

# BISHOP'S WALTHAM PARISH COUNCIL

Minutes of the meeting of the Planning, Environment and Highways Committee  
held at Jubilee Hall, Little Shore Lane, Bishop's Waltham on  
Tuesday 28<sup>th</sup> May 2019 commencing at 7.00pm.

## Present:

### Committee Members

Cllr R Shields  
Cllr R Howe  
Cllr S Jones  
Cllr B Nicholson  
Cllr G Westcombe  
Cllr Mrs J Wood

Chairman  
Vice Chairman

### Non-Committee Members

Cllr T Wilson

### Also in attendance

Mrs L Edge  
Mrs R Shields

Executive Officer  
Parish Rights of Way Officer

### Members of public

None

PEH001/19

#### **Election of Chairman of the Committee.**

**Resolved: to elect Cllr Shields as Chairman of the Committee.**

Proposed: Cllr Mrs Wood  
Seconded: Cllr Howe  
All in favour.

PEH002/19

#### **Election of Vice Chairman of the Committee.**

**Resolved: to elect Cllr Mrs Wood as Vice Chairman of the Committee.**

Proposed: Cllr Howe  
Seconded: Cllr Jones  
All in favour.

PEH003/19

#### **To receive and accept apologies for non-attendance.**

None tabled from Councillors.  
Cllr Haysom and Mr Wall were not present.  
Apologies received from the Tree Wardens.

PEH004/19

#### **To receive any declarations of disclosable pecuniary interests on items on the agenda.**

None relating to the business of the meeting.

PEH005/19

#### **To receive any declarations of personal, pecuniary and non-pecuniary interests on items on the agenda.**

Cllr Howe – application 19/01770/HOU  
Cllr Nicholson – Malt Lane agenda item (Chairman of Chamber of Trade).

PEH006/19

#### **Public Session.**

No members of the public were present.  
Cllr Jones reported on the change in the law to remove the need for planning permission for some small-scale extensions.  
Cllr Nicholson asked if there had been any further comment from HCC on the accessibility report.  
The Executive Officer informed the Committee that there had been no response and agreed to follow this up.

**Action: EO**

- PEH007/19**     **Parish Lengthsman's Report. (For information only).**  
 Mr Wall was not present.  
 List of work for the Community Payback Scheme in May – noted and on file.
- PEH008/19**     **Parish Council's Tree Wardens' Report.**  
 Apologies received.  
 Meeting to be held with Tree Wardens on 10<sup>th</sup> June.
- PEH009/19**     **Parish Rights of Way Officer.**  
 The Chairman welcomed Mrs Shields to the Committee.  
**i) PROW duties and status – for consideration.**  
**Resolved: to recommend to the Council the inclusion of the Parish Rights of Way Officer as an ex-officio member of the Planning and Highways Committee.**  
 Proposed: Chairman  
 All in favour. **Action: EO**  
**Resolved: to agree the Role of the Rights of Way Officer for Bishop's Waltham Parish Council.**  
 Proposed: Chairman  
 All in favour.  
**ii) PROW Officer's Report.**  
 Mrs Shields' report on file covering the role of the PROW, the volunteers, liaison with HCC, Nature Reserves leaflet.
- PEH010/19**     **Minutes of the meeting of the Planning, Environment and Highways Committee 23<sup>rd</sup> April 2019.**  
**Resolved: to approve the minutes of the meeting of the Planning, Environment and Highways Committee of the 23<sup>rd</sup> April 2019.**  
 Proposed: Cllr Howe  
 Seconded: Cllr Nicholson  
 All in favour.
- PEH011/19**     **Actions Arising from the Minutes of the meeting of the 23<sup>rd</sup> April 2019.**  
 Noted.
- PEH012/19**     **Financial Position Year to Date.**  
**To note current position.**  
 Position year to date noted.
- PEH013/19**     **Planning Applications for consideration.**  
**19/01770/HOUS** **Closing date for comments: 15.5.19**  
 Mr J Mason  
 Construction of new timber frame porch with open sides and front. Low brick wall with timber posts above, sitting on top of timber sill. Inside there is to be a bench on either side of the main entrance door running the length of the porch. Roof will be finished with tiles that match the existing on the main house.  
**South Down House, Dean Lane, Bishop's Waltham.**  
**Recommendation: No comment – unanimous.**

**19/00831/FUL** Closing date for comments: 16.5.19  
Mr Skinner  
Erection of 7 industrial units.  
**Swanmore Business Park, Unit 18 and Vehicle Display Area, Lower Chase Road, Swanmore.**  
***Recommendation: Whilst noting that the site is within the settlement gap and does not meet the requirements of MTRA4, the Council welcomes the employment opportunities the proposal would provide.***  
***Sufficient parking for the new units should be provided and conditioned to ensure its permanent availability – unanimous.***

**19/00879/HOU** Closing date for comments: 03.06.19  
Mr S Baker  
Single Storey Side Extension  
**Waverley, The Avenue, Bishop's Waltham, SO32 1BN**  
***Recommendation: No comment – unanimous.***

**19/00898/HOU** Closing date for comments: 06.06.19  
Mr & Mrs P Atkinson  
Two storey and single storey rear extension.  
**Berriedale, Botley Road, Bishop's Waltham, SO32 1DQ**  
***Recommendation: No comment – unanimous.***

**19/00930/HOU** Closing date for comments: 21.06.19  
Mrs P Holloway  
Replacement entrance porch.  
**34 Elizabeth Way, Bishop's Waltham, SO32 1SQ**  
***Recommendation: No comment – unanimous.***

**19/00961/HOU** Closing date for comments: 26.06.19  
Mrs L Hudson  
Single storey rear extension, garage conversion, roof light window to front elevation and re-arranged parking.  
**3 Merlin Close, Bishop's Waltham, SO32 1LY**  
***Recommendation: No objection in principle, but request condition to ensure that the extension remains ancillary to the domestic dwelling – unanimous.***

**19/00808/AVC** Closing date for comments: 10.06.19  
Mr D Reyes  
Fascia sign and hanging sign.  
**7 Brook Court, Brook Street, Bishop's Waltham, SO32 1AX**  
***Recommendation: No comment – unanimous.***

**19/00951/FUL** Closing date for comments: 07.06.19  
Ms J Clark  
The retrospective application for the installation of an ATM installed through a secure steel panel to the right-hand side of the shop entrance.  
**Ash View, Winchester Road, Bishop's Waltham, SO32 1BJ**  
***Recommendation: No comment – unanimous.***

19/00952/AVC

Closing date for comments: 07.06.19

Ms J Clark

Integral illumination and screen to the ATM fascia. Internally illuminated Free Cash Withdrawals sign above the ATM Blue LED halo illuminations to the surround.

**Ash View, Winchester Road, Bishop's Waltham, SO32 1BJ**

***Recommendation: No objection in principle but request that Highways comment on the potential safety issue/distraction to road users of the very bright light - unanimous.***

19/00923/FUL

Closing date for comments: 07.06.19

Mr E Cooper

Application Reference Number: 13/01067/FUL Date of Decision: 03/04/2014 Condition Number(s): 7 Condition(s) Variation: Revised Thermal design – Condition to be revised so that the development accords with C949-001-49 – Designed dated 28 February 2019 prepared by Daval Energy Services

**Corner Site, Bank Street, Bishop's Waltham**

***Recommendation: Objection, the dwelling is in the Conservation Area and the proposal is contrary to Policy 10.4 of the Bishop's Waltham Design Statement 2016 as adopted by WCC "Solar panels, if installed on new buildings, should be an integral part of the roofing material..."- unanimous.***

PEH014/19

**Planning Applications.**

**Decisions by WCC Delegated Officers/Committee, SDNP Planning Authority and Appeal Decisions.**

Noted.

The Executive Officer advised the Committee of a Notice of Appeal received for the Mitre Blue Light Ltd site on Botley Road.

PEH015/19

**SHELAA**

**Paper from the Chairman for consideration.**

Cllr Shields presented the paper and outlined the background to the proposals.

**Resolved: to**

**i) Note the current state of the SHELAA for both WCC and the SDNPA**

**ii) Agree that both WCC and the SDNPA should be informed that the majority of the sites in the WCC SHELAA appear unsuitable for development on the grounds of failing to meet with the requirements of the Vision Statement for Bishop's Waltham or the Landscape Sensitivity Analysis published in the papers considered in formulating WCC LPP2 (2011-2031)**

**iii) Agree that both authorities should be asked to permit a review of additional potential sites for development and appropriate amenities and recreational/open space within the SDNP and to approach the relevant landowners.**

Proposed: Chairman

All in favour.

**Action: RS/EO**

Cllr Howe left the meeting.

PEH016/19

**Forward Plan 2019-23.**

**i) Planning & Highways Committee Action Plans**

**To approve recommendations from the working group with the following additions:**

**PEH1 – to be noted as ongoing, BW Clean Up event.**

**PEH20 – to be noted as future agenda item with link to developments.**

**PEH23 – to be reviewed when undertaking the cycling strategy.**

Proposed: Cllr Nicholson

Seconded: Cllr Jones

All in favour.

**ii) Forward Plan Action PEH9.**

**Ensure the provision of speed gates on all approach roads.**

**For consideration.**

**Resolved: to**

**a) Approve the requirement to erect approach gates to selected roads in Bishop's Waltham.**

**b) Appoint a small Working Group (Cllrs Nicholson, Wood and the Executive Officer) to:**

**c) Validate the locations, including a review of 30mph locations to be commensurate with the positioning of gates.**

**d) Select appropriate gates**

**e) Negotiate with Bargate Homes the provision of gates on the B20177 Coppice Hill approach**

**f) Decide the best means of funding the remainder**

**g) Make specific recommendations to the Committee by September 2019**

**iii) Include Approach Gates to be included on the Agenda of the September meeting.**

Proposed: Chairman

All in favour.

**Action: BN/JW/EO**

**iii) Forward Plan Action PEH11.**

**Encourage appropriate development of Malt Lane site in order to link Station roundabout to Town Centre.**

**For consideration.**

**Resolved: to seek confirmation from WCC on the requirement within the Local Plan Part One for a mixed development at Malt Lane.**

Proposed: Cllr Jones

Seconded: Cllr Mrs Wood

All in favour.

**Action: EO**

**PEH017/19 Survey Results – Non-Forward Plan items for consideration.**

All noted.

**PEH018/19 Chairman's Report.**

Cllr Shields noted that the Council had received approaches from landowners with land included within the WCC SHELAA.

**PEH019/19 Councillors'/Clerk's Reports.**

Cllr Jones noted the progress on the Eastleigh Plan and suggested this should be an agenda item for an information update in due course.

**PEH020/19 Requests for future agenda items.**

i) Tree Wardens Meeting report – RS

ii) Speed Indicator Device report – GW

**Action: RS**

**Action: GW**

**PEH021/19 Date of next meeting Tuesday 25<sup>th</sup> June 2019.**

Noted.

There being no further business the meeting closed at 8.55pm