

# BISHOP'S WALTHAM PARISH COUNCIL

Minutes of the meeting of the Finance, Policy and Resources  
Committee held at Jubilee Hall, Little Shore Lane, Bishop's Waltham on  
Tuesday 8<sup>th</sup> January 2019 commencing at 7.00pm

**Present:**

<u>Committee Members</u>	Cllr S Jones	Vice Chairman
	Cllr N Cole	
	Cllr Mrs J Marsh	
	Cllr R Shields	
	Cllr Mrs P Wilson	
	Cllr Mr T Wilson	

Non-Committee Members None

<u>Also in attendance</u>	Mrs L Edge	Clerk
	Mr J Storry	RFO

Members of public None.

**FPR115/18 To receive and accept apologies for non-attendance.**

Cllr Nicholson – work commitment.

**Resolved: to receive and accept the apologies for non-attendance as tabled.**

Proposed: Cllr Mrs Marsh

Seconded: Cllr Cole

All in favour.

**FPR116/18 To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda.**

None relating to the business of the meeting.

**FPR117/18 To receive and accept any Declarations of personal, pecuniary and non-pecuniary interests on items on the agenda.**

None relating to the business of the meeting.

**FPR118/18 Public Session.**

No members of the public were present.

**FPR119/18 Minutes of the meeting of the Finance, Policy and Resources Committee 4<sup>th</sup> December 2018.**

**Resolved: to approve the minutes of the meeting of the 4<sup>th</sup> December 2018.**

Proposed: Cllr Mrs Wilson

Seconded: Cllr Mrs Marsh

All in favour.

**FPR120/18 Actions Arising from the minutes of the meeting of the Finance, Policy and Resources Committee 4<sup>th</sup> December 2018.**

Noted.

FPR052/18

Asset Register up to date. Check to take place in due course.

FPR054/18(ii)

Container now purchased.

FPR121/18

**Report from RFO (for information only).**

Mr Storry's report on file.  
 Bank Account review – agenda item February. **Action: RFO**  
 Omega upgrade – due to take place in February/March – confirmation required at  
 February meeting. **Action: RFO**  
 Electricity supplier Hoe Road and Priory Park switched.  
 Cllr Wilson noted that second instalment of CIL funding for Coppice Hill which was due in  
 December has not been received. Email sent 7.1.19.

FPR122/18

**Finance Matters:**

**i) Payments Schedule – to note payments and refer to Council for ratification.**

**Resolved: to note payments and refer to Council for ratification.**

Proposed: Chairman  
All in favour.

**ii) Bank Account Reconciliation Month 8 – for approval.**

**Resolved: to approve the Bank Account reconciliation for Month 8.**

Proposed: Cllr Wilson  
Seconded: Cllr Shields  
All in favour.  
Noted that BW Twinning Association cheque had now cleared.

**iii) Parish Council Financial Position Year to Date and Balance Sheet - to note current position.**

**Resolved: to note the current position.**

Proposed: Cllr Mrs Marsh  
Seconded: Cllr Cole  
All in favour.

**iv) Income & Expenditure Forecast – to note current position.**

**Resolved: to note the current position.**

Proposed: Chairman  
All in favour.  
RFO to check Halls & Grounds capital figure. **Action: RFO**  
Agenda item next meeting to discuss continuing with report. **Action: Clerk**

**v) Capital Control Report (for information only).**

Noted.  
Car park – project manager appointment details to be updated. **Action: Admin Asst**

FPR123/18

**Grant application for consideration:**

**Winchester Live at Home Scheme.**

Noted that there are many organisations in Bishop's Waltham offering services for the community. This group do not appear to offer any other distinctive service. Part of a much larger countryside organisation.  
**Resolved: to decline the grant application and to suggest that the Winchester Live at Home Scheme liaise with current organisations within Bishop's Waltham such as MVARA, Brendon Care, Lunch Clubs etc to support the services already provided in the community.**  
Proposed: Chairman  
All in favour. **Action: Clerk**

- FPR124/18**      **Chairman's Chain of Office.**  
**Paper from the Clerk for consideration.**  
The Clerk presented the paper and Councillors discussed the options tabled.  
Cllr Shields advised the Committee that the Chamber of Trade had now indicated that they may be willing to provide a donation towards the cost of a new chain.  
The current badge was considered too small to justify a more expensive or elaborate chain.  
**Resolved: to continue with a new superior, longer ribbon and to investigate the purchase of a new lightweight, gold-coloured chain and a new engraved medallion/badge up to a maximum of £1,500 (£1,000 from PC, £500 donations).**  
Proposed: Cllr Mrs Wilson  
Seconded: Cllr Jones  
5 in favour, 1 abstention. **Action Clerk**
- FPR125/18**      **Parish Council Budget Setting for 2019/20.**  
**Recommendations from the Committees for consideration.**  
The Committee considered the budgets as submitted from the other Committees.  
**Resolved: to accept the budget as tabled (subject to any changes required under agenda item 20) and to recommend to the full Council.**  
Proposed: Cllr Wilson  
Seconded: Cllr Jones  
All in favour. **Action: Clerk**
- FPR126/18**      **Recommendations from the Halls & Grounds Committee for ratification.**  
**i) Hire Rates 2019-20.**  
**Resolved: to ratify the recommendation of the Halls and Grounds Committee in relation to the hire rates for 2019-20.**  
Proposed: Cllr Wilson  
Seconded: Cllr Cole  
All in favour.  
**ii) Carnival 2019 Licence, terms and costs.**  
**Resolved: to ratify the recommendation of the Halls and Grounds Committee in relation to the licence, terms and costs for the 2019 Carnival.**  
Proposed: Cllr Mrs Wilson  
Seconded: Cllr Cole  
All in favour.  
**iii) Electrical Installation Condition Reports Contractor.**  
**Resolved: to ratify the recommendation of the Halls and Grounds Committee in relation to the appointment of the contractor to undertake the Electrical Installation Condition Reports.**  
Proposed: Cllr Mrs Wilson  
Seconded: Cllr Wilson  
All in favour.
- FPR127/18**      **Forward Plan 2019 – 2023.**  
**For consideration and approval.**  
**Resolved: to approve the Forward Plan and to recommend adoption to the full Council. Working Group to design layout, details and groupings for final publication.**  
Proposed: Chairman  
All in favour. **Action: Clerk/Working Group**

