

BISHOP'S WALTHAM PARISH COUNCIL

Minutes of the meeting of the Finance, Policy and Resources
Committee held at Jubilee Hall, Little Shore Lane, Bishop's Waltham on
Tuesday 2nd April 2019 commencing at 7.00pm

Present:

<u>Committee Members</u>	Cllr Mrs J Marsh Cllr Mr S Jones Cllr N Cole Cllr B Nicholson Cllr R Shields Cllr Mrs P Wilson Cllr Mr T Wilson	Chairman Vice Chairman
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Non-Committee Members None

<u>Also in attendance</u>	Mrs L Edge Mr J Storry	Executive Officer RFO
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Members of public 1

FPR174/18 **To receive and accept apologies for non-attendance.**
All Committee members present.

FPR175/18 **To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda.**
Cllr Nicholson – agenda item 12 – Chamber of Trade grant application.

FPR76/18 **To receive and accept any Declarations of personal, pecuniary and non-pecuniary interests on items on the agenda.**
None relating to the business of the meeting.

FPR177/18 **Public Session.**
The member of the public did not wish to address the Committee.

FPR178/18 **Minutes of the meeting of the Finance, Policy and Resources Committee 5th March 2019.**
Resolved: to approve the minutes of the meeting of the 5th March 2019.
Proposed: Cllr Mrs Wilson
Seconded: Cllr Cole
All in favour.

FPR179/18 **Actions Arising from the minutes of the meeting of the Finance, Policy and Resources Committee 5th March 2019.**
Noted.
FPR016/18 GDPR Action Plan – amendment needed to Privacy statement – noted as complete.

FPR180/18 **Report from RFO including:**
Mr Storry's report on file.
Mr Storry also reported/commented on the following:
On line banking to be set up once year end complete.
Year-end actions now underway.

Cllr Cole queried the response from the Internal Auditor and requested further response. Cllr Cole to draft questions to be answered when the IA visits on 20.5.19. Cllr Wilson to be present.
Action: NC/TW

- FPR181/18** **Finance Matters:**
i) Payments Schedule – to note payments and refer to Council for ratification.
Resolved: to note payments and refer to Council for ratification.
Proposed: Cllr Cole
Seconded: Cllr Jones
All in favour.
ii) Bank Account Reconciliation Month 11 – for approval.
Resolved: to approve the Bank Account Reconciliation Month 11.
Proposed: Cllr Wilson
Seconded: Cllr Nicholson
All in favour.
iii) Parish Council Financial Position Year to Date and Balance Sheet - to note current position.
Resolved: to note the current position.
Proposed: Cllr Cole
Seconded: Cllr Nicholson
All in favour
iv) Income & Expenditure Forecast – to note current position.
Resolved: to note the current position.
Proposed: Chairman
All in favour.
v) Capital Control Report (for information only).
Noted.
- FPR182/18** **Reserves Transfers.**
Paper from Cllr Wilson for consideration.
Resolved: to action the year end transfers as tabled.
Proposed: Cllr Wilson
Seconded: Cllr Cole
All in favour
Action: RFO
- FPR183/18** **Councillor Allowances.**
Paper from the Clerk and Cllr Wilson for consideration.
Discussion points:
Need for allowance following recommendation concerning the sending of summons and papers via email (yet to be ratified by Council); would the proposed amount be enough; Councillors should not be out of pocket; cost of office time and postage to send out hard copies; up to individual Councillors whether or not to take allowance; tablets could be used at meetings; issue was the time Councillors spent not the money.
Resolved: that Bishop’s Waltham Parish Council implements the following payment:
Councillors Allowance £120 p.a.
1) Proposal to be implemented from April 1st 2019 to March 31st 2020
2) Allowances to be paid in April 2021 but will be accrued into the 2019-20 Council Year.
3) Elected Councillors resigning within the year, will receive a pro rata payment based on number of completed months served.
Proposed: Cllr Jones
Seconded: Cllr Mrs Marsh
6 in favour
1 against.

FPR184/18

Meeting with the PCC.
Paper for consideration.

Clrs Mrs Marsh and Mr Cole presented the paper.

Cllr Wilson reported on comments made at the recent HALC Conference by the legal team from HCC who strongly recommended that legal advice was sought before any agreements were made with the church.

It was noted that Clrs Marsh and Cole had made that recommendation within their paper.

Resolved: to investigate Parish Council support for the maintenance of the churchyard including a legal agreement and guarantee of funding (subject to legal advice).

Proposed: Cllr Wilson

Seconded: Cllr Nicholson

All in favour.

Action: Exec Officer

FPR185/18

Grant applications 2019/20 for consideration.

i) Resolved: Bishop's Waltham Parish Council Finance, Policy and Resources Committee recommends a Section 144 grant of £750.00 to Bishop's Waltham in Bloom in the Council year 2019/20. Grant to be used to provide 2 flower beds, preferably for wildflowers.

Proposed: Cllr Jones

Seconded: Cllr Mrs Wilson

6 in favour, 1 abstention.

Cllr Nicholson left the room.

ii) Resolved: Bishop's Waltham Parish Council Finance, Policy and Resources Committee recommends a Section 144 grant of £1500.00 to the BW Chamber of Trade and Commerce in the Council year 2019/20.

Proposed: Cllr Cole

Seconded: Cllr Mrs Marsh

All in favour.

Cllr Nicholson returned to the room.

iii) Resolved: Bishop's Waltham Parish Council Finance, Policy and Resources Committee recommends a Section 214 grant of £1500.00 to St Peter's PCC in the Council year 2019/20.

Proposed: Cllr Cole

Seconded: Cllr Mrs Marsh

5 in favour, 2 against.

iv) Resolved: Bishop's Waltham Parish Council Finance, Policy and Resources Committee recommends a General Power of Competence grant of £1250.00 to the BW Parish Fishing Club in the Council year 2019/20. The Committee requests that the Club use the tools to open up the visibility of the pond, to maintain the area as a public asset.

Proposed: Cllr Cole

Seconded: Cllr Wilson

4 in favour, 3 against.

v) Resolved: Bishop's Waltham Parish Council Finance, Policy and Resources Committee recommends a Section 145 grant of £175.00 to the Folk Association of South Hants in the Council year 2019/20.

6 in favour, 1 abstention.

All recommendations to be passed to Council.

Action: Exec Officer

- FPR186/18** **Recommendations from Halls & Grounds for consideration.**
i) Pondsides – transfer of land ownership to the Parish Council.
Resolved: to arrange a drainage report on the site and to advise Linden Homes accordingly.
Proposed: Cllr Wilson
Seconded: Cllr Cole
All in favour. **Action: Exec Officer**
- ii) Playground Inspection Report remedial works:**
(a) Drainage works at Hermitage Heights
Resolved: to ratify the recommendation of the Halls & Grounds Committee concerning the drainage works at Hermitage Heights by the approved contractor at a price of £1850.00.
Proposed: Chairman
All in favour.
- (b) Resurfacing at Priory Park and Blanchard Road.**
Resolved: to approve the recommendation of the Halls & Grounds concerning the resurfacing works at Priory Park play area (dual swing play equipment) and Blanchard Road play area as quoted by the approved contractor (£5814 and £5,601 + VAT) and to pass to Council for ratification.
Proposed: Cllr Wilson
Seconded: Cllr Mrs Marsh
All in favour. **Action: Exec Officer**
- FPR187/18** **Standing Orders Review - for consideration.**
Resolved: to approve the Standing Orders with amendments as tabled and refer to Council for adoption.
Proposed: Cllr Wilson
Seconded: Cllr Nicholson
All in favour. **Action: Exec Officer**
- FPR188/18** **Forward Plan 2019 – 2023 - for consideration.**
Resolved: to accept the Forward Plan and actions for this Committee as tabled.
Proposed: Chairman
All in favour.
- FPR189/18** **Councillors/Clerk reports.**
None at this time.
- FPR190/18** **Requests for future agenda items.**
None at this time.
- FPR191/18** **Date of next meeting - Tuesday 7th May 2019.**
Noted.

There being no further business the meeting closed at 8.55pm.