

BISHOP'S WALTHAM PARISH COUNCIL

Minutes of the meeting of the Finance, Policy and Resources
Committee held at Jubilee Hall, Little Shore Lane, Bishop's Waltham on
Tuesday 2nd January 2018 commencing at 7.38pm

Present:

<u>Committee Members</u>	Cllr R Howe	Chairman
	Cllr T Wilson	Vice Chairman
	Cllr S Jones	
	Cllr Mrs J Marsh	
	Cllr B Nicholson	
	Cllr R Shields	
	Cllr Mrs P Wilson	

Non-Committee Members None

Also in attendance

Mrs L Edge	Clerk
Mr J Storry	RFO

Members of public None

FPR107/17 To receive and accept apologies for non-attendance
All Committee members were present.

FPR108/17 To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda
None relating to the business of the meeting.

FPR109/17 To receive and accept any Declarations of personal, pecuniary and non-pecuniary interests on items on the agenda
None relating to the business of the meeting.

FPR110/17 Public Session
No members of the public were present.

FPR111/17 Minutes of the meeting of the Finance, Policy and Resources Committee 5th December 2017.
Resolved: to approve the minutes of the meeting of the 5th December 2017.
Proposed: Cllr Mrs Wilson
Seconded: Cllr Nicholson
All in favour.

FPR112/17 Actions Arising from the minutes of the meeting of the Finance, Policy and Resources Committee 5.12.17.

FPR097/17	PP Clubhouse - option to tax	No response as yet from HMRC.
FPR097/17	Cash Flow March 2018	Change to commercial arm of Arbutnot Latham meant transfer was delayed.

FPR113/17 Parish Council Financial Position Year to Date and Balance Sheet.
Resolved: to note the Parish Council Financial Position Year to Date and Balance Sheet.
Proposed: Cllr Mrs Marsh
Seconded: Cllr Jones
All in favour

- FPR114/17** **Report from RFO.**
 Mr Storry reported/commented on the following:
 Gas contract for Priory Park due to start 9.1.18. Some problems encountered with transfer may result in increased charges for first quarter.
i) Income & Expenditure 2017/18 – Month 8.
For information only.
 Noted.
- ii) Financial Variances November 2017.**
For information only.
 Noted.
- FPR115/17** **Interim Internal Audit Report (2017/2018) September 2017 – November 2017.**
Resolved: to note the report from the Internal Auditor and refer to Council.
 Proposed: Chairman
 All in favour. **Action: Clerk**
- FPR116/17** **Halls & Grounds - Hire charges**
Recommendations from the Halls & Grounds Committee for consideration.
Resolved: to ratify the recommendations in relation to the halls and grounds rates for 2018/19 and to note the clarification in relation to the caretaker clean.
 Proposed: Cllr Wilson
 Seconded: Cllr Jones
 All in favour.
 Letters to be sent to all hirers to advise of the increase. **Action: FH**
- FPR117/17** **Site Revenue Cost Analysis and Subsidy Levels.**
Paper from Cllr Wilson for information only.
 Noted.
- FPR118/17** **Social Media Policy.**
For consideration.
 Agenda item withdrawn for re-write.
- FPR119/17** **Forward Plan.**
List of actions and updates
 Noted
- FPR120/17** **Councillors/Clerk reports**
 None at this time
- FPR121/17** **Requests for future agenda items**
 None at this time.
- FPR122/17** **Date of next meeting - Tuesday 6th February 2018**
 Noted.

There being no further business the meeting closed at 8.04pm.