

Bishop's Waltham Parish Council
Minutes of the Community Development Committee Meeting
held in the Jubilee Hall, Bishop's Waltham at 7.30pm
on Monday 21st January 2019

Councillors present	Cllr R Shields (Vice Chairman) Cllr Mrs J Marsh Cllr A Webb Cllr G Westcombe Cllr T Wilson	
Non-Committee members	0	
Also in attendance:	Mrs E McKenzie Mrs R Shields	Clerk to the Committee Parish Rights of Way Officer
Members of the public:	0	

Following the Parish Council meeting on 15th January 2019, Cllr Mrs J Marsh had been elected as Vice Chairman of the Parish Council and therefore had had to resign from her position as Chairman of the Community Development Committee. A new chairman would be elected in due course and, in the meantime, the Vice Chairman took the chair position.

- CD83/18 To receive and accept apologies for non-attendance**
Cllr S Jones – work commitment
Cllr Mrs J Wood – family commitment
- Resolved: To accept apologies for non-attendance**
Proposed: Cllr T Wilson
Seconded: Cllr A Webb
All in favour
- CD84/18 To receive and accept Declarations of Disclosable Pecuniary interests relating to items on this agenda**
None relating to the business of the meeting.
- CD85/18 To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda**
None relating to the business of the meeting.
- CD86/18 Public Session**
No members of the public were present.
Cllr T Wilson brought to the committee's attention the Mayor of Winchester's awards for 2018/19 and suggested nominations were considered. A number of individuals and groups were highlighted for further consideration.
ACTION: To check with the Clerk as to who has been awarded previously, to avoid duplication, and to discuss worthy nominations before recommending to CDC a final nominee to submit for the award consideration.
ACTION: Cllr T Wilson
- CD87/18 Approval of the Minutes of the meeting 19th November 2018**
- Resolved: To approve the minutes of the meeting 19th November 2018**
Proposed: Cllr T Wilson
Seconded: Cllr G Westcombe
All in favour who were present at the meeting
- CD88/18 Actions arising from the minutes of the meeting 19th November 2018**
Noted.
Updates on the Bridleway project would be presented at a future meeting, but a brief update was provided explaining how the project had progressed significantly.
The cycling initiative would be highlighted in a future Parish Council newsletter via an article by Cllr S Jones.
The plaque for the Tommy would be ordered with wording to be circulated to the committee for their information.
The CIL projects, allocated to the CDC, would be discussed in a future meeting.

CD89/18

Financial Position Year to Date

Noted.

The Nature Reserve leaflets were due to be printed in late March, but this spend may need to be accrued if necessary. The 'What's On Guide' would be printed in early March.

Receipts for materials for the noticeboard renovations were due and would be included in this financial year's budgeted spending.

CD90/18

Parish Rights of Way Officer's Report – to consider any motion put to the meeting as a result

The Parish PROW highlighted the following:

Following the complaint about the poor surface on the Easy Access Route on FP 42B, Parish Council representatives came out to assess what might be done as a remedy. It was agreed that the excess mud was not acceptable for an 'easy access route'. The senior groundsman laid down sand along the 20-metre section as a temporary measure and the Admin Officer arranged for a contractor, working on the paths through Priory Meadow, to assess the cost of work to improve the surface more permanently. He has submitted an estimate of £1500 which needs consideration by the CD committee.

Resolved: To recommend the approved spend of £1500 to the Finance, Policy and Resources Committee for footpath maintenance. The Committee will fund this expenditure by the reduction in the Countryside Access budget line.

Chairman's Proposal

All in favour

ACTION: To contact landowner to confirm plan and liaise with contractor to undertake the work when the ground allowed access

ACTION: Admin Officer

ACTION: To recommend approved spend to F,P&R Committee **ACTION: Admin Officer/Clerk**

The Engagement Officer (EO) on the Countryside Access team personally filled in a very puddly area of FP2 where it emerges onto Hoe Road, in response to the complaint made. I then followed this up by requesting surface improvement to the whole section between Hoe Road and Cricklemede. The EO is organising materials to be delivered and a small team of Ramblers Volunteers will help the EO and PROW Officer to carry out the work, hopefully on 19th/20th February.

After meeting with the resident from Ashton Close to look at the stile on FP39 at Ashton Lane which he considered unsafe from traffic on the road, I arranged a site visit with the EO and Admin Officer. The EO agreed that the stile area is dangerous and has suggested the possibility of adding a handrail at the bank down onto the road or moving the stile further back from the road. She is going to contact the landowner to discuss options and the Ramblers Volunteers might be able to help later into 2019 with any work needed. Two of our own volunteers have expressed interest in helping with any remedial work such as this.

A request from HCC to submit a list of priority paths for vegetation clearance has posed problems. The scheme has changed so that a strict maximum of 5 paths can now be identified for clearance and only the surface vegetation will be cut. Since the problems that arise in Bishop's Waltham are almost exclusively from side vegetation, The PROW Officer have been unable to identify just 5 for the list, subsequently submitting only 2. The PROW Officer and the volunteers will inevitably have to do more cutting back during the summer.

Two members of the Waltham Ramblers surveyed all the footpaths of Bishop's Waltham on behalf of HCC during November, noting all furniture and any discrepancies line of path from the definitive on the OS map. The Ramblers have discussed the whole list with me and, having submitted their findings and failing 8 of our footpaths, some amelioration has already been carried out by the HCC team by repair of finger posts and erection of new ones in several places.

Work has already started on the Nature Reserve leaflet.

CD91/18

Nature Reserve Leaflets – for consideration

The leaflet was explained, showing a walk route to encompass the four ecosystems radiating from Bishop's Waltham centre. The target for completion of the draft was the end of March. A grant award had been received for part funding of the leaflet production. The Parish Council would be match funding the rest. Volunteers were requested to test the route and a number of councillors replied positively. An app for mobile phones was suggested for the walk.

ACTION: Investigate mobile phone app for walk route

ACTION: Cllr A Webb

- CD92/18 Meeting Minutes – for information only**
i) **Town Team (meeting of 5th November 2018)**
ii) **Town Team (meeting of 3rd December 2018)**
Noted.

It was noted that the Town Team's updated website was due to launch soon.
The 'TeenSpace' event was still under discussion and it would be late January before a confirmation of this event was available.

- CD93/18 Review of BWACO Meeting i) Meeting Notes ii) Draft of Calendar – for consideration**
Cllr Mrs Marsh reported on the success of the latest BWACO meeting with over twenty people in attendance and events for 2019 for the town discussed and shared. An Autumn meeting was suggested as an earlier date setting opportunity which was to be scheduled for September/October 2019. The 'What's On Guide' will be drafted by the end of January and any last submissions must be made by mid-February in time for the print run at the end of the month. There had been a request to include regular weekly/monthly meetings for organisations, but it was felt that the What's On Guide was targeting visitors and residents about open events to all the community and that clubs had other avenues to publicise their varied activities. Cllr T Wilson suggested a social for all BWACO groups to attend in late summer as a thank you for the summer calendar of events which was positively received by the committee.

Resolved:

To approve the first draft calendar of events

To approve spending required (quotation provided of £420 printing cost and £180 delivery cost)

To organise an Autumn planning meeting

To organise a 'Thank you' Social Evening

To appoint a working group comprising of Cllr Mrs Marsh, Cllr Wilson and Cllr Webb to further the activities above and prepare a paper for the March meeting

Proposed: Cllr T Wilson

Seconded: Cllr Mrs J Marsh

All in favour

ACTION: To prepare draft of the 'What's On Guide' and set meeting date for working group
ACTION: Admin Officer

- CD94/18 Annual Meeting of the Parish 2019 – notes from the working group – for consideration**
Cllr R Shields explained the theme and organisation of the event. All actions were being progressed and the working group due to meet again on Tuesday 12th February.

- CD95/18 'Clean Up Bishop's Waltham' Event 2019 – for consideration**
The format of previous years was to be followed and the event agreed as a useful annual event for the community to undertake.

Resolved:

To approve the management of the BW Litter Pick on Saturday 23rd March 2019 on behalf of the Parish Council

To accept liability through the insurer's acceptance of the Risk Assessment

To agree the use of the Parish Council staff and resources to support the event

To encourage Parish Councillors to help on the day

Chairman's Proposal

All in favour

ACTION: Admin Officer

- CD96/18 'Party in the Park' – Notes from the Working Group meeting – for consideration**
Cllr Mrs J Marsh explained the outcomes of the working group's first meeting. The next meeting was scheduled to include any updates from the latest Town Team meetings.

Resolved:

To confirm the date for the event as Sunday 16th June 2019

To continue meeting as a working group, with liaison with Town Team representatives

Chairman's Proposal

All in favour

ACTION: Admin Officer

