

WEST HOE CEMETERY MANAGEMENT COMMITTEE

The Jubilee Hall, Little Shore Lane, Bishop's Waltham. SO32 1ED

Minutes of the Meeting of the Committee Thursday 28th March 2019 at
6.00 pm at the Swanmore Parish Council Offices, Hollythorns House,
New Road, Swanmore, Southampton SO32 2NW.

Present:

Committee Members: Cllr Mr R Howe Chairman
Cllr Mrs P Clive
Cllr Mrs J Marsh
Cllr Mr A Webb

Ex-officio Members: Mr B Metcalfe

Non-Committee Members: None

Also in attendance: Mrs L Edge Clerk

Members of the public: None

WH18/56 To receive and accept apologies for non-attendance.

Cllr Rankine – family commitment.

Resolved: to receive and accept the apologies for non-attendance as tabled.

Proposed: Cllr Mrs Marsh

Seconded: Cllr Mrs Clive

All in favour.

Cllr Selway not present, no apologies received.

WH18/57 To receive any Declarations of Disclosable Pecuniary and Non-Pecuniary Interest relating to items on the agenda.

None relating to the business of the meeting.

WH18/58 To receive any personal, pecuniary and non-pecuniary interests relating to items on the agenda.

None relating to the business of the meeting.

WH18/59 Public Session (for information only).

No members of the public were present.

WH18/60 To approve the minutes of the meeting of the 24th January 2019.

Resolved: to approve the minutes of the meeting of the 24th January 2019.

Proposed: Cllr Mrs Clive

Seconded: Cllr Mrs Marsh

All in favour.

WH18/61 Actions Arising from the meeting of the 24th January 2019.

Noted.

WH18/37 Memorial Service – no response from Swanmore clergy.
Clerk to contact other clergy – United Free Church, BW.

Action: Clerk

WH18/62 To consider finance matters:

i) To approve payments.

Resolved: to approve the payments as tabled.

Proposed: Cllr Mrs Marsh

Seconded: Cllr Mrs Clive

All in favour.

ii) To note Financial Position year to date.

Noted.

iii) Bank Reconciliations, January 2019 and February 2019 for acceptance.

Resolved: to accept the Bank Reconciliations, January and February 2019.

Proposed: Cllr Mrs Clive

Seconded: Cllr Mrs Marsh

All in favour.

iv) To consider Cash Flow forecast.

Noted.

WH18/63

Plans for new cremation and burial areas.

i) To approve the plans for the new cremation and burial areas.

Resolved: to approve the plans for the new cremation and burial areas.

Proposed: Cllr Mrs Marsh

Seconded: Cllr Mrs Clive

ii) To consider works at the new areas.

Resolved: to seek quotations for new hornbeam hedging, levelling, weedkilling and grass sowing for the second cremation area.

To seek quotations for beech hedging for the natural burial site.

Proposed: Chairman

All in favour.

Action: Clerk

WH18/64

Pet cemetery.

i) Update on planning application.

Noted that planning permission had been given by the WCC Planning Committee on 14.3.19.

ii) To approve the plans for the area.

Resolved: to approve the plans for the area.

Proposed: Chairman

All in favour.

iii) To approve leaflet for publication.

Resolved: to approve the leaflet with one amendment to change 2018 to 2019 and to arrange printing of 500 copies.

Proposed: Chairman

All in favour.

Action: PC/Clerk

WH18/65

Interment Request – Watts

For consideration.

Resolved: to approve the request for the interment of ashes under a new whitebeam tree within the border of the natural burial site; charge for interment to be the same as the single cremation charge.

Proposed: Cllr Mrs Clive

Seconded: Cllr Howe

All in favour.

Clerk to liaise with family.

Action: Clerk

WH18/66

Cemetery update (for information only).

Noted.

WH18/67

Requests for future agenda items (for information only).

1. Bund/compost heap.
2. Working parties – Spring and Autumn.

WH18/68

Date of next meeting.

Thursday 30th May 2019 – 6.00pm.

Jubilee Hall, Bishop's Waltham.

WH18/69

Motion for confidential business:

Th Chairman then moved:

“That in view of the confidential nature of the business about to be transacted involving commercially sensitive business as detailed below it is in the public interest that the public and the press be temporarily excluded, and they are instructed to withdraw”.

WH18/70

Re-appointment of contractor for grounds maintenance 2019/20.

Resolved: to re-appoint Solent Green as the contractor for grounds maintenance for 2019/20 at a cost of £11,700 pa.

Meeting to be arranged with contractor.

Proposed: Cllr Mrs Clive

Seconded: Cllr Mrs Marsh

All in favour.

Action: Clerk

There being no further business the meeting closed at 6.52pm.