



Bishop's Waltham Parish Council
Minutes of the Halls & Grounds Committee Meeting
held in the Jubilee Hall, Little Shore Lane, Bishops Waltham SO32 1ED
On Tuesday 17th September 2019 at 7pm

Present: Cllr R Haysom
Cllr Mr B Nicholson (Chairman)
Cllr Mrs P Wilson
Cllr Mr T Wilson (Vice Chairman)

Non-Committee Members: 0

In attendance: Mrs E McKenzie (Clerk to the Committee)

Public: 4

HG67/19 To receive and accept apologies for non-attendance
Cllr Mr N Cole
Cllr Mrs J Marsh

Resolved: To accept apologies for non-attendance
Proposed: Cllr R Haysom
Seconded: Cllr B Nicholson
All in favour

HG68/19 To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda
None

HG69/19 To receive and accept any personal, non-pecuniary interests relating to items on this agenda
None

HG70/19 To approve the minutes of the Halls & Grounds Committee – 16th July 2019

Resolved: To accept the minutes of the Halls & Grounds Committee – 16th July 2019
Proposed: Cllr Mrs P Wilson
Seconded: Cllr T Wilson
All in favour who were present at the meeting

HG71/19 Public Session - for information only
There were four members of the public present, who were residents of Montague Road, attending in relation to the agenda item in the Capital Control report regarding the Pondsides development. They requested an update on the Parish Council plans to take over the management of the site as it was felt that the nature and character of the site is not being properly maintained as promised by the developer. The Chairman offered thanks for attending this meeting and stated that the Parish Council had been trying to arrange a meeting with the developer but as yet had had no date set. In the meanwhile, the drainage problems were being investigated but at present no contractor had been secured to undertake the necessary study. The Chairman of the Parish Council had recommended that the Finance, Policy and Resources Committee that the Parish Council do now take over management of this land but, although WCC have accepted the land, the PC need a formal offer from the developer.

HG72/19 Actions arising from meeting 16th July 2019- for information only
Noted and reviewed.
The Changing Room project can now be progressed as the club have signed their continued licence agreement.
Regarding the Albany Road track, the new developer can be contacted for an update on upgrade of the road surface.

Follow up on Priory Meadow – information board and wildflower meadow cutting.
Ask F,P&R Committee to review debtors' list and advise on hirer issues if and when appropriate.

- HG73/19 Financial Position Year to Date - to note current position**
New report format noted.
- HG74/19 Capital Control Report Review – for consideration**
Noted.
Concerns over Pondsides area highlighted with comment on the land condition and weeds in the swales.
- HG75/19 Budget Setting 2020/21 – Appointment of Working Group – for consideration**
Noted.
Resolved: To appoint Cllr T Wilson, Cllr Nicholson, Cllr Cole, Cllr Haysom as the working group for committee budget setting.
Chairman's Proposal
All in favour
- HG76/19 Hall's Manager's written report – for consideration**
Noted.
The request for a recycling bin at the Jubilee Hall should be an agenda item at next month's meeting.
A query was raised about if the hirer, who had decided not to continue their hire, had received a grant recently. **ACTION: DEO**
- HG77/19 Senior Groundsman's written report - for consideration**
The upgraded CCTV system at Hoe Road Recreation Ground was noted as a great improvement.
The annual hedge cutting was still in progress. A tender for these works for 2020 was advised to ensure a competitive service.
- HG78/19 Fireworks Display 2019 – Licence and Rates for FOBS Event – for consideration**
The licence was agreed with minor wording amendment to point 18.
The rates were agreed with inclusion of two hours groundsman's time.
It was noted that the overall rate had increased due to the skip charge increase.
Resolved: To recommend to the Finance, Policy and Resources Committee the licence and rates as amended above.
Proposed: Cllr Mrs P Wilson
Seconded: Cllr R Haysom
All in favour **ACTION: DEO/EO**
- HG79/19 Future Community Plans for Victoria Road Green Space – Appointment of Working Group - for consideration**
Resolved: To appoint Cllr T Wilson, Cllr Mrs P Wilson and Cllr Haysom as the working group for this project.
Chairman's Proposal
All in favour
- HG80/19 Request for Community Use of Lower Meadow Pitches at Priory Park for School Half Term- for consideration**
Resolved: To approve the request for community use of the lower meadow pitches at Priory Park for School Half Term
Chairman's Proposal
All in favour **ACTION: DEO**

Chairman's Proposal
All in favour

HG89/19 **Quotations for Repairs to Hoe Road Tennis Courts Retaining Wall – *for consideration***

Resolved: To recommend to the Finance, Policy and Resources Committee Jay's Groundworks for the works to repair the retaining wall at Hoe Road tennis courts at a cost of £2,315 + VAT

Chairman's Proposal
All in favour

ACTION: DEO

HG90/19 **Debtors Report - *for information only***

Noted.

Query first hirer on debtor report.

Chase payment for the H&S tree works at the South Pond.

Review invoice sent to BWGC.

ACTION: Cllr T Wilson/Admin Assistant

There being no other business the meeting ended at 8.45pm