

**Bishop's Waltham Parish Council**  
Minutes of the Community Development Committee Meeting  
held in the Jubilee Hall, Bishop's Waltham at 7.30pm  
on Monday 25<sup>th</sup> February 2019

<b>Councillors present</b>	Cllr S Jones Cllr R Shields (Vice Chairman) Cllr Mrs J Marsh Cllr A Webb Cllr G Westcombe Cllr T Wilson Cllr Mrs J Wood
<b>Non-Committee members</b>	1
<b>Also in attendance:</b>	Mrs E McKenzie Clerk to the Committee Mrs R Shields Parish Rights of Way Officer
<b>Members of the public:</b>	0

- CD103/18 To receive and accept apologies for non-attendance**  
All present
- CD104/18 To receive and accept Declarations of Disclosable Pecuniary interests relating to items on this agenda**  
None relating to the business of the meeting.
- CD105/18 To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda**  
None relating to the business of the meeting.
- CD106/18 Public Session**  
No members of the public were present.
- CD107/18 Approval of the Minutes of the meeting 21<sup>st</sup> January 2019**  
**Resolved: To approve the minutes of the meeting 21<sup>st</sup> January 2019**  
Proposed: Cllr Mrs J Marsh  
Seconded: Cllr T Wilson  
All in favour who were present at the meeting
- CD108/18 Actions arising from the minutes of the meeting 21<sup>st</sup> January 2019**  
Noted.  
Cllr Jones had been in contact with the SDNP with regard to the cycling leaflet but as yet had had no response. He will follow this up.  
The 'Tommy' figure was due to be removed from the churchyard in March. Cllr Mrs Marsh offered to speak to the Church representative about this matter. The figure was decided to be positioned on the wall of the Gold Room, on a bracket, from March to October, with a brass plaque accompanying it for information. **ACTION: Cllr Mrs Marsh/ Admin Officer/ Groundsmen**  
CIL Projects were being discussed within the Forward Plan by the designated working group.  
A nomination had been made for the Mayoral Awards.  
The footpath at the base of Priory Meadow was still in mind and awaiting the landowner's permission to go ahead.  
Cllr Webb was progressing the use of a phone app to aid those walking the route in the nature reserve leaflet. Cllr Jones offered his support with this project.  
The 'What's On Guide' was finalised and about to go to print. It would be available for circulation in early March. Cllr Jones requested a more accessible version for the website to be made available.  
Working group meeting to discuss BWACO matters will be scheduled for early next month.  
A reminder on social media would be used to highlight Parish Council events in March – Clean Up (litter pick event) and Annual Meeting of the Parish.
- CD109/18 Financial Position Year to Date**

Noted.

The cost of the hire of a plate compactor would be included in next month's report, for maintenance work on the footpath between Cricklemede and Hoe Road.

The expenses for noticeboard repair were discussed as was the underspend on the countryside access budget. The underspend was due to the fact that no stiles or gates had been purchased this year and the PROW Officer was working on the walk leaflet this year instead.

**CD110/18 Parish Rights of Way Officer's Report – to consider any motion put to the meeting as a result**  
The Parish PROW highlighted the following:

The Parish Council have approved the spending of £1500 to improve the muddy stretch of the Easy Access path, 42B, below Priory Meadow. The Admin Officer has written to the landowners to inform them of the intended work.

Work was carried out by a team of volunteers to improve the surface of the stretch of Footpath 2 between Hoe Road and Cricklemede on 19th February. The Parish Lengthsman removed the layer of mud at the Cricklemede end and then, on 19<sup>th</sup>, 6 Ramblers volunteers, Cllr Shields, one of our volunteers and I helped the Engagement Officer to lay and compact a new surface layer of hoggin. The Parish Council kindly covered the £50 cost of the plate compactor that was hired and HCC supplied the hoggin. The work was completed in half a day.

A landowner at the Swanmore end of this same Footpath 2 approached Cllr Shields at the most recent P.C. High Street surgery wishing to improve the path alongside his field. Cllr Shields has put him in touch with the Swanmore RoW officer. Improvement is indeed needed at that end although the middle is by far the worst part. I walked the whole length very recently and sank in mud over my ankles for about 200 metres. There is no hope of a solution at present.

Progress is being made with the Nature Reserves leaflet. I have obtained permission for inclusion of any permissive paths that are included from all landowners though, sadly, the Woodland Trust have informed me that an alternative route is needed through Runnydown Copse as they will be needing to close the woods when necessary removal of a large number of trees is carried out because of Ash Dieback disease. Volunteers have walked the route and given valuable comments to help Cllr Shields and me adjust the wording. We are gathering photographs that show the Nature Reserves in summer from Peter Potts and Alan Inder and we hope to complete all the preparation by the end of March.

The Engagement Officer is organising three day-long workshops for volunteers around Hampshire in March.

**CD111/18 Nature Reserve Leaflets – for consideration**  
As commented on in the agenda item above.

Two councillors offered to trial the route which was welcomed.

**CD112/18 Meeting Minutes – for information only**  
i) **Chamber of Trade (meeting of 17<sup>th</sup> January 2019)**  
ii) **Town Team (meeting of 4<sup>th</sup> February 2019)**  
Noted.

It was positively noted that the Chamber of Trade had confirmed that the group would still be running in 2019 and that the group would contribute to the Parish Council's badge of office which was appreciated. The Chamber of Trade welcomed news that the car park extension at Jubilee Hall was in progress and due to be completed in August 2019.

The Town Team noted that the Teenspace event had been abandoned due to lack of interest but that the idea would be combined in the Party in the Park event as a joint venture with the Parish Council.

Yarnbombing was due to take place around town during the first full week of May.

**CD113/18 Annual Meeting of the Parish 2019 – notes from the working group – for consideration**  
It was noted that the programme is all non-councillors but with discussion tables available after the refreshments break. A reminder of councillors' roles during the evening was requested.

Cllr Westcombe to test the lighting unit prior to the event

**ACTION: Admin Officer**  
**ACTION: Cllr Westcombe**

- CD114/18** **'Party in the Park' – Notes from the Working Group meeting – for consideration**  
Noted.
- CD115/18** **Draft Forward Plan 2019-2023 – for consideration**  
The draft plan, highlighting the projects for this committee, was considered. The Chairman explained that the CDC projects will be presented within subject headings on the main Parish Council version and that this was an extract as a working document for the committee.  
A working group had considered the list but had not prioritised the importance or order of progressing the projects so this would be discussed at their next meeting. **ACTION: Admin Officer**  
It was noted that under CD8 provision of stiles and improving access should be included.  
The pull-up banner on the list would be progressed by the Admin Assistant with Cllr Westcombe and Cllr Shields overseeing the design. **ACTION: Admin Assistant, Cllr Westcombe, Cllr Shields**
- CD116/18** **Chairman's Report – for information only**  
None.
- CD117/18** **Councillors' Reports – for information only**  
None.
- CD118/18** **Requests for Future Agenda Items – for information only**  
Party in the Park – report from working group  
BWACO meetings – report from working group  
Annual Meeting of the Parish – report from working group
- CD119/18** **Date of next meeting – Monday 18<sup>th</sup> March 2019 at 7pm**

There being no further business the meeting closed at 7.54pm