



Bishop's Waltham Parish Council
Minutes of the Halls & Grounds Committee Meeting
held in the Jubilee Hall, Little Shore Lane, Bishops Waltham SO32 1ED
On Tuesday 19th March 2019 at 7pm

Present: Cllr Mr N Cole
Cllr Mrs J Marsh
Cllr Mr B Nicholson (Chairman)
Cllr Mrs P Wilson
Cllr Mr T Wilson (Vice Chairman)

Non-Committee Members: 0

In attendance: Mrs F Harris (Halls Manager)
Mrs E McKenzie (Clerk to the Committee)

Public: 3

HG202/18 To receive and accept apologies for non-attendance
Cllr Mr R Haysom– family commitments

Resolved: To accept the apologies for non-attendance
Proposed: Cllr Mrs J Marsh
Seconded: Cllr N Cole
All in favour

The Senior Groundsman had also sent his apologies which were noted.

HG203/18 To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda
None

HG204/18 To receive and accept any personal, non-pecuniary interests relating to items on this agenda
None

HG205/18 To approve the minutes of the Halls & Grounds Committee – 19th February 2019
Resolved: To accept the minutes of the Halls & Grounds Committee – 19th February 2019
Proposed: Cllr Mrs P Wilson
Seconded: Cllr Mrs J Marsh
All in favour

HG206/18 Public Session - for information only
Two representatives of the Bishop's Waltham In Bloom gardening group queried a hall booking request for February 2020. The group wished to book an evening which was held by a regular hirer. The Halls Manager had offered other dates. The Chairman stated that the work undertaken by the club was greatly appreciated and a written reply to the letter submitted would follow.
A resident had emailed regarding the road leading to the cricket ground and querying whether a second access road or second cricket ground was being planned. The email was noted as being received and the matter would be raised as an agenda item for next month's meeting. It was stated that the issues would be passed to the cricket club working group and the access issues were under consideration with the developers. The resident queried why these plans were not discussed earlier to which the Chairman replied that the Parish Council had been involved in the consultation stages of the new site and efforts had also been made to find an additional sports ground but restrictions from South Down National Park had meant plans had been declined so far.

The notes from the working group were presented and two issues drawn for discussion:-

i) **Public Access to Priory Park Clubhouse Toilet**

The access was considered too open to misuse and vandalism unfortunately and the plan for public access to the clubhouse for this purpose was abandoned.

ACTION: To investigate hire of portaloos for the site ACTION: Clerk to the Committee

ACTION: To investigate cost of installing toilet block such as the one at the Swanmore skate park ACTION: Clerk to the Committee

ii) **Pondside Play Area**

Councillor Cole presented the paper outlining the fact that little progress had been made on the site for a number of years and that we needed to act for the benefit of residents in that area.

Resolved: To recommend to the Finance, Policy and Resources Committee to progress the land transfer of the Pondside site to Parish Council ownership

Proposed: Cllr N Cole

Seconded: Cllr Mrs J Marsh

All in favour

ACTION: Clerk to the Committee

HG215/18 Councillors/Clerks Reports - for information only
Noted.

HG216/18 Requests for future agenda items – for information only
Lights not working at North Pond Bridge – to be referred to the Planning Committee
Capital Control Report
Purchase of Defibrillators for Parish Council venues

HG217/18 Date of next meeting – 16th April 2019
Noted.

HG218/18 Motion for Confidential Business
On completion of the above business the following motion will be moved:
‘That in view of the Confidential nature of the business about to be transacted involving Commercially Sensitive Business, and possible legal matters, as detailed below it is in the public interest that the public and the press be temporarily excluded, and they are instructed to withdraw’.

HG219/18 Annual Report from Active Academy Tennis Club – for information
Noted.
Encourage club to meet with Parish Council, in due course, to discuss issues arising as necessary.

HG220/18 Playground Inspection Report – Update with quotations for recommended works – for consideration

The paper was presented by the Chairman.

Resolved:

- i) **To undertake drainage works at Claylands Road as quoted by the approved contractor at a price of £800**
- ii) **To recommend to the F,P&R Committee to undertake drainage works at Hermitage Heights as quoted by the approved contractor at a price of £1850**
- iii) **To undertake repairs to the ‘Rocket’ play equipment at Claylands Road play area as quoted by the approved contractor at a price of £494 + VAT**
- iv) **To recommend to the F,P&R Committee to undertake resurfacing works at Priory Park play area (dual swing play equipment) and Blanchard Road play area as quoted by the approved contractor (£5814 and £5,601 + VAT)**

Proposed: Cllr Mrs J Marsh
Seconded: Cllr T Wilson
All in favour

ACTION: Clerk to the Committee

The Vice Chairman stated that it would be advisable to draw from capital reserves for some playground equipment projects to ensure they were done to meet health and safety recommendations.

HG221/18

Quotations for Required Fencing Works at Victoria Road – for consideration

The quotations were presented for the required fencing works at Victoria Road. It was explained that one quotation did not cover the whole area required and so an updated version had been requested and submitted.

Resolved: To approve O'Connor as the contractor to undertake fencing works at Victoria Road at a price of £1,239.76

Proposed: Cllr Mrs J Marsh
Seconded: Cllr T Wilson
All in favour

A letter would be sent to the resident ahead of the works taking place to ensure that they cleared the area alongside the fence line to enable works to be undertaken.

ACTION: Clerk to the Committee

HG222/18

Matters Relating to Bishop's Waltham Dynamos Football Club – for consideration

- i) Agreement 2019-2020
- ii) Hire Rates 2019-2020
- iii) Tournament Fee 25th May 2019

Resolved:

- i) **To appoint a working group comprising of Cllrs Wilson, Cole and Marsh to progress the agreement required for 2019/20**
- ii) **To note that Option 3 had been selected by BW Dynamos Club**
To discuss with BW Dynamos Club, the possible use of the site with other clubs
- iii) **To approve the fee for the tournament with charge of use of the skip to be added after the event in order to calculate the amount used accurately**

Proposed: Cllr Mrs J Marsh
Seconded: Cllr T Wilson
All in favour

ACTION: Clerk to the Committee

HG223/18

Debtors Report - for information only

Noted.

Cllr T Wilson and the Halls Manager to review erroneous balances and take action as necessary.

ACTION: Cllr T Wilson/ Halls Manager

There being no other business the meeting ended at 21.03