

**Bishop's Waltham Parish Council**  
Minutes of the Community Development Committee Meeting  
held in the Jubilee Hall, Bishop's Waltham at 7:30pm  
on Monday 17<sup>th</sup> June 2019

|                               |  |
|-------------------------------|--|
| <b>Councillors present</b>    | Cllr Mrs L Clarke<br>Cllr S Jones<br>Cllr Mrs J Marsh (Chairman)<br>Cllr R Shields (Vice Chairman)<br>Cllr Mrs L Thompson<br>Cllr G Westcombe<br>Cllr T Wilson |
| <b>Non-Committee members</b>  | 0  |
| <b>Also in attendance:</b>    | Mrs E McKenzie Deputy Executive Officer (DEO)  |
| <b>Members of the public:</b> | 0  |

- CD22/19 To receive and accept apologies for non-attendance**  
Cllr R Haysom – family commitments  
Cllr Mrs J Wood – family commitments
- Resolved: To accept apologies for non-attendance**  
**Chairman's Proposal**  
**All in favour**
- CD23/19 To receive and accept Declarations of Disclosable Pecuniary interests relating to items on this agenda**  
None relating to the business of the meeting.
- CD24/19 To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda**  
None relating to the business of the meeting.
- CD25/19 Public Session**  
There were no members of the public present.  
A 'Green Week' initiative had been received from 'Winchester Green Week Steering Group'.  
**ACTION: Environmental working group to consider project and offer comments at next meeting in July** **ACTION: Environmental working group**
- CD26/19 Approval of the Minutes of the meeting 20<sup>th</sup> May 2019**
- Resolved: To approve the minutes of the meeting 20<sup>th</sup> May 2019**  
Proposed: Cllr T Wilson  
Seconded: Cllr G Westcombe  
All in favour who were at the meeting
- CD27/19 Actions arising from the minutes of the meeting 20<sup>th</sup> May 2019**  
Noted.  
Bridleway project working group meeting due 18-6-19 and feedback from this would follow.  
Cycle Leaflet updates have been made as far as possible so action noted as complete on the committee action sheet but the matter will still be monitored as a part of the Forward Plan 2019-2023.  
Mobile phone app investigation has been completed and a further action to enable the app.  
BWACO items are currently being progressed by the working group.  
Footpath works delayed due to poor weather but still scheduled for this summer.  
The mobile phone app project is noted as being progressed by Cllr Webb and Cllr Jones.  
Priory Park hedgerow was noted as a useful perimeter marker at the recent community event.  
The school initiatives project was in progress.  
The website and social media policy would be discussed at the next committee meeting.

- CD28/19 Financial Position Year to Date**  
Noted. Cost centre spends explained – Party in the Park event should have a budget set against it and the BW Clean Up Events should be renamed BW Clean Up Equipment and this would be offset against the Grant from WCC for this spend.
- CD29/19 Meeting Minutes – for information only**  
i) **Town Team (meetings of 13<sup>th</sup> May and 3<sup>rd</sup> June 2019)**  
Noted.
- CD30/19 Community Development Committee Meeting Dates and Times for Parish Council Year 2019-20**  
– *for consideration*
- The Chairman explained the background in the changes in committee meeting dates and times.
- Resolved: To approve the Community Development Committee meeting dates and times as tabled**  
**Chairman’s Proposal**  
**All in favour**
- CD31/19 Hoe Road Phone Box – for consideration**  
The location of the box was discussed and it was felt that a position with a high foot fall was desired. Alternative locations were suggested as Basingwell Street car park or Jubilee Hall car park. The favoured option for the purpose of the box was as a tourist information point. The costs to move the box were unknown and this would have to be investigated before proceeding with this project further.  
**ACTION: To investigate costs of moving the box and seek landowner views on suggested locations for the box** **ACTION: DEO**
- CD32/19 World Car Free Day 2019 – ‘In Town Without My Car’ – for consideration**  
The Committee favourably supported the idea of closing the town centre, rather than just the High Street, and would seek the support of the Chamber of Trade for this initiative.
- Resolved: To sponsor a Car Free Day on 22<sup>nd</sup> September 2019 and to appoint a working group of Cllrs Shields, Thompson, Clarke and Marsh**  
**Proposed: Cllr R Shields**  
**Seconded: Cllr T Wilson**  
**All in favour** **ACTION: Working group/DEO**
- CD33/18 Hampshire and Isle of Wight Village of the Year Competition – for consideration**  
The Committee again favourably supported this idea and would seek the support of the Town Team for this initiative.
- A working group would be set up to meet by the end of June to draft ideas to formulate the basis of the application to be submitted by Cllr Shields on behalf of the Parish Council and Town Team. Two representatives of the Town Team would also be invited to join the working group for their valued input.
- Resolved: To submit an entry for the Village of the Year award and to appoint a working group of Cllrs Shields, Wilson and Westcombe**  
**Proposed: Cllr Shields**  
**Seconded: Cllr Jones**  
**All in favour** **ACTION: Working group/DEO**
- CD34/19 VE Day 75 – 8<sup>th</sup>-10<sup>th</sup> May 2020 – for consideration**  
The Committee was in favour of support this national event in principle but there were various formats suggested and considered. Ideas of holding a street party in the high street or palace grounds were offered as well as an evening event in the Jubilee Hall. The schools’ involvement was considered too. Budget would need to be outlined in Autumn meetings to cover possible costs involved in holding such event/s.
- Resolved: To support the idea in principle and to appoint a working group of Cllrs Webb, Mrs Thompson, Mrs Marsh, and Mrs Wood to discuss possible formats for the event**  
**Chairman’s Proposal**  
**All in favour** **ACTION: Working group/DEO**

**CD35/19**      **Winchester Action for Climate Change – Nomination of Contact – *for consideration***

**Resolved: To refer this matter of nomination to the Environmental working group**

**Proposed: Cllr Shields**

**Seconded: Cllr Wilson**

**All in favour**

**ACTION: Environmental Working Group**

**CD36/19**      **Cricklemede Bench Repairs – *for consideration***

The bench was recognised as needing repair. Materials for replacement were discussed.

**Resolved: To purchase the necessary bench slats to repair the bench on Cricklemede at a cost of £180**

**Chairman's Proposal**

**All in favour**

**CD37/19**      **Draft Forward Plan 2019-2023 – *for consideration***

Notes from the Working Group with Focus on CD3, CD9, CD12 – *for consideration*

The notes were discussed with the focus on the three high priority areas.

**CD3 Parish Council Communications.** It was felt that the Councillors' surgery could be held at the Street Markets in July and October if possible. Councillors were encouraged to offer articles for the newsletter.

**CD9 Public Services.** Library and Recycling Centres had recently been lobbied for but all public services were constantly being monitored and lobbying would be undertaken when necessary. The new Sunday bus service was noted favourably.

**CD12 Supporting Community Organisations.** This would be targeted by working with the Chamber of Trade and Town Team. Coach stops were considered with the idea of using Jubilee Hall via a booking system. It was suggested to write to coach tour companies with this idea to seek feedback.

The focus for the next meeting would be **CD2, Communicating with the youth about PC Responsibilities**, and **CD4, Support and Encourage Events**.

**CD38/19**      **Chairman's Report – *for information only***

The Chairman highlighted the success of the Party in the Park event held on Sunday 16<sup>th</sup> June at Priory Park. She gave thanks to the organising team and all members of the Community Development Committee for their support. The feedback from attendees had all been very positive. A report would be made to Parish Council.

**CD39/19**      **Councillors' Reports – *for information only***

Cllr Jones gave a verbal report on the notes from the Environmental working group's first meeting which gave five main areas of focus – Natural Environment, Transport, Local and Public Services, Parish Council, Communication. These areas would now be developed to list actions recommended for the Committee to consider at their September meeting.

Cllr Jones left the meeting at 8:45pm

Cllr Shields reflected on the current revitalisation of projects being undertaken by the Committee and the enthusiasm and commitment that was part of this. This was the focus and direction that the Terms of Reference for the Committee stipulated, and it was reassuring that the Committee was on track to adhering to these and reaching its potential.

**CD40/19**      **Requests for Future Agenda Items – *for information only***

None at this time.

**CD41/19**      **Date of next meeting – Monday 22<sup>nd</sup> July 2019 at 7pm**

Apologies were offered from Cllr Jones due to family commitments.

There being no further business the meeting closed at 9.04pm