

BISHOP'S WALTHAM PARISH COUNCIL

Minutes of the meeting of the Finance, Policy and Resources
Committee held at Jubilee Hall, Little Shore Lane, Bishop's Waltham on
Tuesday 6th February 2018 commencing at 7.30pm

Present:

<u>Committee Members</u>	Cllr R Howe	Chairman
	Cllr T Wilson	Vice Chairman
	Cllr S Jones	
	Cllr Mrs J Marsh	
	Cllr B Nicholson	
	Cllr Mrs P Wilson	

Non-Committee Members None.

<u>Also in attendance</u>	Mrs L Edge	Clerk
	Mr J Storry	RFO

Members of public None

FPR123/17 To receive and accept apologies for non-attendance

Cllr Shields – family commitment.

Resolved: to receive and accept the apologies for non-attendance as tabled.

Proposed: Cllr Jones

Seconded: Cllr Mrs Marsh

All in favour.

FPR124/17 To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda

Cllr Nicholson – agenda item 9.

FPR125/17 To receive and accept any Declarations of personal, pecuniary and non-pecuniary interests on items on the agenda

None relating to the business of the meeting.

FPR126/17 Public Session

No members of the public were present.

FPR127/17 Minutes of the meeting of the Finance, Policy and Resources Committee 2nd January 2018.

Resolved: to approve the minutes of the meeting of the 2nd January 2018.

Proposed: Cllr Mrs Marsh

Seconded: Cllr Wilson

All in favour.

FPR128/17 Actions Arising from the minutes of the meeting of the Finance, Policy and Resources Committee 2.1.18.

Noted.

FPR129/17 Parish Council Financial Position Year to Date and Balance Sheet.

Resolved: to note the Parish Council Financial Position Year to Date and Balance Sheet.

Proposed: Cllr Mrs Marsh

Seconded: Cllr Nicholson

All in favour.

- FPR130/17** **Report from RFO.**
Mr Storry reported/commented on the following:
i) Income & Expenditure 2017/18 – Month 9.
ii) Financial Variances December 2017.
iii) Financial Supplement February 2018.
All for information only – all noted.
- Cllr Nicholson left the room.
- FPR131/17** **Correspondence for consideration: West Hoe Cemetery Management Committee.**
Request for balance of 2017/18 funding.
Resolved: to approve the payment of £4,000 (the balance of the 2017/18 funding) to the West Hoe Cemetery Management Committee.
Proposed: Cllr Mrs Wilson
Seconded: Cllr Wilson
All in favour. **Action: RFO**
- Cllr Nicholson returned to the room.
- FPR132/17** **Financial Risk Assessment and Action Plan for year ending 31.3.18.**
For consideration.
Resolved: to approve the Financial Risk Assessment and Action Plan for year ending 31.3.18 and pass to the Council for acceptance.
Proposed: Cllr Mrs Marsh
Seconded: Cllr Wilson
All in favour. **Action: Clerk**
- FPR133/17** **Report of the Independent Remuneration Panel for Winchester City Parish and Town Councils: South East Employers.**
For consideration.
Noted that the Council was within the recommended allowances.
Resolved: to review the Council allowances by 2019 to bring the Council in line with the recommendations.
Proposed: Cllr Wilson
Seconded: Cllr Howe
4 in favour, 2 abstentions. **Action: Clerk**
- FPR134/17** **Leases and Licences Review.**
For consideration.
RFO to check VAT requirement on leases and licences. **Action: RFO**
Resolved: to approve the leases and licences review and to advise those affected in the Council year 2018/19 (to include VAT if required).
Proposed: Cllr Mrs Marsh
Seconded: Cllr Wilson
All in favour. **Action: LE**
- FPR135/17** **Meon Valley Bowls Club.**
Proposed lease for additional land at Priory Park - for consideration.
Resolved: to approve the proposed lease for additional land at Priory Park (charge to include VAT if necessary, see FPR134/17)
Proposed: Chairman
All in favour.

- FPR136/17** **Review of Forward Plan/Healthcheck - for consideration.**
Cllr Wilson provided the background to both documents.
Resolved: Cllrs Nicholson, Shields and Wilson to consider options and make recommendation to this Committee at the March meeting.
Cllr Nicholson to include comments on this matter (request for volunteers) within his closing remarks at the Annual Meeting of the Parish.
Proposed: Chairman
All in favour. **Action:BN/RS/TW**
- FPR137/17** **Forward Plan.**
List of actions and updates
Noted.
- FPR138/17** **Councillors/Clerk reports**
Cllr Jones – review of contracts under F, P & R control progressing.
- FPR139/17** **Requests for future agenda items**
Cllr Howe – all Committees to consider meeting arrangements (frequency/day/time etc) and report back to this Committee. **Action: All Committees/LE/EMc**
Cllr Nicholson – change of meeting room for Council meetings (Ruby room) and this Committee to consider relocation of office to Silver room. **Action: LE**
- FPR140/17** **Date of next meeting - Tuesday 6th March 2018**
Noted.

There being no further business the meeting closed at 8.38pm.