

Bishop's Waltham Parish Council
Minutes of the Community Development Committee Meeting
held in the Jubilee Hall, Bishop's Waltham at 7pm
on Monday 21st October 2019

Councillors present	Cllr R Haysom Cllr Mrs J Marsh (Chairman) Cllr R Shields (Vice Chairman) Cllr Mrs L Thompson Cllr A Webb Cllr G Westcombe Cllr T Wilson Cllr Mrs J Wood
Non-Committee members	0
Also in attendance:	Mrs E McKenzie Deputy Executive Officer (DEO)
Members of the public:	1

- CD80/19 To receive and accept apologies for non-attendance**
Cllr Mrs L Clarke – family commitment
Cllr S Jones – family commitment
Resolved: To accept apologies for non-attendance
Chairman's Proposal
5 in favour, 3 abstentions
- CD81/19 To receive and accept Declarations of Disclosable Pecuniary interests relating to items on this agenda**
None relating to the business of the meeting.
- CD82/19 To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda**
None relating to the business of the meeting.
- CD83/19 Public Session**
There was one member of the public present who requested that the Parish Council, in line with commemorating VE Day in May 2020, also considered VJ Day, August 2020, and how it could be remembered.
- CD84/19 Approval of the Minutes of the meeting 23rd September 2019**
Resolved: To approve the minutes of the meeting 23rd September 2019
Proposed: Cllr Mrs J Wood
Seconded: Cllr R Haysom
- CD85/19 Actions arising from the minutes of the meeting 23rd September 2019**
Noted.
Botley to Bishop's Waltham Bridleway project – move to Planning Committee responsibility.
Mobile Phone App – in progress – Cllr Webb to take the lead on this project.
Telephone Box – Cllr Haysom provided a contact to relocate the unit which would be followed up, along with location site, for an update at the next meeting
Waste Compactor – Cllr Mrs Marsh discussed this matter with Chamber of Trade Chairman, and they will progress this further.
BWACO meeting November 2019 – agenda item on 'grants' to be included
Gazebo repairs – Cllr Shields to take further action on this
Village of the Year award – agenda item November 2019
Noticeboard repairs in progress – update provided by Cllr Westcombe
- CD86/19 Financial Position Year to Date**
Noted.

- CD87/19** **Budget Setting 2020/21 – for consideration**
 The VE 2020 day and the cost of the bi-monthly newsletter has increased the cost of the budget request.
 The ‘environmental issues’ needs further detail and accurate budget to be finalised.
- Resolved: To recommend the budget as tabled to the Finance, Policy and Resources Committee**
Chairman’s Proposal
All in favour **ACTION: DEO**
- CD88/19** **Forward Plan 2019-2023 – for consideration**
a) Forward Plan Projects – for consideration
b) Items Not Included in Forward Plan – for consideration
- Articles in Press recently regarding Village of The Year Award which was good to note.
 Councillors’ surgeries planned at the schools in October and November.
 Schedule items for agendas going forward. **ACTION: Create schedule**
ACTION: Cllr Mrs Marsh, Cllr Shields, DEO
- Inform Rotary and Chamber of Trade of comments made in Part b) **ACTION: DEO**
 Summarise key points from Part b) for inclusion in future newsletter **ACTION: DEO**
- CD89/19** **Councillors’ Surgery Locations – for consideration**
 The headteachers of the local schools have agreed to a Parish Council stand during the forthcoming Parents’ Evenings so that the Parish Council can engage with parents, carers and children about Parish Council issues.
- Resolved:**
i) To appoint councillors to man the stand as per the schedule drawn up
ii) To agree the focus of the stand to be on the newsletter, forward plan and any queries arising
- Chairman’s Proposal**
All in favour **ACTION: DEO**
- CD90/19** **Correspondence – Bishop’s Waltham in Bloom Invitation to AGM – for consideration**
 The correspondence was noted and the Chairman offered to attend the meeting. Cllr Shields added his availability if required also.
Resolved: To appoint Cllr Mrs Marsh as the representative to attend the Bishop’s Waltham in Bloom’s AGM
Proposed: Cllr Mrs J Wood
Seconded: Cllr T Wilson
All in favour
- CD91/18** **Report on World Car Free Day Initiative – for information**
 Noted.
 Considerations held regarding related future events. The date for a High Street closure, not the car parks, of Sunday 20th September 2020 was suggested.
- CD92/19** **Remembrance Day Events 2019 – Notes from the Working Group - for consideration**
 Positive progress was noted against the schedule.
 It was decided to sound the air raid siren on Monday 11th November 2019 at 11am in the High Street with a temporary two minutes road closure to hold the national two-minute silence. Publicity via social media agreed.
- CD93/19** **VE Day 2020 Event - Notes from the Working Group – for consideration**
 Noted. Costume encouraged.
- CD94/19** **Chairman’s Report – for information only**
 The Chairman reported on the Social Evening held for voluntary groups as a thank you for the events run in 2019 for Bishop’s Waltham residents. It was noted as a very enjoyable occasion that should be repeated in 2020.
- CD95/19** **Councillors’ Reports – for information only**
 Cllr Haysom explained that he was gathering information on how HCC disposed of waste for Bishop’s Waltham and would be collating this as an article for residents in a forthcoming newsletter edition.

CD96/19 **Requests for Future Agenda Items – *for information only***
Hampshire and Isle of Wight Village of the Year Award plans
Annual Meeting of the Parish 2020
Forward Plan Agenda Items

CD97/19 **Date of next meeting – Monday 25th November 2019 at 7pm**
Noted.

There being no further business the meeting closed at 8.29pm