



Bishop's Waltham Parish Council
Minutes of the meeting of the Parish Council Finance, Policy and Resources
Committee held at The Jubilee Hall, Little Shore Lane, Bishop's Waltham, SO32 1ED
on Tuesday 7th January 2020 at 7.00pm.



Present: Cllr T Wilson Chairman
Cllr Mrs J Marsh
Cllr R Shields
Cllr Mrs P Wilson

In attendance: Mrs L Edge Executive Officer
Mr J Story Responsible Finance Officer
Mrs H Fisher Administration Assistant

Members of the public: 1

- FPR139/19 To receive and accept apologies for non-attendance.**
Cllr Nicholson – family commitment.
Resolved: to receive and accept the apologies for non-attendance as tabled.
Proposed: Cllr Mrs Marsh
Seconded: Cllr Wilson
All in favour.
- FPR140/19 To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda.**
None relating to the business of the meeting.
- FPR141/19 To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda.**
None relating to the business of the meeting.
- FPR142/19 To appoint a Vice Chairman of the Committee.**
Resolved: to defer this matter until the new Council year.
Proposed: Cllr Mrs Wilson
Seconded: Cllr Mrs Marsh.
All in favour.
Other Councillors to be encouraged to join this Committee in the new year.
- FPR143/19 Public Session.**
The member of the public addressed the Committee on the subject of the Tennis Court Management – Rates and Licence Agreement.
A copy of his comments was provided for all Committee members.
- FPR144/19 To approve the minutes from the meeting of the Finance, Policy and Resources Committee – 3rd December 2019.**
Resolved: to approve the minutes of the Finance, Policy and Resources Committee – 3rd December 2019.
Proposed: Cllr Mrs Marsh
Seconded: Cllr Mrs Wilson
All in favour.
- FPR145/19 Actions arising from the meeting of the Finance, Policy and Resources Committee -3rd December 2019.**
Noted.
FPR079/19 CA Lease noted as with the CA's solicitors.
FPR137/19 Scouts Lease noted as with the Scouts.

FPR146/19

Report from RFO.

Report on file for information.

Mr Story also reported/commented on the following:

Online banking: seeking refund for .net charge for December; increase in generation of paper – requirements to be checked with Internal Auditor at next visit.

Castle Water: update on latest events. Committee agreed to withhold payment until matter is resolved.

FPR147/19

Finance matters:

- i) Payments Schedule – to approve payments.
Resolved: to approve payments (with the exception of 2 payments to Aquadition for October and November).**
Proposed: Cllr Mrs Marsh
Seconded: Cllr Mrs Wilson
All in favour.
- ii) Bank Account Reconciliations – Month 8 – to note the review by the Chairman.
Resolved: to note the review of the Bank Account Reconciliations for Month 8.**
Proposed: Cllr Mrs Wilson
Seconded: Cllr Mrs Marsh
All in favour.
- iii) Parish Council Financial Position Year to Date and Balance Sheet – to note current position.
Resolved: to note the current position.**
Proposed: Cllr Mrs Wilson
Seconded: Cllr Shields
All in favour.
- iv) Income and Expenditure Forecast – to note current position.
Resolved to note the current position.**
Proposed: Cllr Mrs Marsh
Seconded: Cllr Wilson
All in favour.

FPR148/19

Capital Control Report

Noted.

Car park works noted.

FPR149/19

Recommendations from the Halls & Grounds Committee.

For consideration.

i) Halls and Grounds Hire Rates 2020-21.

Resolved: to ratify the recommendation of the Halls and Grounds Committee in relation to the hire rates for 2020-21 (increases in accordance with the published CPI figure for 2020, except for the Jubilee Hall Gold Room which should have a 5% increase to its hourly rate to reflect room size value).

Proposed: Cllr Shields

Seconded: Cllr Mrs Wilson

All in favour.

ii) Tennis Court Management – Rates and Licence Agreement.

Resolved: to refer the matter back to the Halls & Grounds Committee in light of the information provided at this meeting.

Proposed: Cllr Wilson

Seconded: Cllr Shields

3 in favour, 1 against.

Action: Exec Officer/DEO

iii) Annual Licence Rates – Lilypad Pre-school.

Resolved: to approve the annual licence rates for Lilypad Pre-School as tabled.

Proposed: Cllr Wilson

Seconded: Cllr Mrs Marsh

All in favour.

iv) Hire Costs – Carnival 2020.

Resolved: to approve the hire costs for the Carnival 2020 as tabled.

Proposed: Cllr Wilson

Seconded: Cllr Mrs Marsh

All in favour.

FPR150/19

Correspondence for consideration:

i) Winchester City Council – Winchester District Draft Parking and Access Strategy.

To consider a response.

Resolved: to respond as follows: Bishop’s Waltham Parish Council welcomes the WCC District Parking & Access Strategy; looks forward to the development of a Parking & Access Management Plan this year; recognises that many relevant actions are already in hand (Jubilee Hall car park, EV charging, cycle racks); accepts that more can be done whilst preserving, if not enhancing, the economic viability of the town centre.

WCC to be asked who will be working with the Parish Council and seek a date for a meeting at the earliest opportunity. Available members of this Committee to attend on behalf of the Council.

Proposed: Cllr Shields

Seconded: Cllr Mrs Marsh

All in favour.

Action: Exec Officer

ii) Winchester City Council – Budget Consultation.

To consider a response.

Noted that individuals have the opportunity to respond; link to consultation to be published; no response required from PC.

FPR151/19

Standing Order and Terms of Reference amendments for consideration.

Resolved: to amend the Standing Orders and Terms of Reference as tabled.

Proposed: Cllr Mrs Marsh

Seconded: Cllr Mrs Wilson

All in favour.

Action: Exec Officer

FPR152/19

Councillors’/Clerk reports.

None at this time.

FPR153/19

Requests for future agenda items.

None at this time.

FPR154/19

Date of next meeting – Tuesday 4th February 2020.

Noted.

Apologies tabled by Cllr Mrs Marsh, Cllr Shields, Cllr Mrs Wilson, Cllr Wilson.

Meeting would need to be postponed due to lack of quorum.

FPR155/19

Motion for confidential business:

The Chairman then moved:

The following motion will be moved on the completion of the above business:

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw.

Mr Story left the meeting.

FPR156/19

Debtors List for consideration.

List considered and appropriate actions agreed.

Action: Admin Asst

There being no further business the meeting closed at 8:10pm.