

**BISHOP'S WALTHAM PARISH COUNCIL**  
**Minutes of the Meeting of the Parish Council held in the Jubilee Hall,**  
**Little Shore Lane, Bishop's Waltham**  
**on Tuesday 13<sup>th</sup> November 2018 commencing at 7.00 pm.**

**Present:** Cllr Mr T Wilson Vice Chairman  
Cllr R Howe  
Cllr Mr N Cole  
Cllr Mr S Jones  
Cllr Mr S Miller  
Cllr Mr B Nicholson  
Cllr Mr R Shields  
Cllr Mr A Webb  
Cllr Mrs P Wilson  
Cllr Mrs J Wood

**In attendance:** Mrs L Edge – Clerk  
Mrs E McKenzie – Administration Officer  
Cllr Mr R Humby – HCC.  
Cllr Mr D McLean – WCC.

**Members of the public:** 7

**18:136 Election of Chairman of the Council.**

The Vice Chairman opened the meeting and nominations were requested for Chairman of the Council following the resignation of Cllr Howe from the role.

**Nominations: Cllr Wilson and Cllr Howe** (Cllr Shields requested that Cllr Howe reconsider his resignation, this was seconded by Cllr Cole).

Cllr Shields added that if Cllr Howe felt that he did not have the support of Councillors there should have been a recorded vote of confidence undertaken.

Cllr Howe replied with thanks but said that at this moment due to various reasons he was not in a position to continue in the role and was looking to take a break for a while.

**Resolved: to elect Cllr Wilson as Chairman of the Council.**

Proposed: Cllr Miller

Seconded: Cllr Nicholson

8 in favour, 2 abstentions.

The Chairman proposed a vote of thanks to Cllr Howe for the last six months as Chairman and his previous activities as Vice Chair and Councillor.

**18:137 To receive the Chairman's Declaration of Acceptance of Office.**

Cllr Wilson signed the Chairman's Declaration of Acceptance of Office and this was received and signed by the Clerk.

**18:138 To receive and accept apologies for non-attendance.**

Cllr Mrs Marsh – indisposed.

**Resolved: to receive and accept apologies for non-attendance as tabled.**

Proposed: Cllr Nicholson

Seconded: Cllr Cole

All in favour.

**18:139 To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda.**

Cllr Howe – agenda item 26.

**18:140 To receive and accept any personal, pecuniary and non-pecuniary interests on items on the agenda.**

None relating to the business of the meeting.

**18:141 Public Session.**

One resident addressed the Council on the following matters: Very disappointed by the resignation of Cllr Howe and she hoped, in time, he would feel able to accept the office again; the Council should purchase a leaf collector to allow clearance of leaves around its buildings; flooding at Chase Mill, HCC should arrange work to address this problem.

The Chairman of the BWCC also registered disappointment at the resignation of Cllr Howe, he felt that Cllr Howe had endeavoured to understand the needs of the Cricket Club and this was much appreciated. He addressed the Council on the issues surrounding the lease offer from the Council and the requirements of the Club and provided letters for all Councillors covering these points.

Another member of the Club addressed the Council on the subject of financial assistance, provided grant application forms and copies of his notes for all Councillors.

A discussion followed covering lease details, rental charged to other organisations, clarification of the Council's policy on leases, Club's requirements, criteria for grant applications – security of tenure required, lack of official response from Club to the Council's latest offer, full background information provided for all Councillors prior to decision taken, resolution included the requirement for the Council to provide suitable alternative facilities, disappointment that request for financial assistance tabled again despite assurances at last meeting that this would be considered at the F,P&R committee and the H&G Committee will consider alternative ways of assisting.

**18:142 Approval of the minutes of the meeting 9<sup>th</sup> October 2018.**

**Resolved: to approve the minutes of the meeting 9<sup>th</sup> October 2018.**

Proposed: Cllr Mrs Wilson

Seconded: Cllr Miller

All in favour.

**18:143 To receive the report from the County Council/District Council Representative – Cllr Rob Humby.**

Cllr Humby reported/commented on the following:

Executive Members' Days when the following were discussed – waste recycling sites and charging for users from outside the County; street lighting proposal for turning off from 1.00am to 4.00am in certain areas; school crossing patrols funding from other sources; Botley bypass.

Attended meeting at the House of Lords and Commons concerning Safer Roads Foundation; conferences on funding and plastic packaging; meeting with Junior Road Safety officers.

Cllr Jones noted with thanks the decision by HCC not to cut subsidies on public transport for BW.

**18:144 To receive the reports from the District Council Representatives – Cllr D McLean and Cllr S Miller.**

Cllr McLean – reported/commented on the following:

Meeting with residents concerning the wildlife strip on the Albany Farm application; meeting with representative from Linden Homes to discuss ongoing maintenance issues on the site was postponed; praised the Council for the excellent Remembrance events held – thanks to all involved in the organisation.

Cllr Miller reported/commented on the following:

Permission given for the Sports Centre at Bar End, contractor selected; visit to BW with Mr Bradfield (WCC Head of Place) who was impressed by the standard of facilities available; Lower Lane depot advertising had produced 30 enquiries; Cabinet meeting held in South Wonston.

**18:145 To receive the Minutes of the Committees of the Parish Council.**

**Resolved: to receive the Minutes of the Committees of the Parish Council.**

Proposed: Cllr Nicholson

Seconded: Cllr Mrs Wilson

All in favour.

**18:146 Actions Arising from the minutes of the meeting of 11<sup>th</sup> September 2018.**

Noted.

**18:147 Ratification and payment of accounts – to authorise payments.**

**Resolved: to authorise the payments.**

Proposed: Cllr Miller

Seconded: Cllr Jones

All in favour.

**18:148 To receive current financial statement and balance sheet.**

**Resolved: to receive current financial statement and balance sheet.**

Proposed: Cllr Jones

Seconded: Cllr Miller

All in favour.

**18:149 Planning Applications:**

**To ratify the recommendations from the Planning, Environment & Highways Committee.**

**Resolved: to ratify the recommendations from the Planning, Environment & Highways Committee.**

Proposed: Cllr Nicholson

Seconded: Cllr Howe

All in favour.

**18:150 Agenda Structure for Meetings considering Planning Applications.**

**Recommendation from the Planning, Environment & Highways Committee.**

**For consideration.**

Cllr Shields presented the recommendation from the Planning, Environment and Highways Committee.

**Resolved: to adopt the format as tabled for Parish Council meetings when planning applications are considered.**

Proposed: Cllr Shields

Seconded: Cllr Nicholson

All in favour.

**18:151 Community Emergency Plan.**

**Paper from Cllr Shields for consideration.**

Cllr Shields presented the paper and outlined the actions taken so far.

Cllr Miller thanked all those involved in the production of this plan.

Mrs McKenzie noted the excellent community spirit that had been evident when conducting the test of the plan recently.

**Resolved: to note the progress with improving the Community Emergency Plan and to agree to host a table top exercise to validate the procedures within the Plan.**

Proposed: Cllr Shields

Seconded: Cllr Nicholson

All in favour.

**18:152 Parish Council Flagpole.**

**To consider the location and a flag flying policy.**

Discussion points:

Possible locations, PC land, roof of Jubilee Hall; other sites such as Crown roundabout; possible vandalism issues as raised when the Council discussed the location for the 'Tommy' figure; should discussion be passed to Halls & Grounds Committee?

Proposal: to refer the matter to the Halls & Grounds Committee.

Proposed: Cllr Mrs Wilson

Seconded: Cllr Nicholson

2 in favour.

**Resolved: to erect the flagpole within a suitable location (covered by CCTV) at the front of the Jubilee Hall.**

Proposed: Cllr Webb

Seconded: Cllr Howe

7 in favour, 2 against, 1 abstention.

**Action: Clerk**

**Resolved: to accept the flag flying policy as tabled.**

Proposed: Cllr Miller

Seconded: Cllr Howe

All in favour.

**18:153 Correspondence for consideration: Winchester City Council.**

**Review of Polling District and Polling Places.**

Noted.

Letter of support for the current polling stations to be sent to WCC.

**Action: Clerk**

**18:154 Councillors' surgeries.**

**Councillors' surgeries.**

**i) Report on surgery held 27.10.18.**

Noted.

**ii) To confirm the Councillors for the surgery on 30.11.18.**

Clrs Mrs Wood, Mrs Wilson and Shields to attend.

**Action: JW/PW/RS**

**18:155 Working Party Status Updates (for information only).**

Noted.

Southern Parishes meeting 14.1.19.

**18:156 Chairman's report (for information only).**

Cllr Howe reported/commented on the following:  
Remembrance events and Twinning Association meeting.

**18:157 Councillors'/Clerk's reports (for information only).**

**i) Winchester District Planning Tour 5.10.18 – Cllr Shields.**

**ii) Albany Farm site meeting 31.10.18 – Clerk.**

Both noted.

**18:158 Requests for future agenda items (for information only).**

Albany Farm open space proposal.

**Action: Clerk**

**18:159 Date of next meeting – 11.12.18.**

Noted.

**18:160 Motion for confidential business:**

**The Chairman then moved:**

**“That in view of the confidential nature of the business about to be transacted involving commercially sensitive business and legal matters as detailed below it is in the public interest that the public and the press be temporarily excluded, and they are instructed to withdraw”.**

Cllr Howe left the meeting.

**18:161 Victoria Road play area/Martin Street.**

**Paper from the Clerk for consideration.**

**Resolved: to note the clarification received and take no further action at this time.**

Proposed: Chairman

All in favour.

Cllr Howe returned to the meeting.

**18:162 Report from meeting at Bishop's Waltham Surgery 9.10.18.**

**For information only.**

Noted.

There being no further business the meeting closed at 8.55pm.