



Bishop's Waltham Parish Council
Minutes of the Halls & Grounds Committee Meeting
held in the Jubilee Hall, Little Shore Lane, Bishops Waltham SO32 1ED
On Tuesday 21st May 2019 at 7pm

Present: Cllr Mr R Haysom
Cllr Mrs J Marsh
Cllr Mr B Nicholson (Chairman)
Cllr Mrs P Wilson
Cllr Mr T Wilson (Vice Chairman)

Non-Committee Members: 0

In attendance: Mrs F Harris (Halls Manager)
Mrs E McKenzie (Clerk to the Committee)
Mr T Veck (Senior Groundsman)

Public: 0

HG01/19 To elect the Chairman of the Committee

Resolved: To elect Cllr B Nicholson as Chairman of the Committee
Proposed: Cllr Mrs J Marsh
Seconded: Cllr R Haysom
All in favour

HG02/19 To elect the Vice Chairman of the Committee

Resolved: To elect Cllr T Wilson as Vice Chairman of the Committee
Proposed: Cllr Mrs J Marsh
Seconded: Cllr R Haysom
All in favour

HG03/19 To receive and accept apologies for non-attendance
Cllr Mr N Cole – work commitments

Resolved: To accept apologies for non-attendance
Proposed: Cllr Mrs J Marsh
Seconded: Cllr R Haysom
All in favour

HG04/19 To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda
None

HG05/19 To receive and accept any personal, non-pecuniary interests relating to items on this agenda
None

HG06/19 To approve the minutes of the Halls & Grounds Committee – 16th April 2019

Resolved: To accept the minutes of the Halls & Grounds Committee – 16th April 2019
Proposed: Cllr Mrs P Wilson
Seconded: Cllr Mrs J Marsh
All in favour

HG07/19 Public Session - for information only
There were no members of the public present.

Cllr Nicholson reported that he had visited Meon Valley Bowls Clubhouse to view their defibrillator but noted that this unit was not encased and an indoor version. The Committee would therefore need to revisit the discussions on siting a public access defibrillator at Priory Park at their next meeting in June.

ACTION: Agenda item for June meeting

ACTION: DEO

HG08/19

Actions arising from meeting 16th April 2019 - for information only

Noted.

Merge Skate Park items and retain only current actions.

Dugouts at Priory Park – just Perspex damaged so replace with steel or Perspex replacements.

ACTION: Gather quotes

ACTION: DEO

HG09/19

Financial Position Year to Date - to note current position

Noted.

HG10/19

Capital Control Report Review – for consideration

Noted.

HG11/19

Hall's Manager's written report – for consideration

Noted.

Thursday evening bookings had been aligned without overlap so satisfactory timing for both groups agreed.

The artwork alongside the Gold Room kitchen hatch was noted as in need of repair.

ACTION: Ask Art Club to repair or replace

ACTION: FH

HG12/19

Senior Groundsman's written report - for consideration

Noted.

Meadow footpath works should be undertaken soon now that weather conditions favourable.

Football pitches sizes confirmed. Security matters discussed with moveable goals considered.

HG13/19

Correspondence

i) Oak Road Play Park Football Goals and Fencing – for consideration

The correspondence was considered, and it was recognised that green space had been lost as the school car park expanded.

Resolved: To contact Hampshire County Council to request they reconsider the height of the fencing between the car park and the play area to ensure security of premises

Proposed: Cllr J Marsh

Seconded: Cllr T Wilson

All in favour

ACTION: DEO

HG14/19

Recommendation from the Community Development Committee to consider Hedgerow Position at Priory Park – for consideration

The designated hedgerow removal was considered but there was a query over whether a boundary had been a part of the original planning permission and if there was a need for a perimeter marker to ensure sensible parking.

Resolved: To decline the request to remove the hedgerow at Priory Park overflow car park at the present time

Chairman's Proposal

All in favour

ACTION: DEO

HG15/19

Notes from meeting with Active Academy – for consideration

The ideas proposed were favourably received but it was noted that funding opportunities from the Parish Council were unlikely to be available at this time.

A meeting with the LTA, Active Academy and H&G Committee Chairman and Vice Chairman was due to take place on Thursday 23rd April.

The area of erosion bordering the tennis courts and the track bank was noted and quotations for remedial works would be brought to Committee as a future agenda item.

ACTION: Gather quotations for tennis court border remedial actions ACTION: DEO

Cllr Mrs J Marsh left the meeting at 7:50pm

HG16/19

Notes from Annual Meeting with Bishop's Waltham Dynamos Football Club – for consideration

The notes and papers were duly considered.

i) **Licence**

Resolved: To recommend to F,P&R Committee the approval of the licence as tabled with minor amends as noted on the draft

Chairman's Proposal

All in favour

ACTION: DEO/EO

ii) **Hire Rates**

It was noted that the Council wished to continue to support the success of community football.

Resolved: To recommend to F,P&R Committee to implement the hire rate increase over a two-year period

Chairman's Proposal

All in favour

ACTION: DEO/EO

iii) **Storage**

Resolved: To allow a second smaller 8ft container to be positioned at Priory Park next to the original one

Proposed: Cllr T Wilson

Seconded: Cllr Mrs P Wilson

All in favour

ACTION: DEO

Cllr Mrs J Marsh re-joined the meeting at 8.30pm

iv) **Noticeboard**

The Committee were happy to allow Dynamos Club the use of the noticeboard alongside the serving hatch at Priory Park Clubhouse

v) **Signage**

The Committee approved the fixing of a 'Home of Dynamos' sign in principle, positioning of the sign on Priory park Clubhouse to be agreed

vi) **Display of Sponsorship Material**

The Committee approved the display of sponsorship material in principle, with the proviso of it being of a temporary nature only and displayed only during match periods.

Resolved: To approve the request for a noticeboard, signage and display of sponsorship material in principle, with final details to be confirmed

Chairman's Proposal

All in favour

ACTION: DEO/FH/BN/Dynamos

HG17/19 Forward Plan - for consideration

It was decided that the Chairman, Vice Chairman and Clerk to the Committee would meet to list the projects as CIL/non CIL funded and by priority and year and report back to the Committee at the June meeting.

ACTION: BN/TW/DEO

HG18/19 Councillors/Clerks Reports - for information only

Noted.

A report from the Project Manager of the Priory Meadow Wildflower Area had been received and the idea of an information board suggested. There was a query raised over any further maintenance costs for the area.

ACTION: Gather quotations for an information board for Priory Meadow

ACTION: Query future maintenance costs proposed for Priory Meadow Wildflower Area

ACTION: DEO

HG19/19 Requests for future agenda items – for information only

Lilypad Pre-School Licence

Hire of Hoe Road Pavilion

HG20/19 Date of next meeting – 18th June 2019

Noted.

TV left the meeting

HG21/19 Motion for Confidential Business

On completion of the above business the following motion will be moved:

‘That in view of the Confidential nature of the business about to be transacted involving Commercially Sensitive Business, and possible legal matters, as detailed below it is in the public interest that the public and the press be temporarily excluded, and they are instructed to withdraw’.

HG22/19 Quotations for Gold Room Floor Upgrade – for consideration

The Halls Manager presented the overview of the quotations and mentioned that only one out of the three companies had undertaken a site visit.

Resolved: To select Dynamik as the contractor to undertake the flooring work in the Gold Room of the Jubilee Hall at a price of £6,700 on the condition that they visit the site to ensure the pricing is accurate

Chairman’s Proposal

All in favour

ACTION: FH

FH left the meeting

HG23/19 Quotations for Priory Park Clubhouse Changing Rooms Upgrade – for consideration

The two quotations received were considered.

Resolved: To seek a third quotation, consider all three and review the situation

Chairman’s Proposal

All in favour

ACTION: DEO

HG24/19 Quotations for Priory Park Overflow Car Park Upgrade – for consideration

The two quotations were duly considered with care.

Resolved:

i) To undertake a Pre-Planning Application for the site

ii) To request the two companies to offer a variety of surfacing options for the committee to consider
Chairman's Proposal
All in favour

HG25/19

Debtors Report - for information only

Noted.

Cllr T Wilson to work with the Halls Manager to investigate the older outstanding debts.

There being no other business the meeting ended at 21.24