

Bishop's Waltham Parish Council
Minutes of the Community Development Committee Meeting
held in the Jubilee Hall, Bishop's Waltham at 7.30pm
on Tuesday 24th October 2017

Councillors present	Cllr S Jones Cllr J Marsh (Chairman) Cllr R Shields (Vice Chairman) Cllr G Westcombe Cllr J Wood	
Non-Committee members	None	
Also in attendance:	Mrs L Edge Mrs R Shields	Clerk to the Council Parish Rights of Way Officer
Members of the public:	None	

- CD52/17** **To receive and accept apologies for non-attendance**
All Committee members present.
- CD53/17** **To receive and accept Declarations of Disclosable Pecuniary interests relating to items on this agenda**
None relating to the business of the meeting.
- CD54/17** **To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda**
None relating to the business of the meeting.
- CD55/17** **Public Session**
No members of the public were present.
- CD56/17** **Approval of the Minutes of the meeting 25th July 2017.**
Resolved: To approve the minutes of the meeting 25th July 2017.
Proposed: Chairman
All in favour that were present at the meeting.
- CD57/17** **Actions arising from the minutes of the meeting 25th July 2017.**
Noted.
CD136/16 Noted as complete.
- CD58/17** **Financial Position Year to Date**
Noted.
Query was raised over the entry for the Flow Plate repair (Carnival) – Admin Officer to check reason for it being on this Committee's budget. **Action: Admin Officer**
- CD59/17** **Budget Setting 2018-19 – Recommendations from the Working Party – for consideration.**
The Chairman and Vice Chairman presented the proposed budget for 2018/19 noting the small increase.
Resolved: to accept the recommendations from the working party as tabled. Net expenditure for Committee - £5,900.00.
Proposed: Chairman
All in favour.
- CD59/17** **Parish Rights of Way Officer's Report** – *to consider any motion put to the meeting as a result*
Mrs Shields' report is attached to these minutes for information.
- CD60/17** **Meeting Minutes – for information only.**
i) **Chamber of Trade**
ii) **Town Team**
Both noted.

- CD61/17** **List of Organisations in Bishop's Waltham – Paper by Councillor Mrs Wood – for information only.**
 Cllr Mrs Wood presented her paper.
 The following actions were then agreed:
1. Contact phone numbers to be included and list uploaded to website in due course.
 2. Cllr Wood to liaise with Admin Officer to include organisations from the BWACO list.
 3. BWACO to be revitalised.
 4. Agenda item November meeting – planning for BWACO meeting in January.
- Action: JW/Admin Officer**
- CD62/17** **Annual Meeting of the Parish 2018 – Creation of Working Party – for consideration.**
 Cllr Shields presented the paper.
Resolved: to set up a working group (JM, RS, JW, EMc, LE) to present a plan for the APM 2018 in December for approval; to recommend the date for the APM (April 2018?); to suggest the main topics to be covered and a selection of community organisations; to consider the option for an 'instant survey' on the night.
 Proposed: Chairman
 All in favour.
 Working party meeting to be arranged in November. **Action: JM/RS/JW/EMc/LE**
- CD63/17** **Cycle BW Leaflet – Updates – for consideration.**
 Cllr Shields presented the paper.
Resolved: to agree to work with the SDNPA on reprinting the Cycle around Bishop's Waltham leaflet; to appoint Cllr Jones to manage the tasks specified; Cllrs Shields and Mrs Marsh to assist with reviewing cycle routes.
 Proposed: Chairman
 All in favour. **Action: SJ/JM/RS**
- CD64/17** **Bishop's Waltham to Botley Bridleway Project – Updates – for consideration.**
 Cllr Shields provided a verbal update on the project covering
 CIL funding; Fieldfare funding (not an option); Identification of landowners; landowner dedication agreements; Local plans; Botley bypass; Botley developments.
- CD65/17** **Promotion of the Local Nature Reserves – for consideration.**
 Cllr Shields presented the paper.
Resolved: to sponsor the production of a Local Nature Reserve leaflet; to include £900 in the budget for 2019/20 for printing the leaflet; members to offer ideas or support for the production of a leaflet. Agenda item in January 2018.
 Proposed: Chairman
 All in favour. **Action: Admin Officer**
- CD66/17** **WW1 End of Hostilities Event (beacon event) – for consideration.**
 Cllr Shields presented the paper.
Resolved: to initiate the preparatory work to assemble a plan for the commemoration of WW1; Cllrs Marsh and Shields to manage the tasks specified; Cllr Howe to be asked to join working group; to report back to the CD Committee in early 2018. Letters of invitation to a meeting to be sent to appropriate organisations (Cllr Shields to draft letter).
 Proposed: Chairman
 All in favour. **Action: JM/RS/EMc**
- CD67/17** **Road closures events – for consideration.**
 Cllr Shields presented the paper.
Resolved: to support community road closure events by drafting a simple set of rules to be available for residents interested in holding an event (Cllr Shields).
 Proposed: Chairman
 All in favour. **Action: RS**
- CD68/17** **Forward Plan 2014-2018**
(i) List of actions – update – for information.
 Noted as mostly complete or given attention.
 Cllr Jones distributed his draft paper on Public Transport (High Quality Environment point 5).
 Council to consider options following any decision taken by HCC in regard to possible cuts to subsidies for public transport.

- CD69/17** **Chairman's Report – for information only.**
Nothing to report at present.
- CD70/17** **Councillors' Reports – for information only.**
No reports at this time.
- CD71/17** **Requests for Future Agenda Items – for information only.**
None at this time.
- CD72/17** **Date of next meeting Tuesday 28th November 2017.**
Noted.

There being no further business the meeting closed at 9.09pm.