

BISHOP'S WALTHAM PARISH COUNCIL
Minutes of the Annual Meeting of the Parish Council held in the Jubilee Hall,
Little Shore Lane, Bishop's Waltham
on Tuesday 8th May 2018 commencing at 7.00 pm.

Present: Cllr Mr B Nicholson Chairman
Cllr Mr R Howe Vice Chairman
Cllr Mr N Cole
Cllr Mr S Jones
Cllr Mrs J Marsh
Cllr Mr R Shields
Cllr Mr A Webb
Cllr Mrs P Wilson
Cllr Mr T Wilson
Cllr Mrs J Wood

In attendance: Mrs L Edge – Clerk
Mrs E McKenzie – Administration Officer

Members of the public: 12

18:001 Election of Chairman of the Council.

Resolved: to elect Cllr Robin Howe as Chairman of the Council.

Proposed: Cllr Mrs Marsh

Seconded: Cllr Wilson

9 in favour, 1 abstention.

Cllr Howe received the Badge of Office from Cllr Nicholson.

Cllr Howe thanked Cllr Nicholson for his two years as Chairman of the Council, particularly noting his work to progress the Jubilee Hall car park extension.

18:002 To receive the Chairman's Declaration of Acceptance of Office.

Cllr Howe signed the Chairman's Declaration of Acceptance of Office which was then received and signed by the Clerk.

18:003 Election of Vice Chairman of the Council.

Resolved: to elect Cllr Terry Wilson as Vice Chairman of the Council.

Proposed: Cllr Jones

Seconded: Cllr Nicholson

9 in favour, 1 abstention.

18:004 To receive the Vice Chairman's Declaration of Acceptance of Office.

Cllr Wilson signed the Vice Chairman's Declaration of Acceptance of Office which was then received and signed by the Clerk.

18:005 Approval of Standing Committees for 2018/19.

Resolved: to approve the Standing Committees for 2018/19 with the following additions:

Planning, Environment & Highways – Clrs Howe and Jones.

Proposed: Cllr Mrs Marsh

Seconded: Cllr Mrs Wilson

All in favour.

18:006 Reappointment of Council working parties for 2018/19.

Resolved: To combine the working parties (ii) and (iv) as both include "Asset" Sales, (Land and/or Buildings), the former being the driver of a possible sale of assets and the latter being any other "compensating" land sales / purchases.

Proposed: Chairman

All in favour.

Resolved: To re-appoint the Council working parties for 2018/19 with the following changes: Southern Parishes Group – Cllr Nicholson to be replaced by Cllr Howe ACSO Sub-Committee – Cllr Howe and Cllr Mrs Marsh to be added.

Proposed: Cllr Nicholson

Seconded: Cllr Wilson

All in favour.

Resolved: To approve a standing agenda item at Council and any relevant Committee meetings "Working Party/Sub-Committee status updates".

Proposed: Cllr Mrs Wilson

Seconded: Cllr Mrs Wood

All in favour.

18:007 Approval of representatives to outside bodies for 2018/19.

Resolved: to approve the representatives to outside bodies for 2018/19 with the following additions:

Community Safety Partnership/Police Reserve – Cllr Nicholson

Swanmore Management Committee Reserve – Cllr Mrs Wood.

Proposed: Cllr Mrs Marsh

Seconded: Cllr Wilson

All in favour.

18:008 Acceptance of calendar of meeting dates for 2018/19.

Resolved: to accept the calendar of meeting dates for 2018/19.

Proposed: Cllr Nicholson

Seconded: Cllr Jones

All in favour.

18:009 To receive and accept apologies for non-attendance.

Cllr Westcombe – indisposed.

Cllr Wright – work commitments.

Resolved: to receive and accept apologies for non-attendance as tabled.

Proposed: Cllr Mrs Marsh

Seconded: Cllr Howe

All in favour.

Apologies also received from Cllr Humby.

18:010 To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda.

None relating to the business of the meeting.

18:011 To receive and accept any personal, pecuniary and non-pecuniary interests on items on the agenda.

None relating to the business of the meeting.

18:012 Public Session.

Several members of the Bishop's Waltham Cricket Club addressed the Council on the future of the Club at the Albany Road site.

The clerk confirmed that a letter was to be sent to the Chairman of the Club in response to recent correspondence.

Residents of Free Street raised their concerns over the proposed yellow lining for the street.

Cllr Nicholson provided a response covering the background to the proposals and the current situation.

The residents were informed that the Parish Councillors had noted the comments raised and would consider these once a further draft proposal was received.

18:013 Approval of the minutes of the meeting 10th April 2018.

Resolved: to approve the minutes of the meeting 10th April 2018.

Proposed: Cllr Mrs Marsh

Seconded: Cllr Mrs Wood

8 in favour, 2 abstentions.

18:014 To receive the report from the County Council/District Council Representative – Cllr Rob Humby.

Apologies received.

18:015 To receive the reports from the District Council Representatives – Cllr D McLean and Cllr S Miller.

Neither Cllr McLean or Cllr Miller were present.

18:016 To receive the Minutes of the Committees of the Parish Council.

Resolved: to receive the Minutes of the Committees of the Parish Council.

Proposed: Cllr Wilson

Seconded: Cllr Jones

All in favour.

18:017 Actions Arising from the minutes of the meeting of 10th April 2018.

Noted.

18:018 Ratification and payment of accounts – to authorise payments.

Report not available.

Cllr Jones confirmed that he would be contacting RBS (as per action from the Finance, Policy & Resources Committee) to discuss the end of year issues.

18:019 To receive current financial statement and balance sheet.

Resolved: to receive the current financial statement and balance sheet.

Proposed: Cllr Mrs Marsh

Seconded: Cllr Nicholson

All in favour.

18:020 Internal Auditor – to confirm the re-appointment for 2017/18.

Resolved: to re-appoint Paul Reynolds, Fair Account as the Council's Internal Auditor for 2018/19.

Proposed: Cllr Nicholson

Seconded: Cllr Cole

All in favour.

18:021 Grant applications for 2018/19.

To consider the recommendations of the Finance, Policy and Resources Committee.

1. Resolved: to award a Section 144 grant of £1,000 to Bishop's Waltham in Bloom in the Council year 2018/19.

Proposed: Cllr Nicholson

Seconded: Cllr Wilson

All in favour.

2. Resolved: to award a Section 144 grant of £2,000 to Bishop's Waltham Chamber of Trade and Commerce in the Council year 2018/19.

Proposed: Cllr Mrs Marsh

Seconded: Cllr Mrs Wilson

9 in favour, 1 abstention.

3. Resolved: to award a Section 142 grant of £1,000 to Citizens Advice Winchester District in the Council year 2018/19.

Proposed: Cllr Webb

Seconded: Cllr Mrs Wood

All in favour.

4. Resolved: to award a General Power of Competence grant of £600 to Home-Start Meon Valley in the Council year 2018/19.

Proposed: Cllr Mrs Marsh

Seconded: Cllr Webb

All in favour.

5. Resolved: to award a General Power of Competence grant of £2,000 to the United Free Church in the Council year 2018/19.

Proposed: Cllr Nicholson

Seconded: Cllr Mrs Wood

All in favour.

6. Resolved: to award a Section 144 grant of £500 to Bishop's Waltham & District Twinning in the Council year 2018/19. (Grant to be paid only when it is confirmed that Mayor of St Bonnet le Chateau will be attending the Remembrance event in November).

Proposed: Cllr Mrs Marsh

Seconded: Cllr Mrs Wood

All in favour.

18:022 Planning Applications:

To ratify the recommendations from the Planning, Environment & Highways Committee.

Resolved: To ratify the recommendations from the Planning, Environment & Highways Committee.

Proposed: Cllr Nicholson

Seconded: Cllr Jones

All in favour.

18:023 General Data Protection Regulation (GDPR).

Paper from the Clerk for consideration.

Resolved: to appoint the Council's Finance, Policy & Resources Committee as Data Controller for Bishop's Waltham Parish Council to determine the purposes for which, and the matter in which, the data is processed.

Proposed: Cllr Wilson

Seconded: Cllr Mrs Wilson

All in favour.

Action: FPR/Clerk

18:024 Parish Council magazine.

Proposal from Cllr Howe for consideration.

Resolved: to refer the proposal to the Community Development Committee to consider the improvement of the current newsletter, noting that it must remain free and delivered to all households in the parish for a 12month trial period.

Proposed: Cllr Wilson

Seconded: Cllr Mrs Wilson

All in favour.

Action: CDC

18:025 Forward Plan Review.

Paper from Cllr Shields for consideration.

Cllr Shields presented the review.

Resolved: to direct the Forward Plan Working Group to fulfil the further actions as tabled and to publicise the achievements of the Forward Plan (Cllr Shields to prepare report).

Proposed: Cllr Shields

Seconded: Cllr Wilson

All in favour.

Action: RS

18:026 Town Team Event: 'Kids' Treat' – Parish Council involvement.

Recommendation from the Community Development Committee for consideration.

Resolved: to support the ideas tabled for the event and to offer volunteers to man the Council stand.

Proposed: Cllr Mrs Marsh

Seconded: Cllr Howe

All in favour.

Councillors to advise the Administration Officer of their availability.

Action: Councillors

18:027 Carnival and Show 2018.

Paper from the Clerk for consideration.

Councillors to advise the Clerk of their availability for the event.

Action: Councillors

18:028 Correspondence for consideration: Southern Parishes Group.

Speedwatch.

Resolved: to support the proposal for a Southern Parishes Speedwatch Group and to offer the Council's equipment.

Proposed: Chairman

All in favour.

Action: Clerk

18:029 Correspondence for consideration: Munro-Martin

Free Street Yellow lines.

Noted – response given within Public Session.

18:030 Councillors' surgeries.

i) Report on surgery held 27.4.18.

Noted.

Cllr Mrs Wilson commented on the responses received concerning the proposal for the 'Tommy' silhouette and reiterated the need for it to be on permanent display.

The Clerk advised the Council that contact had been made with the clock repair man and the provider of the cherry picker to make arrangement for the repair to the clock in the Square.

Council agreed that the clock should be repaired one more time and a technical assessment requested from the contractor.

Action: Clerk

ii) To confirm the Councillors for the surgery on 26.5.18.

Clrs Nicholson, Mrs Wilson and Wilson to attend.

Action: BN/PW/TW

Future surgeries:

29.6.18 – Clrs Howe, Shields and Mrs Wood.

Action: RH/RS/JW

28.7.18 – Clrs Cole and Mrs Marsh.

Action: NC/JM

18:031 Chairman's report (*for information only*).

Nothing to report at this time.

18:032 Councillors'/Clerk's reports (*for information only*).

i) WDALC Meeting 16.4.18 – Clerk.

Noted.

18:033 Requests for future agenda items (*for information only*).

None at this time.

18:034 Date of next meeting – 12.6.18.

Noted.

18:035 Motion for confidential business:

The Chairman then moved:

“That in view of the confidential nature of the business about to be transacted involving commercially sensitive business and legal matters as detailed below it is in the public interest that the public and the press be temporarily excluded, and they are instructed to withdraw.

18:036 Report from meeting at Bishop's Waltham Surgery 25.4.18 (*for information only*).

Noted.

Further correspondence received which would be tabled at next meeting.

There being no further business the meeting closed at 8.36pm.