

FPR030/19

Finance Matters:

i) Payments Schedule – to note payments and refer to Council for ratification.

Resolved: to note payments and refer to Council for ratification.

Proposed: Cllr Mrs Marsh

Seconded: Cllr Mrs Wilson

All in favour.

ii) Bank Account Reconciliation Month 2 – for approval.

Resolved: to approve the Bank Account Reconciliation Month 2.

Proposed: Cllr Mrs Marsh

Seconded: Cllr Cole

All in favour.

iii) Parish Council Financial Position Year to Date and Balance Sheet - to note current position.

Resolved: to note the current position.

Proposed: Cllr Cole

Seconded: Cllr Mrs Marsh

All in favour

iv) Income & Expenditure Forecast – to note current position.

Resolved: to note the current position.

Proposed: Cllr Cole

Seconded: Cllr Nicholson

All in favour.

FPR031/19

Capital Control Report (for information only).

Noted.

FPR032/19

Financial Regulations Review.

To appoint a working group to undertake the review.

Resolved: to appoint a working group (Cllrs Wilson, Cole, Marsh and the EO) to undertake the review of the Financial Regulations.

Proposed: Cllr Mrs Marsh

Seconded: Cllr Cole

All in favour.

Meeting to be arranged and to include the review of the online banking process
(FPR029/19).

Action: TW/NC/JM/RFO/EO

FPR033/19

Forward Plan 2019-2023.

i) Committee actions.

Noted.

ii) Non-Forward Plan items.

Noted.

Chairman to hold meeting with Exec Officer and Deputy Exec Officer to review items and refer to Committees in due course.

Action: TW/EO/DEO

Thanks were passed to the Administration Assistant for her analysis of the responses received.

FPR034/19

Grant applications for consideration:

i) Home Start Hampshire

Discussion points: lack of contributions from other PCs in the county; balances held; no clarification of the considerable amount of income received.

Resolved: Bishop's Waltham Parish Council Finance, Policy and Resources Committee recommends a General Power of Competence grant of £500.00 to Home Start Hampshire in the Council year 2019/20.

Proposed: Cllr Cole

Seconded: Cllr Mrs Wilson

All in favour.

ii) BW Dynamos

Discussion points: Noted that this was beneficial to the club; saving on rental fees for storage; club profit of £7k over 2 years; recent correspondence from the club (with H & G Committee); consider purchase of second-hand container.

Resolved: to support, in principle, a grant for the purchase of a container to solve the storage issue, amount dependent on the PC investigations into the costings of a second-hand container. Final decision deferred pending discussions on the licence and other matters between the club and the Halls & Grounds Committee. Storage costs to be waived for the club.

Proposed: Cllr Nicholson

Seconded: Cllr Cole

All in favour.

iii) Meon Valley Heartstart

Resolved: Bishop's Waltham Parish Council Finance, Policy and Resources Committee recommends a General Power of Competence grant of £200.00 to Meon Valley Heart Start in the Council year 2019/20.

Proposed: Cllr Cole

Seconded: Cllr Mrs Marsh

All in favour.

FPR035/19

Recommendations from the Halls & Grounds Committee for consideration.

i) Lilypad Pre-School – Renewal of Agreement (due January 2020).

Resolved: to approve the licence for the Lilypad Pre-School (with amendment to CPI within text) January 2020 – December 2022.

Proposed: Cllr Mrs Marsh

Seconded: Cllr Nicholson

All in favour.

ii) Jubilee Hall Gold Room Floor upgrade.

Resolved: to recommend the spend of £3,324.00 + VAT for Dynamik to upgrade the Gold Room flooring.

Proposed: Cllr Cole

Seconded: Cllr Nicholson

All in favour.

iii) Hoe Road Pavilion – Hire Rate.

Resolved: to approve the hire rate of £12 per hour + VAT for the Hoe Road Pavilion.

Proposed: Cllr Cole

Seconded: Cllr Mrs Marsh

All in favour.

FPR036/19

Recommendation from the Planning & Highways Committee for consideration.

i) Speed Indicator Device – Purchase of additional equipment.

Resolved: to the purchase of two new poles and mounting bars for the Speed Indicator Device at an estimated cost of £1,500.

Proposed: Cllr Nicholson

Seconded: Cllr Mrs Marsh

All in favour.

- FPR037/19** **Councillors' Induction Guide.**
For approval.
Resolved: to approve the Councillors' Induction Guide as tabled.
Proposed: Cllr Mrs Marsh
Seconded: Cllr Nicholson
All in favour.
- FPR038/19** **Bishop's Waltham to Botley Bridleway (Progress Report) (for information only).**
Cllr Shields presented the progress report which was noted.
- FPR039/19** **Councillors/Clerk reports.**
None at this time.
- FPR040/19** **Requests for future agenda items.**
None at this time.
- FPR041/19** **Date of next meeting - Tuesday 3rd September 2019.**
Noted.
- FPR042/19** **Motion for confidential business.**
The Chairman then moved:
That in view of the confidential nature of the business about to be transacted involving staffing matters as detailed below it is in the public interest that the public and the press be temporarily excluded, and they are instructed to withdraw.
- Mr Storry left the meeting.
- FPR043/19** **Staffing Matters for consideration.**
Report from the Executive Officer for consideration.
The Executive Officer presented the report and provided background for the benefit of the Councillors.
Resolved: to formally accept the resignations of Mrs Harris and Mr Thomas and the leaving dates.
Proposed: Cllr Mrs Marsh
Seconded: Cllr Nicholson
All in favour.
Actions to be taken in relation to the reasons for the resignation of the ACSO.
Action: Exec Officer
- Resolved: to approve the payment of the time in lieu for Mrs Harris.**
Proposed: Cllr Mrs Marsh
Seconded: Cllr Cole
All in favour.
- Resolved: to refer the discussions on replacement staff, roles, job descriptions and salaries to the Staffing Working Group.**
Proposed: Cllr Mrs Marsh
Seconded: Cllr Mrs Wilson
All in favour.

There being no further business the meeting closed at 8.35pm.