

BISHOP'S WALTHAM PARISH COUNCIL
Minutes of the Meeting of the Parish Council held in the Jubilee Hall,
Little Shore Lane, Bishop's Waltham
on Tuesday 15th January 2019 commencing at 7.00 pm.

Present: Cllr Mr T Wilson Chairman
Cllr Mr N Cole
Cllr Mr R Howe
Cllr Mr S Jones
Cllr Mrs J Marsh
Cllr Mr S Miller
Cllr Mr B Nicholson
Cllr Mr R Shields
Cllr Mr A Webb
Cllr Mr G Westcombe
Cllr Mrs P Wilson
Cllr Mrs J Wood

In attendance: Mrs L Edge – Clerk
Mrs E McKenzie – Administration Officer
Cllr Mr D McLean - WCC
Mr Michael Thomas - ACSO

Members of the public: 2

18:191 To receive and accept apologies for non-attendance.

All Parish Councillors were present.
Apologies received from Cllr Humby (WCC/HCC).

18:192 To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda.

None relating to items on the agenda.

18:193 To receive and accept any personal, pecuniary and non-pecuniary interests on items on the agenda.

None relating to items on the agenda.

18:194 Public Session.

A resident addressed the Council on the subject of the proposed yellow lines in Shore Lane. Cllr Nicholson replied on behalf of the Council and the resident was advised to raise his concerns with WCC.

18:195 Vice Chairman of the Council.

i) To elect a Vice Chairman of the Council.

Resolved: to elect Cllr Mrs Marsh as Vice Chairman of the Council.

Proposed: Cllr Nicholson

Seconded: Cllr Cole

9 in favour, 1 against, 1 abstention.

ii) To receive the Vice Chairman's Declaration of Acceptance of Office.

The Declaration of Acceptance of Office was received and signed by the Clerk.

ii) To suspend the Terms of Reference for the Finance, Policy & Resources Committee in relation to the Chairman of the Committee (depending on decision on item (i)).

Not required.

18:196 Approval of the minutes of the meeting 11th December 2018.

Resolved: to approve the minutes of the meeting 11th December 2018.

Proposed: Cllr Mrs Wilson

Seconded: Cllr Cole

All in favour that were present at the meeting.

18:197 To receive the report from the County Council/District Council Representative – Cllr Rob Humby.

Apologies received.

18:198 To receive the reports from the District Council Representatives – Cllr D McLean and Cllr S Miller.

Cllr McLean reported/commented on the following: attendance at Planning meetings, increase in number of retrospective planning applications, appointed Trustee on WINAC for the area, member of the WCC group reviewing the High Street and Broadway regeneration, paving repairs in BW High Street, noted the PC car park works, thanks to ACSO Thomas.

Cllr Miller reported/commented on the following: arrived late.

18:199 To receive the Minutes of the Committees of the Parish Council.

Resolved: to receive the Minutes of the Committees of the Parish Council.

Proposed: Cllr Mrs Wilson

Seconded: Cllr Mrs Marsh

All in favour.

18:200 Actions Arising from the minutes of the meeting of 11th December 2018.

Noted.

18:201 Ratification and payment of accounts – to authorise payments.

Resolved: to authorise the payments.

Proposed: Cllr Nicholson

Seconded: Cllr Cole

All in favour.

18:202 To receive current financial statement and balance sheet.

Resolved: to receive current financial statement and balance sheet.

Proposed: Cllr Jones

Seconded: Cllr Cole

All in favour.

18:203 Interim Internal Auditor's Report – July to October 2018.

To note the report.

Resolved: to note the Interim Internal Auditor's Report – July to October 2018.

Proposed: Cllr Cole

Seconded: Cllr Jones

All in favour.

18:204 Parish Council Budget and Precept for 2019/20.

Recommendations from the Finance, Policy & Resources Committee for consideration.

Cllr Westcombe questioned the need to budget £1,000 for a Chairman's chain of office and the budget for repairs to the Council noticeboards.

i) To approve the estimated expenditure for 2019/20.

Resolved: to approve the estimated net expenditure of £435,775 for 2019/20.

Proposed: Cllr Mrs Marsh

Seconded: Cllr Cole

All in favour.

ii) To approve the precept requirement for 2019/20.

Resolved: to approve the precept requirement of £446,475 for 2019/20.

Proposed: Chairman

10 in favour, 1 abstention.

WCC to be advised.

Action: Clerk

18:205 Planning Applications:

To ratify the recommendations from the Delegated Officers of the Planning, Environment & Highways Committee.

Resolved: to ratify the recommendations from the Delegated Officers of the Planning, Environment & Highways Committee.

Proposed: Cllr Mrs Marsh

Seconded: Cllr Webb

All in favour.

Cllr Miller arrived.

18:206 Bishop's Waltham Accessibility Improvements.

Report from HCC for consideration.

Discussion points:

Welcomed the report and the funds available; lack of consultation with PC; cycle infrastructure mentioned but not included in proposals; meeting to discuss PC suggestions.

Resolved: to appoint a working group (Clrs Nicholson, Shields, P Wilson, T Wilson, Wood) to consider the report and meet with Andy Shaw from HCC.

Proposed: Chairman

All in favour.

Action: BN/RS/PW/TW/JW

18:207 Forward Plan 2019-2023.

For adoption.

Cllr Shields presented the Plan.

Resolved: to adopt the Forward Plan 2019-2023.

Proposed: Chairman

All in favour.

18:208 Jubilee Hall car park extension project.

Notes from meeting held 4.1.19. (for information only).

Notes and update received 15.1.19 noted.

Working Group to consider contactless ticket machines and electric charging points.

18:209 Reports from ACSO – (for information only).

i) June 2018.

ii) July 2018.

iii) August 2018.

iv) September 2018.

All noted – and thanks passed to ACSO Thomas for the work he is undertaking.

18:210 Working Party Status Updates (for information only).

Noted.

18:211 Chairman’s report (for information only).

i) WCC Briefing 4.12.18.

Noted.

18:212 Councillors’/Clerk’s reports (for information only).

Cllr Shields reported on the Post Mead Appeal - report to be tabled at the Planning, Environment and Highways Meeting.

Cllr Mrs Marsh reported on the BWACO meeting held 14.1.19.

18:213 Requests for future agenda items (*for information only*).

None at this time.

18:214 Date of next meeting – 12.2.19

Noted.

There being no further business the meeting closed at 8.04pm.