

**Bishop's Waltham Parish Council**  
Minutes of the Community Development Committee Meeting  
held in the Jubilee Hall, Bishop's Waltham at 7.30pm  
on Tuesday 25<sup>th</sup> July 2017

<b>Councillors present</b>	Cllr S Jones Cllr J Marsh (Chairman) Cllr R Shields (Vice Chairman) Cllr G Westcombe Cllr J Wood
<b>Non-Committee members</b>	None
<b>Also in attendance:</b>	Mrs L Edge Clerk to the Council Mrs R Shields Parish Rights of Way Officer
<b>Members of the public:</b>	None

- CD35/17 To receive and accept apologies for non-attendance**  
All Committee members present.
- CD36/17 To receive and accept Declarations of Disclosable Pecuniary interests relating to items on this agenda**  
None relating to the business of the meeting.
- CD37/17 To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda**  
None relating to the business of the meeting.
- CD38/17 Public Session**  
No members of the public were present.  
The Clerk circulated a copy of a magazine produced by Wiltshire Council entitled "Life is for Living". This is a publication produced for older people in the county and provides important and useful information.  
The Committee agreed that this was an interesting document and that the possibility of a similar magazine for this area should be raised with the Village Agent.
- CD39/17 Approval of the Minutes of the meeting 27<sup>th</sup> June 2017**  
**Resolved: To approve the minutes of the meeting 27<sup>th</sup> June 2017.**  
Proposed: Chairman  
All in favour that were present at the meeting.
- CD40/17 Actions arising from the minutes of the meeting 27<sup>th</sup> June 2017**  
Noted.
- CD41/17 Financial Position Year to Date**  
Noted.
- CD42/17 Parish Rights of Way Officer's Report – to consider any motion put to the meeting as a result Mrs Shields' report is attached to these minutes for information.**
- CD43/17 'Party in the Park' Event – Balance Sheet - for information only.**  
Noted.  
A breakdown of the income was provided following a question from Cllr Shields.
- CD44/17 Remembrance Day parade – Report from working party – for information only.**  
Noted.  
Second meeting of the working party to be arranged in August. Rod Passingham to be invited.  
A question was raised over the need for a cross to be laid for Afghanistan. Apparently, this has not been undertaken for the last few years.

- CD45/17 Community Emergency Plan Publicity – Update – for information only.**  
Noted.  
Cllr Shields noted that the plan was nearing completion.  
The timetable was noted and it was agreed that a briefing for Councillors should be arranged in due course.
- CD46/17 Future of the CD Committee – for consideration.**  
**i) Notes from the meeting of 13.7.17**  
Noted.  
**ii) Impact of Town Team Decisions**  
**iii) Consider paper from Cllr Shields**  
Cllr Shields presented his paper.  
Noted that there is a TT meeting on 7.8.17 to discuss the future of the group.  
Cllr Mrs Marsh added that she had spoken to three members of the TT who wished to continue as a group in their own right and not become linked to the Parish Council.  
Could funding held by the TT cover cost of employing admin assistance?  
Cllr Jones suggested that the Committee should await the decision of the TT before stepping in and that in due course the Committee's Terms of Reference should be reviewed to consider any work undertaken by the TT.  
It was agreed to defer further discussion on this matter until the Town Team had made a decision.
- CD47/17 Forward Plan 2014-2018**  
**(i) List of actions – update**  
Noted as mostly complete or given attention.  
Active Communities No 3 – meeting to be arranged with Village Agent to discuss support from PC and publication (see CD38/17). Cllrs Mrs Wood and Shields willing to attend meeting.  
**Action: Admin Officer.**
- CD48/17 Chairman's Report**  
Nothing to report at present.
- CD49/17 Councillors' Reports**  
Cllr Mrs Wood informed the Committee that she had visited Whitstable where there was a yarn bombing event taking place.
- CD50/17 Requests for Future Agenda Items**  
Town Team and Chamber of Trade minutes.
- CD51/17 Date of next meeting Tuesday 26<sup>th</sup> September 2017.**  
Noted.

There being no further business the meeting closed at 8.36pm.