

BISHOP'S WALTHAM PARISH COUNCIL

Minutes of the meeting of the Finance, Policy and Resources
Committee held at Jubilee Hall, Little Shore Lane, Bishop's Waltham on
Tuesday 3rd April 2018 commencing at 7.30pm

Present:

Committee Members

Cllr R Howe
Cllr T Wilson
Cllr S Jones
Cllr Mrs J Marsh
Cllr B Nicholson
Cllr R Shields
Cllr Mrs P Wilson

Chairman
Vice Chairman

Non-Committee Members

Cllr N Cole

Also in attendance

Mrs L Edge
Mr J Storry

Clerk
RFO

Members of public

None.

FPR159/17 **To receive and accept apologies for non-attendance.**

None tabled – all members present.

FPR160/17 **To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda.**

None relating to the business of the meeting.

FPR161/17 **To receive and accept any Declarations of personal, pecuniary and non-pecuniary interests on items on the agenda.**

None relating to the business of the meeting.

FPR162/17 **Public Session.**

No members of the public were present.

FPR163/17 **Minutes of the meeting of the Finance, Policy and Resources Committee 6th March 2018.**

Resolved: to approve the minutes of the meeting of the 6th March 2018.

Proposed: Cllr Mrs Wilson

Seconded: Cllr Mrs Marsh

All in favour.

FPR164/17 **Actions Arising from the minutes of the meeting of the Finance, Policy and Resources Committee 6.3.18.**

Noted.

FPR165/17 **Parish Council Financial Position Year to Date and Balance Sheet.**

Resolved: to note the Parish Council Financial Position Year to Date and Balance Sheet.

Proposed: Cllr Mrs Marsh

Seconded: Cllr Mrs Wilson

All in favour.

- FPR166/17** **Report from RFO.**
i) Income & Expenditure 2017/18 – Month 11.
ii) Financial Variances February 2018.
iii) Financial Supplement April 2018.
All for information only.
 All noted.
iv) Bank Accounts and Rates.
For consideration.
Resolved: to close the Arbuthnot Latham Call Account and transfer the balance to Barclays.
 Proposed: Cllr Wilson
 Seconded: Cllr Mrs Marsh
 All in favour. **Action: JS**
 Following comments from the RFO concerning the closure of the accounts for 17/18 the Chairman requested that Cllrs Wilson and Jones visit the office to clarify the situation.
Action: TW/SJ
- FPR167/17** **Interim Internal Audit Report (2017/2018) December 2017 – February 2018.**
To note the report from the Internal Auditor and refer to Council.
Resolved: to note the report from the Internal Auditor and refer to Council.
 Proposed: Chairman
 All in favour. **Action: Clerk**
- FPR168/17** **Grant applications 2018/19 for consideration.**
(i) Resolved: Bishop's Waltham Parish Council Finance, Policy and Resources Committee recommend a Section 144 grant of £1,000 to Bishop's Waltham in Bloom in the Council year 2018/19.
 Proposed: Chairman
All in favour.
Resolved: Bishop's Waltham Parish Council Finance, Policy and Resources Committee recommend a Section 144 grant of £2,000 to Bishop's Waltham Chamber of Trade and Commerce in the Council year 2018/19.
 Proposed: Cllr Mrs Marsh
 Seconded: Cllr Howe
 All in favour.
Resolved: Bishop's Waltham Parish Council Finance, Policy and Resources Committee recommend a Section 142 grant of £1,000 to Citizens Advice Winchester District in the Council year 2018/19.
 Proposed: Cllr Nicholson
 Seconded: Cllr Howe
 All in favour.
Resolved: Bishop's Waltham Parish Council Finance, Policy and Resources Committee recommend a General Power of Competence grant of £600 to Home-Start Meon Valley in the Council year 2018/19.
 Proposed: Chairman
 All in favour.
 All grant recommendations to be tabled at the May Council meeting. **Action: Clerk**
 (ii) Grant request for the United Free Church was deferred for further information concerning the costs of the step lift. **Action: Clerk**

- FPR169/17** **Review of Committee meeting frequency/day/time.**
Responses from Committees for consideration.
Noted that all Committees had responded, and all had requested to continue to meet on Tuesday evenings but amend the start time to 7.00pm.
Resolved: to ask the Community Development Committee to review the day of its meetings.
Proposal: Chairman
All in favour. **Action: LE/CDC**
- FPR170/17** **Chairman's Chain of Office.**
Paper for consideration.
This matter was deferred to allow further research on other options. **Action: LE/HF**
- FPR171/17** **Annual Asset Stock check.**
Paper for consideration.
This matter was deferred to allow Cllr Mrs Marsh and Mrs McKenzie to provide a report on the stock check. **Action: JM/EMc**
- FPR172/17** **Parish Charter.**
Request from Cllr Mike Evans, Whiteley Town Council, for consideration.
Resolved: to support the intent but to request a shorter document which was more direct.
Proposed: Cllr Jones
Seconded: Cllr Howe
6 in favour, 1 against.
- FPR173/17** **Forward Plan.**
List of actions and updates
Noted.
- FPR174/17** **Councillors/Clerk reports.**
None at this time.
- FPR175/17** **Requests for future agenda items.**
None at this time.
- FPR176/17** **Date of next meeting - Tuesday 1st May 2018.**
Noted.

Mr Storry left the meeting.
- FPR177/17** **Motion for confidential business:**
The following motion will be moved on the completion of the above business:
"That in view of the confidential nature of the business about to be transacted involving staffing matters as detailed below it is in the public interest that the public and the press be temporarily excluded, and they are instructed to withdraw.
- FPR178/17** **Staffing Matters for consideration.**
Resolved:
1.That Mrs Fisher's probationary period is signed off.
2.The appropriate pay increase is agreed (one spine point, backdated to 14.2.18).
3.The objectives for 2018/19 are noted and approved.
4.The request to re-join the LGPS is approved.
Proposed: Cllr Wilson
Seconded: Cllr Mrs Marsh

All in favour.

Action: LE/JS

There being no further business the meeting closed at 9.09pm.