

WEST HOE CEMETERY MANAGEMENT COMMITTEE

The Jubilee Hall, Little Shore Lane, Bishop's Waltham. SO32 1ED

Minutes of the Meeting of the Committee Thursday 21st June 2018 at
6.00 pm in the Swanmore Parish Council Offices, Hollythorns House, New Road, Swanmore.

Present:

Committee Members: Cllr Mrs P Clive Chairman
Cllr Mr R Howe
Cllr Mr R Selway

Ex-officio Members: Mr B Metcalf

Non-Committee Members: None

Also in attendance: Mrs L Edge Clerk

Members of the public: None

WH18/01 To elect the Chairman of the Committee (Bishop's Waltham Councillor).

Resolved: to elect Cllr Howe as Chairman of the Committee.

Proposed: Cllr Mrs Clive

Seconded: Cllr Selway

All in favour.

WH18/02 To elect the Vice Chairman of the Committee (Swanmore Councillor).

Resolved: to elect Cllr Rankine as Vice Chairman of the Committee.

Proposed: Cllr Howe

Seconded: Cllr Mrs Clive

All in favour.

WH18/03 To receive and accept apologies for non-attendance.

Cllr Mrs Marsh – family commitment.

Cllr Rankine – family commitment.

Cllr Webb – work commitment.

Resolved: to receive and accept apologies for non-attendance as tabled.

Proposed: Chairman

All in favour.

WH18/04 To receive any Declarations of Disclosable Pecuniary and Non-Pecuniary Interest relating to items on the agenda.

None relating to the business of the meeting.

WH18/05 To receive any personal, pecuniary and non-pecuniary interests relating to items on the agenda.

None relating to the business of the meeting.

WH18/06 Public Session (for information only).

No members of the public were present.

Mr Metcalf advised the Committee that although he was currently dealing with 14 funerals, none were burials. The trend appeared to be for more cremations and less formal services and arrangements.

WH18/07 To approve the minutes of the meeting of the 13th March 2018.

Resolved: to approve the minutes of the meeting of the 13th March 2018.

Proposed: Cllr Howe

Seconded: Cllr Mrs Clive

2 in favour, 1 abstention.

- WH18/11 Annual Memorial Service – paper from the Clerk for consideration.**
Resolved: to arrange the Annual Memorial Service for 2.30pm on Saturday 15th September 2018 with refreshments available at the Anvil tea rooms in Bishop’s Waltham. Service to be conducted by the Rev. Keith Wickert from St Peter’s, Bishop’s Waltham.
Proposed: Chairman
All in favour.
Mr Metcalf offered to cover the costs of the refreshments after the service.
This was gratefully accepted by the Committee. **Action: Clerk**
- WH18/12 Plot C119 – paper from the Clerk for consideration.**
Resolved: to advise the applicant of the error and to cover the costs of the plaque and its removal – total cost £445.36. Applicant to be advised to apply for a headstone if required.
Proposed: Chairman
All in favour. **Action: Clerk**
- WH18/13 Cemetery update (for information only).**
Noted.
- WH18/14 Requests for future agenda items (for information only).**
None at this time.
- WH18/15 Date of next meeting.**
Thursday 20th September 2018 at 6.00pm in the Jubilee Hall, Bishop’s Waltham.

There being no further business the meeting closed at 7.00pm.