

**Bishop's Waltham Parish Council**  
Minutes of the Community Development Committee Meeting  
held in the Jubilee Hall, Bishop's Waltham at 7:30pm  
on Monday 23<sup>rd</sup> September 2019

**Councillors present**

Cllr Mrs L Clarke  
Cllr R Haysom  
Cllr S Jones  
Cllr Mrs J Marsh (Chairman)  
Cllr R Shields (Vice Chairman)  
Cllr Mrs L Thompson  
Cllr A Webb  
Cllr G Westcombe  
Cllr T Wilson  
Cllr Mrs J Wood

**Non-Committee members** 0

**Also in attendance:** Mrs E McKenzie Deputy Executive Officer (DEO)

**Members of the public:** 1

- CD58/19 To receive and accept apologies for non-attendance**  
All present.
- CD59/19 To receive and accept Declarations of Disclosable Pecuniary interests relating to items on this agenda**  
None relating to the business of the meeting.
- CD60/19 To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda**  
None relating to the business of the meeting.
- CD61/19 Public Session**
- CD62/19 Approval of the Minutes of the meeting 22<sup>nd</sup> July 2019**  
  
**Resolved: To approve the minutes of the meeting 22<sup>nd</sup> July 2019 with one amendment**  
Proposed: Cllr G Westcombe  
Seconded: Cllr T Wilson  
All in favour who were present at the meeting
- CD63/19 Actions arising from the minutes of the meeting 22<sup>nd</sup> July 2019**  
Noted.  
Botley to Bishop's Waltham Bridleway project – ongoing, progress being made.  
Mobile Phone App – in progress  
Listening Benches – new agenda item relevant to this matter  
Telephone Box – contacts provided to relocate unit  
Website renewal – request made for renewal date then review provider 4 months prior to this  
Waste Compactor – new plan needed to involve five main users. Cllr Mrs Marsh to discuss with Chamber of Trade to progress this further.  
Social Media – agenda item moved to November  
Contact for WinAcc (Winchester Action for Climate Change) - Cllr R Haysom appointed  
Green Week – abandon as date for event has passed  
Village of the Year Submission – awards to be announced 25<sup>th</sup> September 2019  
Parish News article – to be restructured  
Items not included in Forward Plan meeting – to be set for 7<sup>th</sup> October 2019  
HALC award submissions – in progress  
Heart Start Training – October date not possible, March date suggested
- CD64/19 Financial Position Year to Date**  
Noted.  
The two large expenses for Party in the Park and BW Clean Up were balanced against grants received.

The committee considered that the budget would need to be carefully planned for 2020/1 as running events was costly and the increase in newsletter production had to be included.

**CD65/19 Budget Setting 2020/21 – for consideration**

**Resolved: To appoint Cllr Mrs Marsh, Cllr Shields and Cllr Wilson as the working group to set the committee budget 2020/21**

**Chairman's Proposal**

**All in favour**

**ACTION: DEO**

**CD66/19 Sound Delivery System – for consideration**

A representative of the Museum Trust spoke about a proposal to provide a sound delivery system for the town and requested that the Parish Council support this. The committee gave a positive response.

**Resolved: To support the Museum Trust project in assisting them to find a suitable location for their purchased listening bench/post and to then take on this unit as a Parish Council asset and ensure continued maintenance**

**Chairman's Proposal**

**All in favour**

**ACTION: DEO**

**CD67/19 Bishop's Waltham 2020 Vision – for consideration**

A representative of the Museum Trust spoke about a proposal to ask the public to take photographs of Bishop's Waltham during 2020 to capture the town for recreate a record of everyday life to then be managed by the Museum Trust. The request was made that the Parish Council support this project by offering their logo on publicity. The committee gave a positive response.

**Resolved: To check the legality of the use of the Bishop's Waltham Parish Council logo on project publicity, and recommend project to full Council, before confirming this support**

**Chairman's Proposal**

**All in favour**

**ACTION: DEO/EO**

**CD68/19 Verbal Report on World Car Free Day Initiative – for information**

The event was noted with the majority of residents being supportive, but some complaints had been heard. A report would be written for the next meeting for further review. Ideas of a poster campaign to raise awareness or a 'quiet' High Street were suggested but residents were keen to keep the central car park and circular vehicular routes open. Staff and councillors were thanked for their support.

**CD69/18 Social Evening for Voluntary Community Groups – Update from Working Group – for information**

Noted.

Reminder that all councillors were invited to attend.

**CD70/19 Planning Meeting for 2020 Events – for consideration**

The date set as Monday 18<sup>th</sup> November 2019 was noted and the suggestion to ensure a calendar of events available made.

**Resolved: To appoint Cllr Mrs Marsh, Cllr Mrs Wood and Cllr Mrs Thompson as a working group to organise this meeting**

**Chairman's Proposal**

**All in favour**

**ACTION: DEO**

**CD71/19 Request for Community Use of Lower Meadow Pitches at Priory Park for School Half Term – for consideration**

Item abandoned as Halls and Grounds Committee had approved use of the pitches.

**CD72/19 VE Day 2020 Event – Appointment of Working Group – for consideration**

The working group was confirmed as Cllr Webb, Cllr Mrs L Thompson, Cllr Mrs J Marsh and Cllr Mrs J Wood. The group would need to meet soon to ensure an appropriate budget was set and passed to the budget setting working group.

**ACTION: DEO**

**CD73/19**      **Remembrance Day Events 2019 – Schedule of Planning – for consideration**

**Resolved: To appoint Cllr Mrs J Marsh and Cllr R Haysom as the working group to progress actions for these events**  
**Chairman's Proposal**  
**All in favour**

**CD74/19**      **Environmental Initiatives – Report from the Working Group - for consideration**

Cllr Jones presented the paper from the working group. The two top priorities were noted as the use of the Speed Indicator Device and Engaging Community in the Environment. A further list of ideas was highlighted. The committee noted that a lot of work had been undertaken on this project and progress was being made. It was requested that a paper proposing clear, achievable projects was presented next month for consideration.

**ACTION: SJ/RH/LC/LT**

**CD75/19**      **Forward Plan 2019-2023 – for consideration**

- a) Forward Plan Projects – for consideration**
- b) Items Not Included in Forward Plan – for consideration**

3.1.2 Greens Close surgery held very successfully

The idea of surgeries held at the schools had been favourably received by the headteachers and they had offered space during Parents' Evenings and associated newsletter articles.

Items Not Included in Forward Plan working group meeting – set for 7<sup>th</sup> October 2019

**CD76/19**      **Chairman's Report – for information only**

None at this time

**CD77/19**      **Councillors' Reports – for information only**

A reminder was given that any representative reports should be provided for the papers.

**CD78/19**      **Requests for Future Agenda Items – for information only**

None.

**CD79/19**      **Date of next meeting – Monday 23<sup>rd</sup> September 2019 at 7pm**

Noted.

There being no further business the meeting closed at 8.49pm