



Bishop's Waltham Parish Council
Minutes of the meeting of the Parish Council
Community Development Committee
held at The Jubilee Hall, Little Shore Lane, Bishop's Waltham, SO32 1ED
on Monday 24th February 2020 at 7pm



Present: Cllr R Shields Vice Chairman
Cllr L Clarke
Cllr R Haysom
Cllr S Jones
Cllr L Thompson
Cllr A Webb
Cllr T Wilson
Cllr J Wood

In attendance: Mrs E McKenzie Deputy Executive Officer/Clerk to the Committee

Members of the public: 0

CD138/19 To receive and accept apologies for non-attendance
Cllr J Marsh – family commitment

Resolved: to accept apologies for non-attendance as tabled
Proposed: Cllr R Haysom
Seconded: Cllr Mrs J Wood
All in favour

CD139/19 To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda
None

CD140/19 To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda
None

CD141/19 Public Session
No members of the public were present, and no councillors raised any public matters at this time.

CD142/19 To approve the minutes from the meeting of 27th January 2020
Resolved: to approve the minutes of the meeting of 27th January 2020
Proposed: Cllr Mrs J Wood
Seconded: Cllr Mrs L Clarke
All in favour

CD143/19 Actions arising from the meeting of the Community Development Committee – 27th January 2020
Mobile Phone App – meeting due to update website. View Ranger application highlighted.
Red telephone box relocation – in progress – measurements needed for HCC consideration.
Noticeboard relocation- dependent on telephone box consideration
Environmental Initiatives – Agenda items
Road Closures – information in newsletter and available in office
Heart Start event – support in place

CD144/19 Financial position year to date
Noted.
Party in the Park costs and Clean Up BW costs both balanced with associated grants received.
Community newsletters overspend noted due to new format and increase in publications.
'What's On' Guide expenses due to be invoiced by the end of February.

CD145/19

Environmental Initiatives – Updates from the Working Group – for consideration

- a) **Engaging BW in Climate Change Issues**
- b) **The Natural Environment**

Engaging BW in Climate Change Issues

Cllr Mrs Clarke presented a report on updates since the previous meeting.

It was agreed to pursue the insect hotel idea and present as a project to the Halls and Grounds Committee for Priory Meadow.

The Natural Environment

Cllr Mrs Thompson presented three proposals to committee.

Resolved: To recommend to the Halls and Grounds Committee the planting of trees at Hoe Road Recreation Ground and Priory Park, with suggestions of tree species and locations listed on a map

Proposed: Cllr Mrs Thompson

Seconded: Cllr Haysom

All in favour

Resolved:

i) To recommend to the Halls and Grounds Committee the planting of a fritillary area in Priory Meadow, with suggestions of location listed on a map

ii) To consult with BW In Bloom about wildflower planting – location, timing, maintenance

Proposed: Cllr Mrs Thompson

Seconded: Cllr Haysom

All in favour

Resolved: To raise awareness of the topic of migration of small wild creatures into gardens via newsletters and social media

Proposed: Cllr Mrs Thompson

Seconded: Cllr Haysom

All in favour

It was also recommended to liaise with the contact for the Hampshire and Isle of Wight Wildlife Trust for support, advice and expertise.

ACTION: Cllr Mrs Thompson

CD146/19

Bishop's Waltham Library – Update from Cllr Mrs Wood – for consideration

Cllr Mrs J Wood presented the paper with updates from a recent meeting at the library. Suggestions were made as to how space could be offered to hirers. It was noted that the 'spotlight' feature in the current newsletter did very positively support the library consultation process and the librarian had thanked the Parish Council for their support. The chairman thanked Cllr Mrs J Wood for forging this contact and relationship with the local library.

Resolved: To support the library with increased publicity that they produce within our noticeboards, newsletters and social media channels.

Proposed: Cllr Mrs J Wood

Seconded: Cllr Jones

All in favour

CD147/19

Old Petrol Station Fencing – Paper from Cllr Shields – for consideration

The paper was presented by Cllr Shields.

Resolved: To ascertain who owns the old petrol station site and arrange a meeting with the owner to discuss the plans for the site and opportunities for publicity on the prominent fence line

Chairman's Proposal

All in favour

ACTION: Cllr Haysom

CD148/19 Forward Plan 2019-2023 – for consideration

Projects for February meeting

CD2 Communications with Schools

This project was in progress. Letters had been sent to schools on 20.2.20 inviting them to meet about shared environmental initiatives

CD6 Advertise Community Transport

It was agreed to prepare an article for the next newsletter on relevant services **ACTION: Cllr Shields**
Dismay was noted regarding the loss of the Stagecoach no69 bus route along Free Street, which would fall under CD5 Transport Hub project. It would be recommended to the Planning and Highways Committee to contact the company regarding repositioning bus shelters.

CD10 Mobile Phone and Internet Connectivity

Reply noted from developer. A letter was agreed to be sent to mobile phone companies highlighting concerns.

ACTION: Cllr Haysom

CD11 Focus on link with BWFC (South Pond surrounds)

Noted. It was agreed to speak to the new owner regarding this issue when sale of land completed.

Projects for March meeting confirmed as:-

CD13 Promote activities for Easter Holidays

DEO

CD14 Promote cycling facilities

Cllr Jones

Projects for April meeting confirmed as:-

CD4 Annual Meeting of the Parish and Clean Up events

Cllr Shields/ DEO

CD1 Publicity outside the Parish

Cllr Shields

CD8 Review PC website

Cllr Jones/Cllr Webb

CD149/19 Chairman's Report – for information only

The chairman gave reminders for attendance and participation in the annual Clean Up event and Annual Meeting of the Parish. He also presented a 'Getting Things Done' paper and highlighted a clear and concise format for writing papers as a guideline for councillors to use.

CD150/19 Councillors' reports

Hampshire 2050 Conference – for consideration

Every councillor has been issued with the Hampshire 2050 document.

The paper presented was a summary of the Parish Councils' responses to the conference held in January 2020.

Cllr Haysom commented on the Greening Campaign and would bring this as an agenda item to the future meeting when the relevant information was available to consider

Resolved: To select relevant points from the summary to focus on and present at next meeting

Chairman's Proposal

All in favour

ACTION: Environmental Working Group

CD151/19 Requests for future agenda items – for information only

Demonstration of the link from Parish Council website to View Ranger application – Cllr Jones

CD152/19 Date of next meeting – 23rd March 2020

Noted

CD153/19 Motion for confidential business:

The following motion will be moved on the completion of the above business: "That in view of the confidential nature of the business about to be transacted involving commercially sensitive business, legal and staffing matters as detailed below it is in the public interest that the public and the press be temporarily excluded, and they are instructed to withdraw.

CD154/19 Emergency Plan – Update- Paper from Cllr Shields – for consideration

The paper was presented by Cllr Shields and updates noted by the committee. It was highlighted as a reactive plan to support the emergency services and had been praised as a valuable document by the Emergency Planning & Resilience Team at Hampshire County Council.

Resolved: To note the revised version (v17) of the Emergency Plan
To carry out a telephone number checking exercise in June 2020
Chairman's Proposal
All in favour

There being no further business the meeting closed at 8:53pm.