted as an annual event with a good management plan.

Publicity was suggested as the March Parish Council newsletter, website, facebook, posters, Annual Meeting of the Parish event.

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Resolved: To approve the sponsorship of the BW Litter Pick on Saturday 1st April on behalf of the Parish Council. To accept liability through the Insurer's acceptance of the Risk Assessment. To agree the use of Parish Council staff and resources to support the event. To encourage Parish Councillors to help on the day.

Proposed: Cllr J Wood

Seconded: Cllr G Westcombe

All in favour.

ACTION: EM/RS/EMM

CD116/16 Beacon Event 2018 – for consideration

A paper was presented regarding a national memorial event due to take place in November 2018 with the suggestion that the Parish Council join in.

Resolved: To approve the involvement of the BW Parish Council on Sunday 11th November 2018. To inform the Pageantmaster of our commitment to this event, and note that it will be a public event.

Chairman's Proposal.

All in favour.

ACTION: EM

CD117/16 Remembrance Parade, November 2017 – for consideration

The Parish Council had been requested to take over the organisation of the Remembrance Day Parade from 2017 following the sad demise of the Royal British Legion branches in the town. A paper was presented outlining a schedule for the preparation and organisation of the day, along with a contact list of participants.

Resolved: To approve the draft outline of organisation of the Remembrance Day Parade on Sunday 12th November 2017 on behalf of the Parish Council. To appoint Cllr Mrs Marsh, Cllr R Howe and Administration Officer as the working party to enable the organisation and co-ordination of this event, with the close involvement of the Poppy Appeal Co-Ordinator, Mrs R Shields, and Rod Passingham, Church Warden. To draw up a risk assessment. To accept liability through the Insurer's acceptance of the Risk Assessment. To agree the use of the Parish Council staff and resources to support the event. To encourage Parish Councillors to attend on the day.

Chairman's Proposal.

All in favour.

ACTION: EM/RS

A meeting would be arranged for the end of March 2017.

ACTION: EM

CD118/16 Forward Plan 2014-2018

(i) List of actions – update
Noted.

CD119/16 Chairman's Report

No report at this time.

CD120/16 Councillors' Reports

No reports at this time.

CD121/16 Requests for Future Agenda Items

Youth Engagement meeting and survey results
Party in the Park updates
Annual Meeting of the Parish updates

CD122/16 Date of next meeting Tuesday 28th February 2017

Noted.

There being no further business the meeting closed at 8.49pm.